



# High Point College<sup>®</sup>

1990-91 BULLETIN

# HIGH POINT COLLEGE

HP-2, High Point, North Carolina 27261-1949

The College is accredited by:

- Southern Association of Colleges and Schools
- University Senate of the United Methodist Church
- North Carolina Association of Colleges and Universities
- North Carolina State Department of Public Instruction

The College is a member of:

- The National Association of Schools and Colleges of The United Methodist Church
- The American Association of Colleges for Teacher Education
- The Association of American Colleges
- Council of Independent Colleges
- Council for Advancement and Support of Education
- The North Carolina Association of Colleges and Universities
- Piedmont Independent College Association of North Carolina
- National Association of Intercollegiate Athletics

The College reserves the right to make changes in the regulations, courses, fees and matters of policy announced in this publication.

High Point College does not discriminate on the basis of age, race, color, national and ethnic origin, sex, or handicap, in the administration of educational policies, admission policies, financial aid, employment, or any other College program or activity.

The College complies with the Family Educational Rights and Privacy Act of 1974, as amended, regarding information on file and students' access to their records. Directory information (name, address, class and major) may be released unless the student requests in writing that his information be withheld.

As an implementation of its goals and objectives, the College may invite to the campus speakers whose ideas and expressions may be alien to the philosophy of the College. While the College may not agree with the ideologies expressed, it is our belief that those speakers' concepts might well be used as learning experiences.

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# Correspondence Directory

**Mailing Address**

High Point College  
HP-2  
High Point, North Carolina 27261

**College Switchboard**

(919) 841-9000

**Academic Affairs**

(919) 841-9206

**Administrative Affairs and  
General Information**

(919) 841-9214

**Admissions, Information for  
Prospective Students, General  
Descriptive Literature**

(919) 841-9216

**Alumni Affairs**

(919) 841-9134

**Athletic Affairs**

(919) 841-9275

**Business Office**

(919) 841-9202

**Chaplain**

(919) 841-9241

**Continuing Education Program**

(919) 841-9261

**Grades, Credit Hours, Transcripts**

(919) 841-9205

**Institutional Advancement**

(919) 841-9135

**Library**

(919) 841-9215

**Placement**

(919) 841-9025

**Scholarships, Loans, Grants-in-Aid**

(919) 841-9128 or 841-9129

**Student Affairs, Housing,  
Locating a Student**

(919) 841-9231

# The College





## A PROFILE

**TYPE OF COLLEGE:** Four-year, coeducational, liberal arts college founded in 1924 and related to The United Methodist Church.

**LOCATION:** High Point, North Carolina, famous for the manufacture of furniture and hosiery, and the world's largest furniture exhibition; part of the Golden Triad (with Greensboro and Winston-Salem) and at the industrial center of the state. The city of High Point, with a population of about 70,000 is in the Piedmont, half-way between the Atlantic Ocean to the east and the Blue Ridge Mountains to the west.

**ENROLLMENT:** Approximately 2000. Students are admitted without regard to race, sex, ethnic origin, handicap, or religious belief.

**FACULTY:** 80 full-time faculty members with more than half of them holding an earned doctorate or equivalent. While the faculty are involved in a variety of professional and civic responsibilities, their primary aim is excellence in teaching.

**DEGREE PROGRAMS:** Bachelor of Arts, Bachelor of Science.

**MAJORS:** Accounting, Art, Art Education, Biology, Business Administration and Economics, Chemistry, Chemistry-Business, Computer Information Systems, Elementary Education, English, Forestry, French, Health and Physical Education, History, Home Furnishings Marketing, Human Relations, Industrial and Organizational Psychology, International Business, International Studies, Mathematics, Medical Technology, Middle Grades Education, Philosophy, Political Science, Psychology, Religion, Sociology, Social Studies, Spanish, Special Education, Sports Medicine, Theatre Arts.

Students may develop their own contracts for degree programs.

**SPECIAL PROGRAMS:**  
Pre-professional studies leading to medical or

dental school, law school, theological seminary, or other professional training.

The Student Career Intern Program (SCIP) puts students in career-related positions in area businesses before graduation.

**HONOR SOCIETIES:** Order of the Lighted Lamp, Alpha Chi (both recognize academic achievement); Alpha Psi Omega (theatre); Sigma Delta Pi (Spanish); Delta Mu Delta (business); Pi Delta Phi (French).

**SOCIAL LIFE:** four fraternities and four sororities plus two service organizations. Major social events are planned by Student Union and various classes and clubs.

**CULTURAL ACTIVITIES:** Cultural Program Committee as well as academic departments sponsor concerts, lectures, entertainment, and performers. Films and trips sponsored by Student Union.

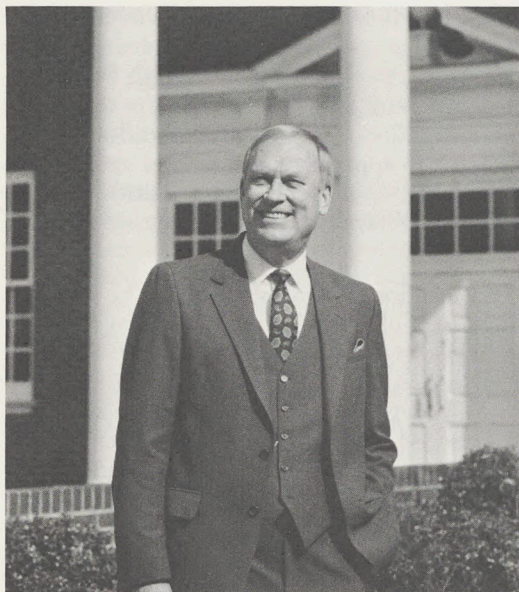
**SPORTS:** Varsity competition in (men) soccer, tennis, basketball, baseball, golf, track, cross-country, and (women) field hockey, volleyball, tennis, basketball, cross-country. Extensive intramural program. Cheerleading.

**STUDENTS SERVICES:** On-campus medical care, personal counseling, and academic advisors; career planning and placement; financial aid counseling and assistance.

**STUDENT GOVERNMENT:** Active student legislature; students serve on numerous committees with faculty and administrators. Elections for major posts. Residence hall regulations subject to election. Ethics code enforced by students.

## THE CAMPUS

With 23 buildings on 80 acres, the College is located in a quiet residential area a mile from downtown High Point. Interstate Highways 40 and 85 are easily accessible from the campus, and the area airport is a few miles north of the campus.



President Jacob C. Martinson, Jr.

Several buildings on campus were part of the original construction in 1924 when the college opened. Other buildings have been added to meet the needs of growth and expansion. The College has plans for further development of its facilities to keep pace with the challenge of modern education.

*Roberts Hall.* Administrative offices, classrooms, faculty offices.

*Holt McPherson Campus Center.* Completed in 1972 with 44,000 square feet of space on three floors. Houses 450-seat cafeteria, snack bar, private dining rooms, book store, administrative offices, study lounges, recreation areas, meeting rooms, and student offices.

*Horace S. Haworth Hall of Science.* Classrooms and laboratories for biology, chemistry, physics, and general science. Built in 1967.

*The Herman H. and Louise M. Smith Library.* Completed in 1983 at a cost of \$3.0 million

with 42,000 square feet of space on four floors. Reading rooms, library staff offices, work rooms, conference rooms; 100,000 volumes; audio-visual and microfiche.

*M.J. Wrenn Memorial Building.* Main section built in 1937 as the gift of the late Mrs. M.J. Wrenn of High Point in memory of her husband. In 1986, Wrenn was renovated to provide space for the Office of Admissions and the Academic Computing Center.

*Chas. E. Hayworth Sr. Memorial Chapel.* New structure, includes a sanctuary for 200 people, the Chaplain's office, meeting rooms.

*Memorial Auditorium and Fine Arts.* Music, art, speech and theatre facilities include a 995-seat auditorium, shop, classrooms and studios, and a large stage with supporting facilities. Instruments include a Steinway concert grand piano and an Allen organ.

*Old Student Center.* Chiefly used for *The Empty Space Theatre* and the campus post office; also meeting rooms for Pan-Hellenic activities.

*Alumni Gymnasium.* Facilities for physical education, athletic, and health programs.

*Dennis H. Cooke Hall.* Named for a former president of the College; used for English and Business Administration classrooms, offices, reading and writing labs, and faculty offices.

*The Annex.* Residence Hall for women.

*Mary Irwin Belk Hall.* Model-type residence hall for 76 women and 62 men on separate floors; each four-room suite has entrance from an outside balcony-walkway, suites have 4 rooms, lounge, carpeting, built in 1968.

*Millis Hall.* Residence hall for 100 men; air conditioned, modern; large social room for each fraternity on campus; built in 1964.

*Finch Hall.* Residence Hall to house 220 men; two rooms to a suite; air conditioned; social rooms; handicapped accessible. Built in 1987.



*Yadkin Hall.* Residence hall for 100 women; modern, fireproof; social rooms; built 1964.

*North Hall.* Residence hall for 98 women; modern, fireproof, with social and laundry facilities, excellent furnishings; built in 1964.

*Susanna Wesley Hall.* Residence hall for 42 women; modern, fireproof, two women per room; built in 1953.

*McEwen Hall.* Residence hall for women; arranged in suites with connecting bath, lavatory in each room.

*Continuing Education.* The Evening Degree Program offices and classrooms are located in the Continuing Education building on the home campus and the Madison Park Campus in Winston-Salem.

*Harrison Hall.* Built in 1933, now an intramural gym, ceramics laboratory, and security offices.

*The Albion Millis Stadium.* Outdoor recreational facilities provide a soccer field, a quarter-mile track and 220-yard straightaway, and seating for over 6,000 fans.

*The John Crowder Memorial Field* adjoining the stadium provides for baseball and intramural sports. Women's hockey field, archery range, and tennis courts are nearby. A field house was given to the College by the American Business Club in 1947.

*Support Facilities.* Central steam plant provides heat for most of the older buildings on the campus. Separate shop houses the maintenance department, storage, and equipment.

## A BRIEF HISTORY OF HIGH POINT COLLEGE

In 1924 High Point College opened as a cooperative venture between the Methodist Protestant Church and the city of High Point. The campus consisted of three partially completed buildings, there were nine faculty members, and student enrollment was 122. Today the college has twenty-two buildings, attractively landscaped, the full-time faculty numbers 80, and more than 2000 students are enrolled in a

wide variety of daytime, evening, and summer programs. Much has changed over the years. Yet the mission of High Point College may still be best expressed in the words of its founders, more than six decades ago: "to help us to appreciate and to love our own, to know our needs and opportunities, and to make ourselves more efficient servants of Christ."

The Methodist Protestant Church, which is now part of The United Methodist Church, first became active in educational pursuits in North Carolina in the middle of the 19th century. Of the various institutions which it sponsored, the most ambitious was Yadkin College, which operated in Davidson County from 1856 to 1895 but failed because of its isolated rural location.

At the turn of the century, the vision of a church-related college was revived by the Reverend Joseph F. McCulloch of Greensboro, who labored for nearly a quarter-century to make it a reality. The Annual Conference finally voted to proceed in 1921. Shortly afterwards it accepted an offer from the thriving city of High Point to contribute 60 acres of land and \$100,000 to the project. Classes began in September, 1924, even as the finishing touches were still being added to the original buildings.

The atmosphere of confidence which attended the birth of the college ended abruptly with the onset of the Great Depression. For many years thereafter the struggle to survive was a severe one. Faculty salaries were eventually in arrears by as much as fifteen years, while students occasionally paid tuition in chickens, pigs, and vegetables. In 1934 the college underwent bankruptcy and reorganization in an effort to reduce its indebtedness. Yet slowly this situation began to improve. By the end of the decade, library and gymnasium facilities had been added, and (with W.P.A. assistance) an athletic stadium was constructed. During World War II the college hosted the 326th College Training Detachment of the U.S. Army Air Force. Financial stability ultimately returned with the liquidation of the debt in 1945.





The postwar decades brought renewed prosperity and rapid growth. Under the influence of the G.I. Bill and, later, the "baby boom" of the 1940s and 1950s, enrollment more than tripled, with a corresponding increase in staff. The college's programs received full regional accreditation in 1951. Additional facilities were added in response to this growth in size and professionalism: four residence halls between 1953 and 1968, two classroom buildings, a second gymnasium, an auditorium, a chapel, and a campus center. Crowning the physical expansion was the new \$3.5 million Smith Library, completed in the spring of 1984 with a capacity three times the size of the former facility. Meantime, land and property were also acquired, including an investment block in downtown High Point and the Eastgate Shopping Center. Endowment rose to an estimated total of \$21 million.

As of 1990, High Point College offered two degree programs in a total of 32 different majors. Co-operative agreements with the Piedmont Independent College Association of North Carolina, Inc. and the Greater Greensboro Consortium provided additional education opportunities beyond the campus. A rapidly growing Communications Program included a cable television station which began operation in 1983, while a vigorous Continuing Adult Education Program extended the college's services to the local community and to the employees of several area industries.

New challenges to the future of private education faced the college as it entered its seventh decade. In an era of uncertainties, the words of a former president, Dr. Dennis H. Cooke, remained appropriate: "When an institution has all the funds and buildings it needs and when it is as good academically and spiritually as it should be, it then ceases to grow and improve. It is ready to close its doors, because it will soon die. When High Point College ceases to grow and improve, it, like any other form of life, will die. While all of us respect and revere the achievements of the college we love, let us keep our faces toward its future development."

## MISSION OF THE COLLEGE

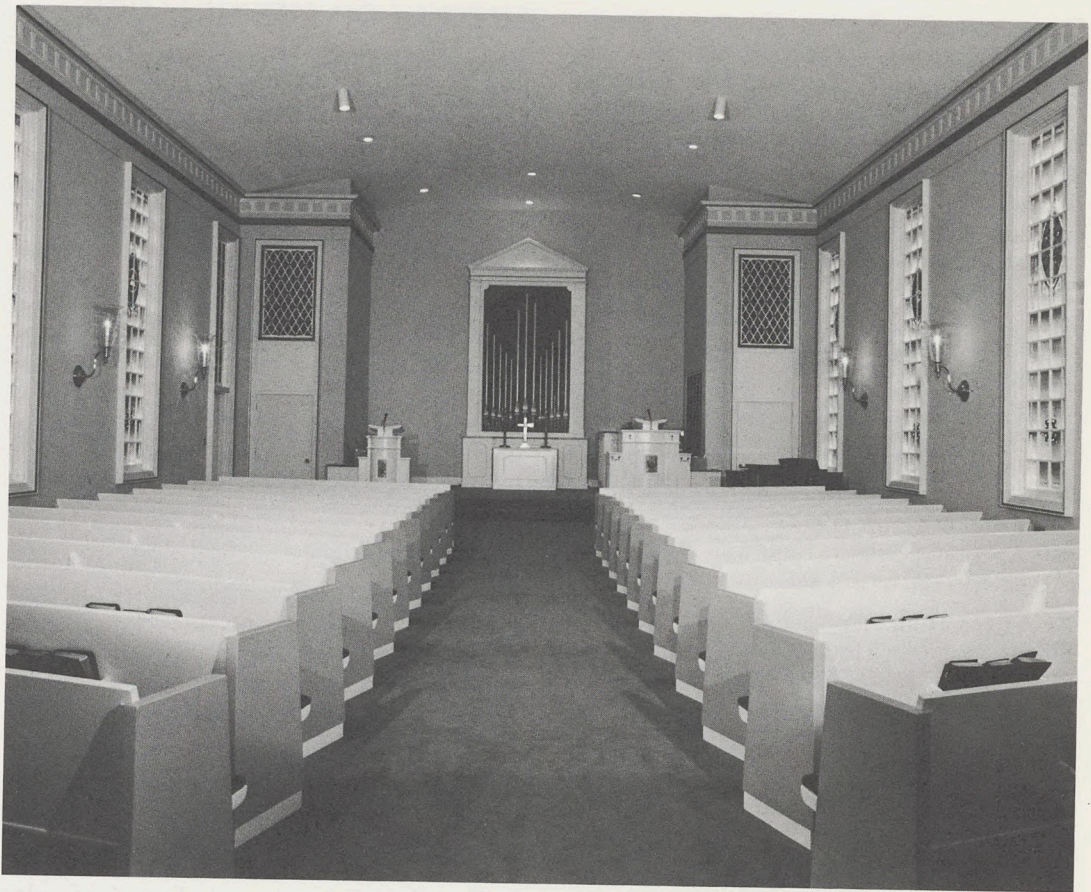
High Point College is a private, liberal arts college affiliated with The United Methodist Church and dedicated to the Church's historic principles of inclusiveness and diversity. The mission of High Point College is deeply rooted in the liberal arts and is built upon close communication, both inside and outside the classroom, between motivated students and faculty committed to teaching.

High Point College seeks to provide a vital and distinguished program for the development of the student's powers of inquiry, command of language, and insight into ethical thought, in the belief that these qualities will best equip its graduates for enterprising and constructive lives. The College's distinctive academic approach imaginatively blends the liberal arts' interest in critical thinking and search for values with contemporary society's emphasis on innovation and competition across professional disciplines and national boundaries.

High Point College's relationship with the Church is expressed through a concern for ethics and values, through openness and integrity in the College's activities, and through providing the opportunity for exploration of faith within a Judeo-Christian community. High Point College seeks students and faculty who reflect the diversity of the broader society in order to prepare students for responsible citizenship in a multi-racial, multi-cultural world.

High Point College provides residential and commuting students an educational experience centered on the growth and development of the whole person, emphasizing character, values, and personal responsibility. For evening students, who may require different educational and co-curricular approaches, the College's commitment in academic and student life is equally strong.

High Point College is committed to responsible corporate citizenship and to playing a vital role in the educational and cultural life of the community.



CHAS. E. HAYWORTH, SR.,  
MEMORIAL CHAPEL

# Admissions

WELCOME  
HIGH POINT COLLEGE  
HOURS 830 - 500  
ADMISSIONS OFFICE —  
TOURS 10, 11 1&3  
INFORMATION —



## Freshman Admissions

High Point College is as interested in what you will do as in what you have done. It is the purpose of the Admissions Office as directed by the Admissions Committee to try to match the student with the College in every instance possible. By a close examination of your high school record, your scores on the Scholastic Aptitude Test (SAT) or the American College Test (ACT), and the personal interview, which is generally required of all prospective students, the Admissions Office is able to project your college potential.

### APPLICATION INFORMATION

The following high school courses are required for admission to High Point College:

English .....	4 Units
Mathematics* .....	2 Units
Foreign Language** .....	2 Units
History .....	1 Unit
Laboratory Science*** .....	1 Unit
Electives .....	6 Units

\* Two units from Algebra I, Algebra II or Geometry (all three recommended).

\*\* May be waived.

\*\*\* Biology, Chemistry or Physics (two units recommended).

The Scholastic Aptitude Test of the College Entrance Examination Board or the ACT tests will give the Admissions Office a somewhat different test of your abilities. Request that your scores be sent to the Director of Admissions. Your high school counselor will be able to give you information concerning this examination program.

Two recommendations should accompany your application for admission to High Point College. These may include recommendations from your high school guidance counselor, principal, teacher, minister, rabbi, priest or any other individual to whom you are not related.

It is not necessary for you to wait until all the evidence of your qualifications is available before you apply for admission. For an application for admission you should write to the Director of Admissions, High Point College.

High Point College admits students of any race, color, national and ethnic origin or hand-

icap to all the rights, privileges, programs and activities generally accorded or made available to students at High Point College. It does not discriminate on the basis of race, color, national and ethnic origin or handicap in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other college-administered programs.

### ADMISSION DECISIONS

High Point College operates with a rolling admission plan — students are admitted in the order in which they apply. Standards for admission remain constant; those who apply early will receive the same scrutiny as those who apply later. While there is no closing date except the beginning of classes for accepting applications, the rolling admissions plan allows the College to make an immediate response to each application.

### EARLY ADMISSION

On occasion highly qualified high school juniors are considered for admission to High Point College as regular students. A student considered for Early Admission must have the support of his or her family and of the high school. An interview on campus with a member of the admissions staff is required. Generally, the successful Early Admission candidate possesses an academic average of B or above and is socially and emotionally prepared for college. The student should plan to take the SAT or ACT exam during the junior year.

### ADVANCED PLACEMENT

A student entering High Point College directly from secondary school will be allowed exemption and credit for a maximum of four courses upon presentation of satisfactory scores on Advanced Placement, CEEB Achievement Tests, CLEP examinations or college level work completed at an accredited college while a secondary student.

High Point College will allow elective credit for a maximum of thirty semester hours of USAFI/DANTES work compatible with the curriculum of High Point College and passed



with a satisfactory score. See specific regulations under "Credit by Examination," pg. 30.

## Transfer Students

If an applicant desires to transfer from another institution to High Point, a complete, certified transcript of the record at all institutions previously attended must be submitted to the Admissions Office. This transcript must show that the transfer student is eligible to return to the institution last attended. Official records may not be presented by applicants, but must be transmitted through official channels. The candidate cannot be admitted until these records are on file in our Admissions Office. Credit will be given for academic work completed in any other accredited college or university if it is compatible with the curriculum at High Point College.

High Point College will accept a maximum of 66 semester hours from a junior college.

Students may transfer a maximum of two "D" grades limited to courses outside their major field. No quality points are assigned to grades transferred to High Point College.

A student who has been enrolled at an accredited college other than High Point College, will be admitted if in good standing according to High Point College standards, based on the transcripts. A student not in good standing according to this standard may be admitted only by action of the Admissions Committee. Transfer students will not normally be considered if the quality point balance exceeds negative nine (-9), based on all previous college work.

The cumulative grade point average of transfer students from all institutions attended must meet the requirements of the graduated scale for readmission of regular students to High Point College. Or, transfer students may present the transcripts from the last institution attended, provided they have attended as a full-time student for a minimum of one year and have earned a cumulative grade point average of a "C."





A student wishing to transfer credits from a non-accredited institution granting the Associate of Arts/Science or bachelor's degree may do so if the courses are equivalent to those offered at High Point College. Credit for these courses will not be granted until the student has completed 30 semester hours at High Point College with at least a "C" average.

Students wishing to transfer from non-traditional or proprietary colleges and schools may be granted up to 62 semester hours credit for programs and courses equivalent with the High Point College curriculum with departmental approval.

Students who have earned the A.A.S. degree in selected technical programs from accredited technical and community colleges may be granted up to 62 semester hours transfer credit. These programs are: Accounting, Banking and Finance, Business Administration, Computer Engineering Technology, Electronic Data Processing, Electronic Engineering Technology, Industrial Management Technology, Law Enforcement Technology, Manufacturing Engineering Technology, Marketing and Retailing, Nuclear Medicine Technology, Mechanical Drafting and Design Technology, Radiologic Technology, Respiratory Therapy Technology.

A graduate holding the A.A.S. in Nursing or the diploma degree (three years) will be granted 62 semester hours credit by transfer. Courses that are compatible with High Point College Catalog will be accepted in transfer as specific course credit by Departmental recommendation to the Registrar.

### **DIRECT TRANSFER**

High Point College has established Direct Transfer Agreements with the following schools:

Anderson College, Anderson, S.C.  
Andrew College, Cuthbert, Ga.  
Brevard College, Brevard, N.C.  
Chowan College, Murfreesboro, N.C.  
Coastal Carolina Community College,  
Jacksonville, N.C.

Davidson County Community College,  
Lexington, N.C.  
Durham Technical Community College,  
Durham, N.C.  
Ferrum College, Ferrum, Va.  
Guilford Technical Community College,  
Jamestown, N.C.  
Lees-McRae College, Banner Elk, N.C.  
Louisburg College, Louisburg, N.C.  
Montreat-Anderson College, Montreat,  
N.C.  
Peace College, Raleigh, N.C.  
Spartanburg Methodist College,  
Spartanburg, S.C.  
Wesley College, Dover, Delaware  
Western Piedmont Community College,  
Morganton, N.C.

Direct Transfer means that High Point College will accept up to 66 semester hours of work if students hold the A.A. degree (Associates of Arts) from one of these institutions. This work is accepted at face value with no evaluation by High Point College officials.

Transfer credit from other accredited schools is evaluated on a course-by-course basis in terms of compatibility with the High Point College curriculum.

### **Special Students**

Students who are non-degree seeking may take courses at High Point College. Such students will be classified as "Special Students" by the Admissions Office and may remain in that status up to a maximum of 27 semester hours.

A student may request in writing to the Registrar a change in status from "Special Student" to "degree-seeking" provided he/she has met all admissions requirements and has achieved satisfactory performance (C or better) on 12 hours of completed coursework.

## Costs





## Tuition and Fees

The College is aware that the cost of a college education is a major outlay for a family and makes every effort to keep its charges as reasonable as possible, consistent with providing an opportunity for a first-class college education. Because of support by The United Methodist Church, earnings on endowment investments, and gifts from friends of the College, the individual student is able to attend High Point College for much less than the total cost of his education.

### Student Charges for 1990-91

Tuition .....	\$5,525
General Fee* .....	\$ 560
Room** .....	\$1,150
Board*** .....	\$1,835
<b>Total</b>	<b>\$9,070</b>

\*General Fee includes: general fee, Campus Center, Student Activities, and Dispensary charges.

\*\*Students assigned to New Hall or Belk Hall will be charged an additional \$100 per year. Students assigned to Millis Hall will be charged an additional \$50 per year. These charges will be assessed at mid-term of each semester.

\*\*\*All students residing on campus are required to pay Board charges without exception.

The board and room charge is subject to change at any time, without prior notice, and it is stated on the basis of two students per room. If a student requests and is assigned a private room he/she will pay an additional charge of \$275.00 per semester.

The Tuition and General Fee charges listed are for the student taking the normal full-time load of 12 through 17 hours per semester. An additional charge of \$99.00 per semester hour will be charged for each hour beyond 17 hours for the semester. Charges are determined at the close of the add period.

In addition to the charges stated, the student may have accident, hospitalization, and surgical insurance as provided on page 16. Payment for insurance is due when payment for the Fall Semester is made.

### Part-Time Student Charges

Students attending on a part-time or commuter basis will pay \$99.00 per semester credit hour if they are taking up to and including eleven semester credit hours. Students who enroll in twelve or more semester hours will pay the same tuition and general fee as a full-time degree-seeking student.

Examples of such charges are as follows:

Semester Hours	Cost Per Hour	Tuition	General Fee	Subtotal	*Less NCLTG Estimated	Total Cost
3	99.00	297.00	— 0 —	297.00	— 0 —	297.00
6	99.00	594.00	— 0 —	594.00	— 0 —	594.00
9	99.00	891.00	— 0 —	891.00	— 0 —	891.00
12	—	2763.00	280.00	3043.00	575.00	2468.00
13	—	2763.00	280.00	3043.00	575.00	2468.00
14	—	2763.00	280.00	3043.00	575.00	2468.00
15	—	2763.00	280.00	3043.00	575.00	2468.00
16	—	2763.00	280.00	3043.00	575.00	2468.00
17	—	2763.00	280.00	3043.00	575.00	2468.00

\*NCLTG (North Carolina Legislative Tuition Grant) — For legal North Carolina Residents Only and can only be estimated at this writing. This amount could be increased or decreased depending on state legislative action.





### **Matriculation Deposit**

The matriculation deposit is credited directly toward the account of the student and does not represent an additional charge.

### **Personal Costs**

In addition to the fixed charges at the College, each student will have personal expenses. Books are not included in the tuition fees. While the cost of new books for a year may exceed \$400, used books are frequently available at a much reduced cost. Other supplies and personal items are available in the College bookstore.

In computing the total cost of college, transportation should be considered. The Student Life office assists students in pooling rides to distant states.

### **Course Fees**

No fees for individual courses will be charged except for practice teaching courses, and for certain music and art courses, bowling, golf, swimming and various other Physical Education courses that may be offered, and Biology 130, 131. Fees for all courses will be announced at the beginning of the semester.

### **Graduation Charges**

An application for graduation must be made to the Registrar not later than October 1. A fee of \$40.00 is charged before Commencement to cover the cost of the diploma, diploma case, and cap and gown, and other costs related to Commencement. All graduates will be required to pay this fee.

### **Late Registration Charges**

All students are expected to complete their registration on the dates indicated by the college calendar at the back of the catalogue. Any delayed registration, which can be only by the prior written permission of the Registrar, will be charged a \$25.00 late registration charge.

### **Transcript Charges**

The College furnishes without charge the first

official transcript of a student's academic record. Each additional transcript will cost \$2.00, paid in advance.

### **Applied Music**

The charge per semester for private lessons in voice, organ or piano is \$85.00 for one half hour lesson a week.

Class lessons in voice are \$40.00 per semester for one credit hour.

Persons other than regular college students as well as college students who take private music lessons on a non-credit basis will pay \$100 per semester for one half-hour lesson per week.

### **Auditing Charges**

Occasionally, a student may be allowed to audit a course for which no credit is given. If this is permitted, the charge will be one-half of whatever the charge would be on a credit basis.

## **Method of Payment**

It is the policy of High Point College that all expenses, including tuition, fees, room and board, are payable by each student approximately one month prior to the opening of each semester. The exact due dates are determined annually.

Payments sent by mail should be mailed at least ten days in advance of the due date to assure receipt by the due date.

Recipients of financial aid should deduct one half their award (less college work-study and NCLTG) and remit the balance to the Business Office on the due dates. The amount to be deducted will normally be indicated on the "Sub Total Aid Package" line of the Financial Aid Award letter.

The College reserves the right to deny admission or to drop any student who fails to meet promptly his or her financial obligations to the College.

A statement of the student's account will be mailed to the student about the middle of each



semester. This statement will show the student's payments and the charges for various fees, including the laboratory and extra hour charges. These bills will be due by the date rendered.

Under no circumstances will a student receive any final grades or transcripts for any semester or term until he has made full settlement of his account, nor may any student be re-admitted until all previous charges are paid in full. Any legal or collection agency fees incurred in the collection of monies owed to High Point College will be considered a debt to the College. No student may be graduated or receive a transcript of his college credits until his account with the College is paid in full.

### **Banking and Check Cashing**

To have ready access to funds students are encouraged to open a checking account in one of the local banks. To avoid a waiting period before funds can be withdrawn from the bank, new students should bring a cashier's check for deposit in the bank.

The Business Office will cash checks for students who choose not to open accounts with local banks. The bookstore will also honor out-of-town checks for our students. The bookstore does not allow purchases to be charged on the student's account.

### **Refunds**

When a student registers, it is for the term or semester. Therefore, if the student drops out during the period, for whatever reason, the refund policy will be as follows:

- First week: 80% of tuition; pro rata board
- Second week: 60% of tuition; pro rata board
- Third week: 40% of tuition; pro rata board
- Fourth week: 10% of tuition; pro rata board
- Fifth week: No refund

No refund will be made for Room, General Fee (including Campus Center, Student Activities and Dispensary), Fees for Special Courses, or Insurance Fee.

Any refund is contingent on a student officially withdrawing from school. To officially withdraw from school a student must report to

the Dean of the College.

Students wishing to withdraw should also consult with the Business Office to determine if stipulations associated with the financial aid package will lead to changes in the financial statement.

A student registering as a full-time student (12 hours minimum) will not be refunded monies after the first week if he drops to less than 12 semester hours. A student who withdraws from a course or courses after the first week will not be forgiven for any financial obligation associated with that course. A course or courses added later must be paid for based on total hours enrolled after the first week, regardless of withdrawals. As an example, a student may enroll in 17 hours and then drop three after the first week. A one-hour course subsequently added must be paid for (\$99.00) since the total hours during the semester equals 18.

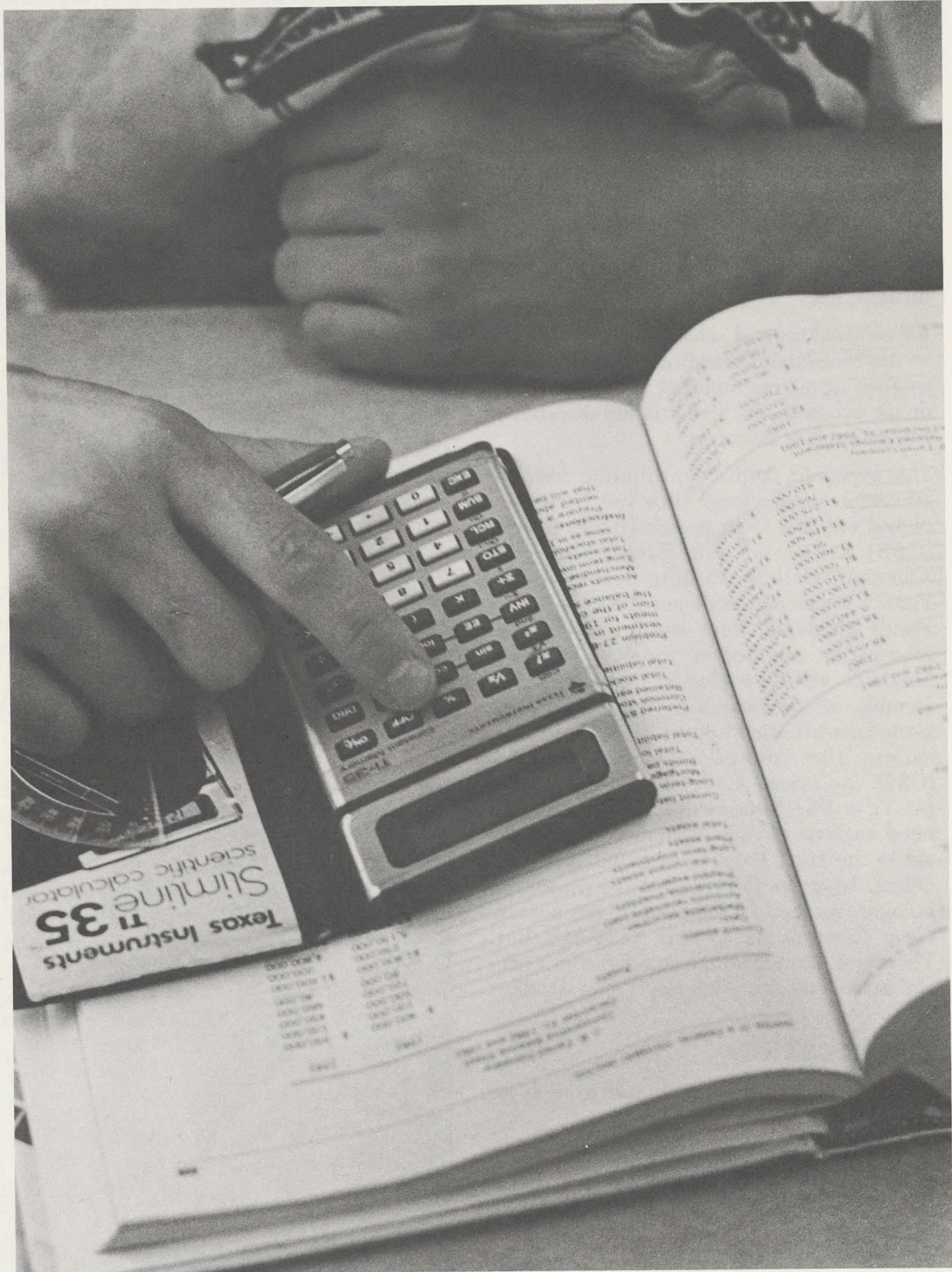
### **MONTHLY PAYMENT PLAN**

The operation of High Point College is contingent upon payment of charges according to the established schedule. However, persons desiring to pay charges by installments may wish to consider The Tuition Plan, Inc., Concord, N.H. 03301. The College is not an agent for this plan, receives no commission or rebate, and assumes no responsibility for any contract entered between a parent and this plan. It is presented as an alternative to parents as a convenience in meeting their educational expenses and can be of value in budgeting these expenses from monthly income. Material regarding The Tuition Plan, Inc. will be sent in advance of the date of the first payment.

### **ACCIDENT, HOSPITALIZATION AND SURGICAL INSURANCE**

High Point College offers to all of its full-time students a low premium accident, hospitalization and surgical insurance plan. This coverage is provided to all students unless they specifically waive it through procedures prescribed by the Business Office. Details of the student insurance plan will be mailed to all students during the summer.

# Financial Aid





Today, a college education is almost a necessity, but it is also expensive. Realizing this, High Point College makes every effort to insure that qualified applicants can find the financial assistance necessary to pursue their education. The College maintains various scholarship funds, grants, loan and work programs which are intended to supplement the financial resources of the student and his family. Students presenting evidence of financial need, a record of scholastic ability and leadership potential will be considered for financial aid.

All concessions and scholarships awarded to students at High Point College shall be contingent upon maintaining acceptable academic progress, positive campus citizenship, and exemplary character.

The expected family contribution for your education is calculated after you have completed either a College Scholarship Service (CSS) Financial Aid Form (FAF), an American College Testing Service (ACT) Family Financial Statement (FSS) or a USA Funds Singlefile. Your family income-asset information supplied on the FAF, FFS, or Singlefile will be evaluated using a national formula for determining your family's expected contribution toward your college education. The College Scholarship Service (CSS), American College Testing Service (ACT), or USA Funds will send the processed need analysis of your eligibility for financial aid to the High Point College Financial Aid Office. In order for you to have priority in being considered for financial aid we must receive these forms no later than March 1. Therefore, we encourage you to file for financial aid as soon after January 1 as possible.

## Application

Here are the steps you should take to apply for financial aid:

1. OBTAIN the CSS Financial Aid Form (FAF), the ACT Family Financial Statement (FSS), or the USA Funds Singlefile, from either your high school guidance counselor or the Financial Aid Office at

High Point College. It is very important that you fill out this form completely and accurately using your parents' federal income tax return as the major source of information. It is best to rely on a completed federal tax return if possible. However, if a completed tax return is NOT available, use the best estimates with the realization that adjustments will be necessary when the federal tax return is available.

2. VERIFY that you have entered the proper code number for High Point College on the form: #5293 on the CSS FAF; #3108 on the ACT FFS. The Singlefile does not require a code number.
3. CHECK the proper block on the CSS FAF, ACT FSS, or Singlefile for applying for the North Carolina Student Incentive Grant (NCSIG). **THIS IS REQUIRED OF ALL LEGAL NORTH CAROLINA RESIDENTS.** The deadline for applying for the NCSIG is March 15.
4. CHECK the proper block on the CSS FAF, ACT FSS, or Singlefile indicating that you wish to have your information sent to the Pell Grant Program. All students applying for financial aid **MUST** apply for the Pell Grant.





5. MAIL the properly signed FAF to Princeton, New Jersey. The properly signed FSS should be mailed to Iowa City, Iowa. The properly signed Singlefile must be mailed to Indianapolis, IN.

If your need analysis from CSS, ACT, or the Singlefile indicates that you have a demonstrated need, your need will be verified, and High Point College will then send you a financial aid "Award Letter" which will list the financial aid for which you qualify. In your Award Letter we will list a combination of scholarships, grants, loans, and work study that you should consider. In addition, you may receive a listing of other options that you may have in meeting your expenses. If you do not show a demonstrated need, we will inform you of the options available to you in securing some necessary funds for your education.



## Financial Aid Summary

Programs	Who is Eligible	How Much	How to Apply
<b>FEDERAL PROGRAMS</b>			
Pell Grant	Undergraduate students with a demonstrated need attending at least half-time	Varies from \$195 to \$2,300	File the FAF, FFS, or Singlefile (proper block must be checked)
Supplemental Educational Opportunity Grant	Full-time students with an exceptional demonstrated need. Priority given to Pell Grant recipients.	From \$200 to \$1,000	File the FAF, FFS, or Singlefile
Perkins Loan (formerly National Direct Student Loan)	Full-time students with an exceptional demonstrated need	\$4,500 for first two years; \$9,000 total undergraduate (interest is 5% with repayment beginning 6 months after student ceases at least half-time enrollment; 9 months for new borrowers beginning with 1987-88.)	File the FAF, FFS, or Singlefile
College Work Study	Full-time students with a demonstrated need	Amount varies; usually work an average of 8-10 hours per week; paid minimum wage	File the FAF, FFS, or Singlefile
Stafford Student Loan	At least half-time students with a demonstrated need.	Possible eligibility of up to \$2,625 for each of first two years; \$4,000 for each of last two years. Current Interest is 8% for first-time borrowers. Payment begins six months after the student ceases being at least a half-time student.	File the FAF, FFS, or Singlefile
PLUS Loans (Parent Loan for Undergraduate Students)	Parents of financially dependent students	May borrow up to \$4,000 per year at a variable interest rate determined annually. Repayment begins 39 to 60 days after the funds are disbursed. Principal payments may be deferred.	Contact the state aid agency or the Financial Aid Office at High Point College for further information.
North Carolina Student Incentive Grant	Full-time North Carolina legal residents who demonstrate a substantial need for financial assistance	Up to \$1,500	Check the proper blank on the FAF, FFS, or Singlefile for your information to be sent to College Foundation before March 15. Students who apply in January have priority consideration.
Supplemental Loans for Students (SLS)	Independent students attending on at least a half-time basis.	Possible eligibility of up to \$4,000 per year. Interest paid at a variable interest rate while the student is enrolled or interest may be capitalized. Repayment of principal and interest begins 60 days after the student ceases half-time enrollment. Principal payments may be deferred.	Contact the Financial Aid Office



**NORTH CAROLINA PROGRAMS**

North Carolina Legislative Tuition Grant	Undergraduate North Carolina legal residents attending on a full-time basis	\$1,150 for the 1989-1990 school year	Must complete the application form available in the Financial Aid Office
North Carolina Contractual Scholarship	Full-time North Carolina legal residents who demonstrate a need for financial assistance	Up to \$4,000	You must apply for financial aid before March 1 by completing the FAF, FFS, or Singlefile.

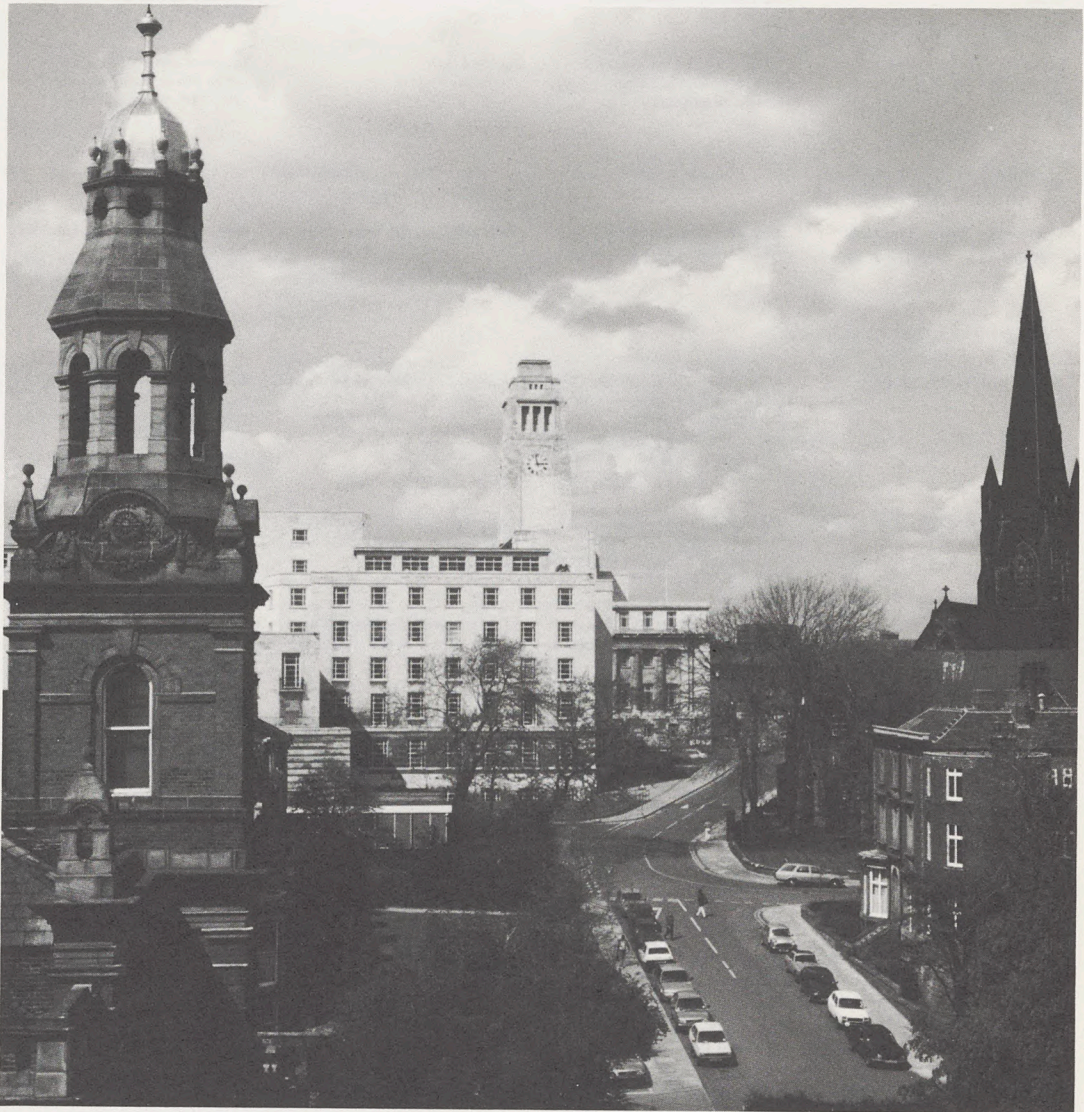
**OTHER STATE PROGRAMS**

Pennsylvania Higher Education Grant	Full-time Pennsylvania residents who demonstrate a need	Determined by the state agency	Apply to PHEAA, P.O. Box 3157, Harrisburg, PA 17102
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**HIGH POINT COLLEGE PROGRAMS**

Presidential Scholarship Program	Freshmen who demonstrate outstanding academic and social achievement. Awards are competitive and based on merit and a campus interview during February.	Renewable, \$3,000 each year	Early admission to the College is required before a student is invited to the February interview. Direct questions to the Admissions Office.
Bishop's Scholarship	Full-time students who are church members of a United Methodist Church in the Western North Carolina Conference.	Renewable with a B average. \$1,000 a year.	Your pastor must recommend you to the Admissions Office.
High Point College Endowed Scholarships	Full-time students. New student must have a demonstrated need to apply for these	Amount varies. Determined by the restrictions of the scholarship	New students must first apply for financial aid (FAF, FFS, or Singlefile) before March 1. Funds available on a first come, first served basis.
Athletic Grant-in-Aid	Full-time students	Amount depends on coaches' recommendation. Up to full costs	Contact the participating coach.

## Student Life



HIGH POINT COLLEGE IN ENGLAND  
IN COOPERATION WITH  
THE UNIVERSITY OF LEEDS





## Student Life at High Point College

Personal development is enhanced by participation in college governance, and the students of High Point College are therefore encouraged to participate in activities and programs that will develop their interactive skills and experiences. Student Life can complement and enhance classroom learning.

Student life — with all its activities, clubs and organizations, recreation, residence hall life, student government, intramurals, fraternities and sororities — gives an extra and valuable dimension to college life. Habits and skills relating to personal interaction can be acquired through involvement in the broad area called student life. These habits can be useful in every profession or career.

High Point College looks on student life as an opportunity for growth in leadership, education, and development of character. Your participation will help create the conditions favorable to that growth and development.

### ATHLETICS

High Point College is a member of the Carolinas Conference. Varsity men's teams participate in basketball, tennis, golf, track, soccer, cross-country and baseball. Women's teams are fielded in field hockey, basketball, volleyball, cross-country, and tennis. Cheerleading squad. The teams have consistently turned in winning seasons and have won numerous championships through the years.

High Point College subscribes to the guidelines for athletic participation as presented by the National Association of Intercollegiate Athletics and the Carolinas Conference.

### CAREER DEVELOPMENT

One of the important functions of the College is to assist students in preparing for a meaningful life of work and to fulfill personal goals. The Career Development Center in the Office of Student Life is one area in which students find assistance for preparing for the

future. Career Development is "life planning," and it should begin during the first weeks and months of a student's college career. Through this service, students are given assistance in assessing their interests, abilities, and possible career options. There are frequent opportunities for learning interview procedures, how to prepare resumes, and applying for jobs and graduate school. The Center offers current information on graduate and professional schools, admissions tests, and visits to campus by prospective employment and graduate school recruiters. The Center also provides assistance in preparing personal files for future reference as well as obtaining full and part-time employment.

### DAY STUDENTS

The College welcomes students who commute to the campus from their homes in the area. Large and ample parking lots are provided for commuters' cars. The snack bar and cafeteria are open to commuting students.

Day students are an integral part of the College, and they are invited to join in the activities planned for all students.

### HEALTH SERVICES

Every resident student is provided medical service exclusive of vaccinations, surgery, X-ray, and hospitalization. Registered Nurses are also on duty.

Your health service fee provides medical care for minor ailments and accidents through the College Dispensary. As a convenience to the student, the College will temporarily pay for medical services considered beyond the responsibility of the Dispensary and charge such costs to your account.

The charge for certain medications such as antibiotics will be billed monthly at cost: Aspirin and other minor medicines will be free of charge.



## **PUBLICATIONS**

Students publish the Hi-Po, the college newspaper; Apogee, the student literary magazine; and Zenith, the college annual. These award-winning publications result from student participation.

## **RELIGIOUS LIFE**

The College recognizes the value of religion in human society and the importance of specific personal beliefs. The Chaplain is in charge of organized religious activities and groups, including denominational clubs. The chaplain is also available for personal counseling, by appointment.

The Chas. E. Hayworth, Sr., Memorial Chapel, open daily, is used for worship services, and for appropriate lectures, concerts, and various events.

## **CULTURAL PROGRAMS**

Each year High Point College sponsors a lively series of cultural events for students and the entire community. In addition to performances by College organizations such as the Tower Players and the High Point College Singers, touring performers bring the best in music and drama to the campus. Outstanding speakers are regularly brought to High Point College for spirited discussions of topics of current interest.

Students have input into selection of programs through membership in the Student Government Association, the Student Union, and the student-faculty Cultural Program Committee.

Academic credit may be received for participation in specified programs. See IDS 151: Cultural Foundations on page 104.

## **RESIDENCE HALL LIFE**

The residence hall is your "home away from home," providing not only a place for sleep and study but an environment which can be very special. It is in the residence hall and in daily contact with your neighbors that some of your most meaningful learning experiences will occur.

Campus life at High Point College centers on the residence hall. Social, religious, and cultural programs are specially designed with the resident student in mind. Therefore, students who do not live at home are required to live on campus and take meals in the dining hall. Permission to live off-campus is rarely granted and only for students with special needs which cannot be met in the residence halls. All questions regarding housing should be addressed to the Dean of Students.

All residence halls are generally situated near the center of the campus with immediate access to classroom buildings, the Campus Center, library, and other facilities. In addition to individual rooms, each residence hall provides lounge areas. Resident Counselors and Resident Assistants assist students in making the environment pleasing and healthy.

The College attempts to make living areas as safe and secure as possible. And while we are proud of our record, safety cannot be assured, just as it cannot be assured in homes. Students are expected to take all necessary precautions. The college is not responsible for personal property that is lost, stolen, or damaged by others. Residents should therefore discuss personal property insurance coverage with their parents or with an insurance agent.

Residence halls are closed during holidays and semester break periods.

## **STUDENT GOVERNMENT**

Student Government has an important place in the overall management of life on the campus. With advice and counsel of faculty and/or administrative advisers, the executive council of the Student Government Association acts on many questions and problems. The SGA especially concerns itself with student morale, self-discipline of students, and a variety of social activities.

The Student Government Association is the coordinating and governing body of all student organizations on the campus.

The Student Union is responsible for planning and coordinating the social and cultural activities of the Student Government Association.



tion such as concerts, films, off-campus trips, personal growth programs and other activities.

## STUDENT HANDBOOK

High Point College is a community of learners who come together for study, play, and service. Because the College seeks to promote a sense of community, various policies, guidelines, and regulations are necessary in order to maintain a peaceful environment, a democratic lifestyle, and to uphold the philosophy and beliefs of the College. When one accepts admission to the College, it is assumed that one will abide by the policies.

It must be noted that the College is not a parent. It regards each student as a responsible adult; and while the College does not hold itself responsible for the actions of its students on or off campus, it does have a right to expect mature, responsible, adult behavior on and off campus. The College reserves the right to dismiss or expel any student from the life of the College for what the College perceives as student incompatibility with the goals and standards of High Point College and whose conduct and/or academic standing is regarded as undesirable. In such cases, any fees due or paid will not be refunded in whole or in part, and neither the College nor its officers shall be under any liability for a student's suspension.

Violations of municipal, state, or federal laws may be handled by law enforcement agencies, and violators may also be subject to College actions.

While the Student Handbook is not an all-inclusive guide, it is available to all students as a guide to student conduct.

## STUDENT ORGANIZATIONS

### Theatre

The Tower Players, a drama group of long standing, takes its name from the tall tower of Roberts Hall where it was headquartered for many years. The Players give mainstage and experimental productions every year, some in the Memorial Auditorium and some in the

Empty Space Theatre in the old student center. Membership in Tower Players is open to all students as well as any interested townspeople who wish to participate.

You may audition for theatrical productions throughout the year. You may also volunteer for backstage work. Participation in production is not limited to fine arts majors. One hour credit may be earned each semester. Students who make outstanding contributions to the theatre program may be elected to the Upsilon Xi chapter of Alpha Psi Omega, the national honorary drama fraternity.

### Music

The High Point College Singers, smaller vocal groups and instrumentalists give concerts and programs seasonally on the campus, in churches and schools in the area. One hour credit in choir may be earned each semester.

### Special Interest Clubs

The Student Affiliate Chapter of the American Chemical Society gives chemistry students professional and social contacts with chemists in industrial as well as academic environments.

The Administrative Management Society (AMS) encourages business-oriented students to participate in social activities as well as field trips to see business and industry on location.

Alpha Phi Omega, the nation's largest Greek-letter fraternity, crosses lines of all other campus organizations to provide a variety of services to the students, faculty, and community. It is dedicated to leadership, friendship, and service.

The American Humanics Student Association is the student voice of the Department of Behavioral Sciences and Human Services. It provides a working laboratory experience in working with people and planning many of the department's co-curricular activities. Although membership is primarily composed of Behavioral Science and Human Services majors, any High Point College student is encouraged to join.

The Biology Majors Club invites membership



from all biology majors and others who have career interests that ally with biological and scientific fields. The Club is affiliated with the Collegiate Academy of the North Carolina Academy of Science (CANCAS).

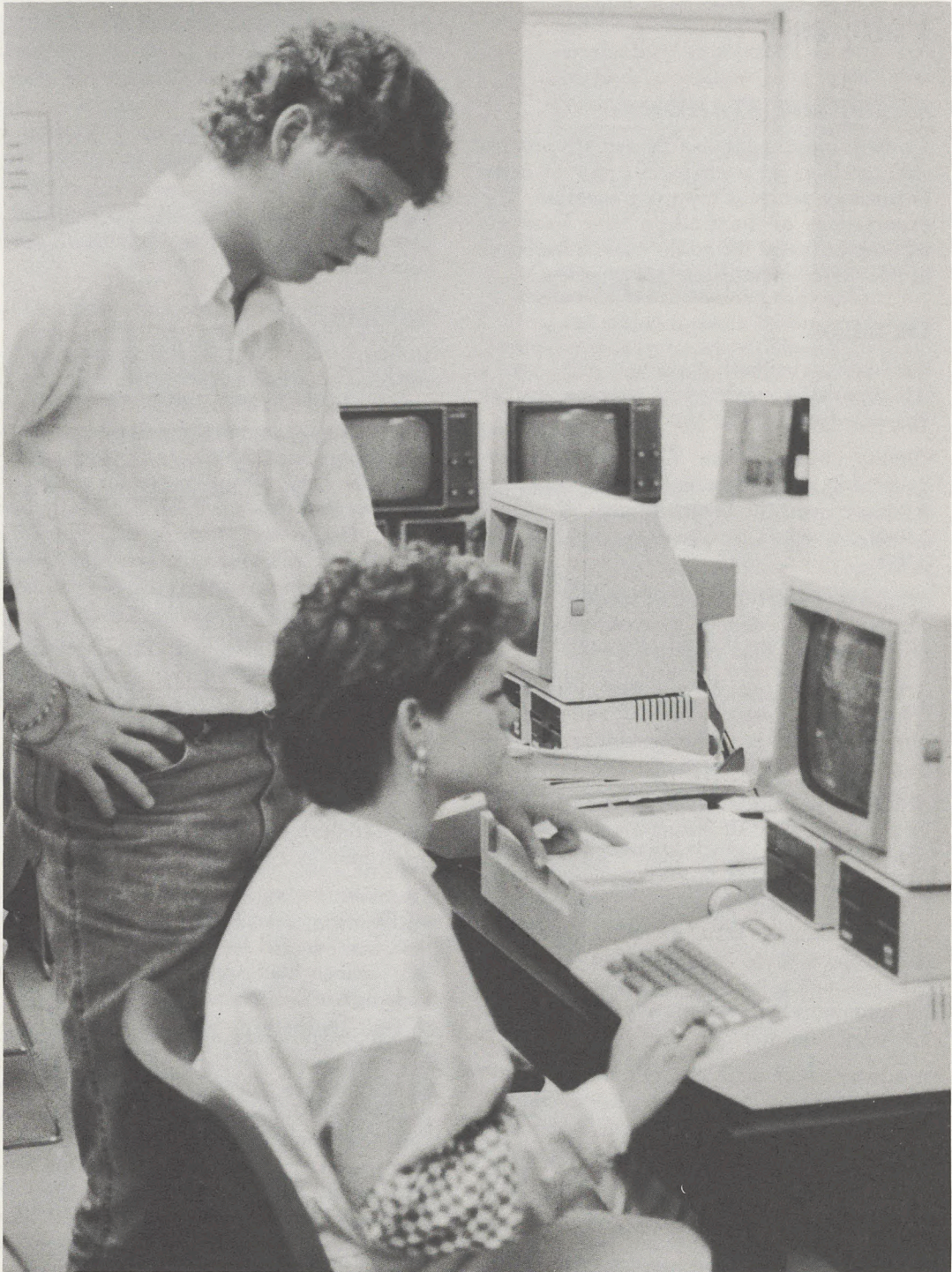
Other organizations include the Physical Education Majors Club and the Student National Education Association.

### **Social Fraternities and Sororities**

Other aspects of student life are available to those who join a national fraternity or sorority. The national fraternities are Delta Sigma Phi, Lambda Chi Alpha, Pi Kappa Alpha, and Theta Chi. The national sororities are Alpha Gamma Delta, Kappa Delta, Phi Mu, and Zeta Tau Alpha.

In upholding the ideals and policies of the College, each group affords opportunities for self-discipline, leadership, self-confidence, and growth toward maturity, good judgment and manners.

# Academic Program





## Academic Policies

### ACADEMIC STANDING

Students must maintain a consistently acceptable grade point average in order to make satisfactory progress toward graduation. The expectations of the College have been established to assist the student and the advisor in effectively monitoring this progress.

#### Definition

**Graduation standard:** A student must have a 2.0 cumulative grade point average (gpa) to graduate from High Point College.

**Quality point balance:** The difference between two times the number of credit hours attempted and the actual number of quality points earned is the quality point balance (QPB).

**Academic good standing:** A student will be considered in academic good standing if the QPB is no less than negative 9 (-9).

**Academic warning:** Any student who has a QPB between negative one (-1) and negative nine (-9) is in danger of not making satisfactory progress toward graduation.

**Academic probation:** Any student who has a QPB between negative ten (-10) and negative seventeen (-17) will be placed on academic probation. If the student is not currently on probation, he will have two consecutive semesters (summer term excluded) to reduce the balance to at least negative nine (-9). Students failing to achieve this standard will be automatically Academically Ineligible the following semester.

**Academically Ineligible:** Any student who has a QPB of -18 or less will be suspended from the College for one semester, provided that the student has not previously been suspended. A student suspended for academic reasons a second time will normally be excluded for two or more semesters.

**Senior Exception:** After earning 92 or more

credit hours, a student will have one full semester to eliminate any quality point deficit and attain a 2.0 gpa. Any student failing to meet this standard may remain enrolled only with permission of the Admissions Committee.

**CEP Rule:** Any student who is enrolled in CEP will be subject to same rules as non-CEP students. For the purpose of calculation, a semester of enrollment will be considered to have elapsed with each additional 12 credit hours attempted.

#### Readmission

Students who have a QPB between negative eighteen (-18) and negative twenty-five (-25) and who have not been enrolled at High Point College for one or more semesters (not counting summer terms) may enroll, with permission of the Dean of the College, for one semester, provided they have not previously been readmitted by the Dean or the Admissions Committee. Enrollment beyond one semester will depend on earning a C (2.0) or better average during that term.

Students who have never been on academic probation and who become academically ineligible with a QPB between negative eighteen (-18) and negative twenty-one (-21) may appeal in writing to the Dean of the College for readmission for one semester. Students failing to reduce the QPB to at least negative nine (-9) during that semester must appeal to the Admissions Committee to continue.

Students who are academically ineligible with a QPB of negative eighteen (-18) or less or who have been denied readmission by the Dean of the College may appeal to the Admissions Committee for readmission.

The appeal process consists of: (1) a letter stating the reason(s) for the appeal; and (2) a personal appearance before the Admissions Committee. The appeal process applies to all students who are academically ineligible to return. An appeal to the Admissions Committee does not guarantee readmission. The Committee will consider each request on its merits. Students readmitted by Committee action are admitted for one semester only.



Students who have previously attended High Point College and are ineligible to return to the College and have either (1) been in non-attendance for four or more years, or (2) earned an Associate Degree (A.A. or A.A.S.) from an accredited institution may elect the Forgiveness Policy upon readmission by signing a statement accepting the following provisions:

- a) All coursework taken at High Point College will be shown on the academic record.
- b) Grades of A, B, and C will carry credit toward graduation but no quality points.
- c) Grades of D and F will carry neither hours toward graduation nor quality points.
- d) All coursework taken at High Point College will be counted in the determination of academic honors.

## APPEALS

Students have the right to question a decision based on faculty approved policies and made by faculty or administrative staff. Any appeal must be based on evidence that a factual or procedural error was made or that some significant piece of information was overlooked. All appeals must follow the outlined procedures in order to receive fair consideration.

### 1. Classes of Appeal.

- a. Appeal of administrative action: A student may appeal to the Executive Committee of the Faculty a decision of the Dean of the College or the Dean of Students after all other prescribed appeal procedures have been exhausted. The Executive Committee is composed of the President of the College, three administrative staff officers, and four faculty members. The decisions of the Executive Committee will be considered final, after ratification by the Faculty.
- b. Grading decisions: Students who wish to appeal a grade awarded by a faculty member should discuss the matter first with the faculty member. If a satisfac-

tory conclusion of the question is not reached, a student may appeal the matter to the department chair. If satisfactory resolution is still not reached, a student may appeal the decision to the Dean of the College. Further appeal to the Executive Committee may be made using the procedures described above for administrative action.

2. **Time Limitations.** Appeals of grades or administrative action by a student must be made within ten working days of the time that the action is made known to the student by the appropriate officer. If the College is not in session at the time the decision is made, the time limitation will begin at the start of the next regular session. (Fall or Spring)
3. **Format of Appeals.** All appeals must be made in writing, to the appropriate officer. A basis for the appeal must be clearly stated and evidence in support of the appeal must be included in the appeal. Appeals directed to the Executive Committee should be addressed to the President of the College, who serves as chair of the Executive Committee.

## ADVISING

Each incoming freshman is assigned to a faculty member who will serve as an academic advisor. The faculty advisor offers advice and counsel in planning a course of study, developing effective study skills, and in general orientation to High Point College.

After the freshman year, the student is assigned to an academic advisor within the major field of study.

## ATTENDANCE

Regular attendance in all classes, laboratories, and other appointments is expected of all students.

**Freshmen:** A freshman student and all students in a freshman-level course will be allowed a total number of absences, regardless of circumstance or reason, amounting to



15% of the number of class meetings for that particular class. Any absences beyond this will result in the student being dropped from the course unless a special appeal is made to the Instructor. A special appeal must be accompanied by a written statement documenting lengthy illness, family problems, or College-sponsored activities which constitute a legitimate reason for absences beyond the stated limit.

**Upperclassmen:** For students beyond the freshman year or in non-freshman-level courses, the Instructor shall determine the attendance policy for a particular course, including the conditions under which a student will be dropped from a course due to excessive absences. Such policy shall not be more restrictive than that for freshmen students.

**Evening Degree Students:** Regular attendance is expected at all classes. It is assumed that EDP students are responsible adults capable of judging when it is necessary for them to miss class. However, the missing of class does not excuse the student from responsibility for completing course assignments.

## CALENDAR

High Point College currently operates on the two-semester calendar system. A regular day student normally completes thirty to thirty-four credit hours in the two semesters. The Day Summer School sessions allow a student to complete up to fourteen credit hours in addition to those earned during the regular academic year.

High Point College operates a Continuing Education Program with two eight-week sessions within each fall and spring semester. A student can earn twelve hours credit each semester. Nine additional hours can be earned in two evening summer school sessions.

## CLASSIFICATION OF STUDENTS

A student admitted upon certification of graduation with 16 units from an accredited high school and the specified number of required

units will be classified as a freshman.

For admission to the sophomore class a student must have completed 27 hours toward the degree before the opening of the sophomore year. To be classified as a junior the student must have completed 58 semester hours of credit before the opening of the year. Students who have completed 92 semester hours will be classified as seniors.

Academic records are kept in the Registrar's Office. Copies of these records are available to the student when properly requested and legally available.

## CREDIT BY EXAMINATION (Course Challenge)

A student may receive credit for a course by demonstrating mastery of its subject matter without enrolling in the course. Enrolled students may also challenge prior to mid-term. To challenge a course, the student must submit a completed Credit by Examination Application. Applications must be approved at least 15 days prior to the requested test date. A non-refundable examination fee of \$50 is payable before the examination.

Credit by Examination is subject to the following provisions:

1. A maximum of twenty-five percent (25%) of the 124 hours required for graduation may be earned by Credit by Examination. A maximum of six (6) semester hours will be credited to the permanent transcript for each semester of full-time enrollment at High Point College. The term "Credit by Examination" is considered inclusive.
2. Proficiency may be demonstrated by a student enrolled in a course any time up to mid-term. Should proficiency by examination be requested during the Add Period, the student would be charged \$50, payable before the test is administered. If the challenge is successful, the student will be given full credit for the course with no additional cost. If the challenge is not successful, the student would have the option to drop the course or continue enrolled for





credit at regular tuition rates. A student who challenges after the end of the Add Period will be responsible for the applicable tuition fees.

3. In any course involving laboratory experience, credit by examination will be earned by separate examinations on the lecture and laboratory portions of the course.
4. Courses requiring proficiency in specific methods and/or techniques (applied music, performance groups, supervision and/or observation in the field) are excluded from credit by examination.
5. The instructor is responsible for evaluating the test and submitting the result to the Registrar.
6. No course prerequisite to the course in which credit is earned by examination may be subsequently completed for credit by examination.
7. Course credit earned by examination may be used to satisfy a Basic Requirement, an Area Requirement, or a major requirement.
8. Courses for which a student earns credit by examination are considered transfer credit and do not count as hours taken at High Point College, unless the student has been enrolled in the course and paid applicable tuition fees.
9. Credit for national test programs are governed by these stipulations:
  - a. CLEP general exams: Students may receive general elective credit with minimum scores at or above the 70 percentile:

English	550
Mathematics	497
Humanities	500
Natural Science	510
Social Science/History	494
  - b. CLEP subject area exams: Students may receive specific subject credit with minimum scores at or above the 50 percentile.

- c. DANTES exams: Credit is allowed using the same standards as CLEP general and CLEP subject area exams (DANTES exams are CLEP exams).
- d. Advanced Placement subject exams: The following standards will be used to award students credit for AP exam scores, except as specified otherwise in this catalog:
  - a. A score of 3, three hours credit in the subject area.
  - b. A score of 4 or 5, six hours credit in the subject area.
- e. CEEB Achievement Tests: Students may receive specific subject credit with minimum score at or above the 50 percentile.
- f. United States Armed Forces Institute courses: Students may be allowed credit for USAFI courses with stipulations as stated in current College Catalog.
- g. Armed Forces Services Courses: Students may be allowed credit for service courses with the following stipulations:

The Registrar, using ACE recommendations, shall evaluate each course and recommend credit to the Department Chairs and the Dean of the College for approval.
- h. Laboratory Credit: In order for a student to receive full credit for science laboratory courses under CLEP subject area, AP, and CEEB Achievement Tests, a student must enroll in and pass laboratory experience for one hour credit for each course applicable.

### CREDIT FOR PRIOR LEARNING (CPL)

High Point College recognizes that learning may take place in settings far different from



the college classroom or laboratory. The College will award CPL for demonstrated learning resulting from professional, vocational and other off-campus experiences gained prior to admission or during extended periods away from college, provided that the student can show a relationship between this learning and academic goals. It is not the experience itself, but the learning, that merits academic credit.

*There will be a \$50 processing fee for a CPL application.*

1. Students may request CPL for the following categories of experience.
  - a. Work experience (employment)
  - b. In-service, institute or workshop training
  - c. Volunteer work experience
  - d. Study-travel abroad
  - e. Professional Certification (e.g. CPS, CLU)

It is the responsibility of the student to support by documentation, the claim that learning has occurred, to demonstrate the relationship between the learning and the student's academic goals, and with the assistance of the CPL coordinator, to take the responsibility for initiating each step in the evaluation process.

2. CPL shall be for elective degree credit only.
3. CPL will be awarded for a maximum of twelve (12) semester hours. The maximum allowable for each year of full-time experience is three (3) semester hours. For each semester hour of workshop, institute or identifiable in-service training, there is a minimum requirement of forty-five (45) clock hours of training contact. For national certification programs, credit is standardized.
4. CPL applications will be accepted *only* from students who are presently enrolled for degree credit in one or more courses at High Point College and have a declared major. CPL Portfolios must be submitted in a complete form with all experiences in-

cluded *and* documented. The student is responsible for the inclusion of proper documentation.

5. The following procedures shall apply in awarding CPL:
  - a. The student shall inaugurate the process by meeting with the CPL Coordinator.
  - b. With the assistance of the Coordinator, the student shall prepare an application portfolio. The purpose of this portfolio is to document the student's claim that learning has occurred, and the portfolio may include any materials (letters, test scores, job descriptions, etc.) that will be useful in supporting the student's claim.
  - c. In every case, the portfolio must include, in writing, the student's detailed description of the knowledge gained from the experience and his/her explanation of why and how the experience contributes significantly to his/her educational goals.
  - d. In claims for CPL for work experience for each employer included in the claim, the employee and the supervisor, or personnel officer must submit a letter stating specifically:
    1. The length of employment.
    2. The nature of the work, and the specific duties and responsibilities of the position.
    3. Any additional information that reflects the student's competency and effectiveness in the position (e.g. promotions, awards, etc.)
  - e. In verification of in-service, institute or workshop training, the student shall submit photocopies of descriptions of course content and for certificates earned for each program for which credit is claimed. The documentation must include the number of hours or days the student was involved in each program.



- f. In verification of professional certification, the student shall submit a photocopy of certificates or letters indicating completion of the course or examination requirements for each program.
6. Any student who is interested in applying for CPL credit should submit their portfolio prior to the beginning of an 8-week session according to the CEP calendar and the evaluation process will be completed prior to the start of the succeeding 8-week session.

Portfolios that are incomplete or poorly written may be returned to the student for revision at the discretion of the evaluating committee and may be resubmitted for evaluation during the succeeding evaluation cycle. CPL portfolios that are returned to the student for revision may be resubmitted without financial penalty.
  7. This portfolio shall be presented to a special panel of the faculty for evaluation. This panel shall consist of:
    - a. Three members of the full-time faculty appointed by the Dean in consultation with the Director of the CPL program and the Chair of the student's declared major. Persons appointed should be qualified to competently evaluate the content of the CPL portfolios assigned and will be selected from a pool of evaluators who represent a variety of competencies. One of the panel members will be appointed chair of the evaluating panel.
    - b. The evaluation panel shall determine whether CPL will be granted and if so, how much. The panel may meet with the student and the coordinator, if appropriate. It may request additional documentation or require demonstration of the learning by standardized or individual examination.
    - c. The panel may request the assistance of any consultants it considers will be useful for the evaluation, whether they are High Point College members or not. It may receive recommendations from the coordinator.
  - d. The chairperson of the evaluation panel shall transmit the decisions of the panel to the Dean of the College, who shall review the procedures involved, and the student will be notified.
8. The student who has received CPL shall have the credit entered on his/her official transcript.
  9. Only one CPL award will be made for each student and multiple CPL applications *will not* be accepted.
  10. Semester hours earned through Credit for Prior Learning are considered as transfer credit and these hours are *not* counted as part of the sixty-two (62) semester hours that must be completed at High Point College in order to be eligible for graduation with honors.
  11. The Dean of the College with the Educational Policies Committee shall maintain a continuous review of the program, to insure its academic effectiveness.

## DEGREES

High Point College awards two degrees; Bachelor of Arts and Bachelor of Science.

The Bachelor of Arts degree is awarded for major areas of concentration in which the primary modes of investigation are the linguistic, aesthetic, ethical, and rational analysis of cultural formulations.

The Bachelor of Science degree is awarded for major areas of concentration in which the primary modes of investigation are the observation, quantification and systemization of empirical data through the use of scientific methods.

## GRADING

*The following system of grading is used:*

**A (superior)** is the highest grade given; it is reserved for those students whose work is of a markedly superior quality.



**B (excellent)** is the grade given for work which, while not notably superior, is clearly above the average.

**C (average)** is the grade given for satisfactory work done by the average student.

**D (inferior)** is the grade for work which, while not altogether satisfactory, is good enough to entitle the student to receive credit for the course.

**P (pass)** is the grade given to indicate that no differentiation between the grades of A, B, C, and D is made.

**Cr (credit)** is the grade given to indicate satisfactory completion of a course in which letter grades are not granted.

**NC (no credit)** is the grade to indicate unsatisfactory work in a course in which letter grades are not granted. Hours attempted are not charged.

**F (failure)** is the grade given for failure and indicates that no credit can be received for the course except by repetition.

**FA** is the grade given to a student who is failing the course and who, due to excessive absences, is involuntarily dropped from the course AFTER the withdrawal date set by the College.

**WA** is the grade given to a student who, due to excessive absences, is involuntarily dropped from a course BEFORE the withdrawal date set by the College; ALSO the grade given to a student who is passing the course and who, due to excessive absences, is involuntarily dropped from a course AFTER the withdrawal date set by the College.

**Inc (incomplete)** is the grade given because the instructor feels the student, due to illness or some other justifiable reason, should be permitted to complete the course in extended time (one year). The grade will be treated as an F in determination of grade point average until the course has been completed satisfactorily.

**W (Withdrawn)** No hours attempted are charged in determining GPA since the stu-

dent voluntarily withdrew before the withdrawal date set by the College.

## GRADE POINT AVERAGE

For the purpose of finding averages, honors, etc., the following points are assigned to the grade letters: A course graded "A" shall count four quality points for each semester hour, "B" shall count three, "C" shall count two and "D" shall count one. All hours attempted are considered in determining averages, with the exception of those courses graded W, CR, & P. Quality points are assigned only to course grades attained at High Point College.

In determination of grade point average, a student will be allowed to repeat a course only once without the penalty of additional hours attempted; and the grade received on the last attempt of the course will stand.

## GRADING SCHEDULE

Final grade reports are mailed to all students at the end of each term.

Mid-semester grades are mailed to all freshmen enrolled during the fall semester.

Grades for all freshmen and unsatisfactory grades (D & F grades only) for all upperclass students are forwarded to the academic advisors at mid-term. Those students who have unsatisfactory grades at mid-term should contact their advisor to discuss ways to improve their academic performance.

## GRADUATION

A total of 124 semester hours is required for graduation. A minimum of 60 of the 124 semester hours required for graduation must be taken outside the major department.

All candidates for graduation must satisfy one of the following requirements:

1. A student is eligible to graduate from High Point College providing that the last 30 semester hours of enrolled coursework have been earned at High Point College.



2. A student is eligible to graduate from High Point College providing that at least 90 total semester hours and 24 of the last 30 semester hours have been earned at High Point College.

**Exception:** The Dean of the College may grant, with the approval of the major department, exception to option 2 listed above. The maximum exception allowed will be six credit hours. An exception will be granted only in the case of hardships which would prevent the student from graduation within the equivalent of one semester beyond the expected date. No exception may be granted which will reduce the number of semester credit hours below the 124 semester hours required for graduation.

No student will be allowed to graduate unless he has an overall average of at least "C", and he must have an average of "C" in the major and may not have more than two grades of "D" in courses in the major. A ratio of two quality points for each semester hour attempted is required.

One third of the semester hours (in addition to any required practica or internships) required to satisfy major requirements must be taken at High Point College.

### Application for Graduation

Each student expecting to graduate from High Point College must submit an application for graduation to the Registrar at the beginning of the senior year. The purpose of this application is to assure that all requirements will be completed prior to the expected graduation date. Students who delay completion of this application risk being unable to graduate on time due to unsatisfied requirements.

### Catalog of Record

All students have the choice of satisfying requirements for graduation as found in that catalog in force on the date of latest entrance or that catalog in effect on the date of graduation. The catalog becomes effective at the beginning of the fall semester.

### Commencement

Formal graduation exercises are held each year at the close of the Spring semester. Students who complete the graduation requirements at the close of the Summer or Fall semesters will be awarded degrees at the annual Commencement program scheduled the following May.

### Degree Requirements

**It is the responsibility of the student to monitor progress toward and to assure completion of all graduation requirements.**

Candidates for the Bachelor of Arts (B.A.) and Bachelor of Science (B.S.) degrees must complete the following:

1. The General College Requirements.
2. The Major Area of Study.
3. Proficiency in writing as evidenced through satisfactory completion of a writing proficiency examination.
4. A total of 124 semester hours.
5. An overall average of at least "C", and an average of "C" in the major and not more than two grades of "D" in major courses.

### Department Requirements

1. The department chair can substitute or waive courses in the major and minor but not in the General College Requirements.
2. A student can have more than two "D" grades in the major department if no more than two "D" grades are used to satisfy major requirements.
3. A student can take Credit/No Credit courses in the major if those courses are not used to satisfy the major requirement.
4. A student can have more than 64 semester hours in the major if that student has at least 60 hours outside the major.

### General Education Requirements

High Point College implemented a new general education curriculum beginning with the



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1989-1990 academic year. The curriculum has a thematic focus for each year and emphasizes writing in all the courses with the exception of math and physical education activity courses.

Students entering the College beginning with the fall of 1990 with 0 to 57 semester hours credit must meet the following general education requirements:

(Transfer students may use compatible transfer courses to meet general education requirements except for the Religion and Fine Arts requirements on the freshman level and IDS 201 and ENG 200 at the sophomore level.)

**Freshman Year - Thematic Focus: Human Images**  
 Two courses in western civilization (Hours)  
 HST 101 and HST 102 ..... 6  
 One course in religion  
 REL 108 or REL 109 ..... 3  
 One course in writing techniques  
 ENG 101 ..... 3  
 One course in fine arts  
 THE 120, or ART 120, or MUS 120 .... 3  
 One course in mathematics  
 MTH 110 or higher ..... 3  
 (MTH 102 may be used for education majors)

(The following requirements can be met in either the freshman or sophomore years:)

Two courses in physical education  
 PE 105 and one activity course ..... 2  
 One course in laboratory science  
 AST 121, BIO 110, or CHM 121 recommended for students needing to meet only the basic laboratory science requirement ..... 4  
 (Students needing additional science courses for requirements in their major should take BIO 130, CHM 101, PHY 201, or NS 111 as appropriate to meet this requirement.)

Credit in a modern foreign language ..... 6  
 Students must complete 6 hours in French, Spanish or German if beginning at the level of 202 or below. Students must complete 3 hours in French, Spanish or German if beginning above the 202 level.

Students must begin language study at the level determined by the Modern Foreign Language Department.

Students may be exempt from the modern foreign language requirement by passing the Foreign Language Proficiency Exam.

Non-native speakers of English may be exempt from the modern foreign language requirement upon demonstration of proficiency in English.

**Sophomore Year - Thematic Focus: Self and Society**

IDS 201 Self, Society & Moral  
 Decisions ..... 1  
 ENG 200 Self and Society in Literature .. 3  
 Social and Behavioral Sciences ..... 6  
 (2 courses selected from 2 areas)  
 Area I - PS 201; Area II - ECO 207  
 Area III - SOC 201, or PSY 202 or HR 201

**Junior Year - Thematic Focus: Self, Society and World**

One course in contemporary  
 world views\* ..... 1  
 One course having international  
 perspective\* ..... 3  
 One course having interdisciplinary  
 perspective\* ..... 3

\* (Courses to be approved by faculty during the 1990-1991 academic year.)

**Senior Year - Thematic Focus: Self, World and Vocation**

One capstone seminar course  
 in the major ..... 3

Students entering the College in the fall of 1990 with 58 or more semester hours credit must meet the following general education requirements:

The following are the *Basic Requirements*:

(Courses)	(Hours)
Two courses in writing techniques (grammar and composition) ..... 6 English 101-102	6
One course in religion ..... 3 Any course in Religion may be chosen to fulfill this requirement with the exception of Religion 255, 299, 305-306, 311, 319 and 451.	3
Two courses in physical education activity ..... 2 Physical Education 105 and a sports activity elective.	2
Credit in a modern foreign language ..... 6 same requirements as above	6



With approval of the Dean of the College and the Chair of the Modern Foreign Language Department, the language requirement may be fulfilled with credits in a modern foreign language not offered at High Point College.

The following are the *Area Requirements*:

Courses taken as Basic Requirements *may not* be considered as fulfillment of any of the Area Requirements.

A minimum of six (6) semester hours must be chosen from each of the Areas below: Any combination of at least six (6) semester hours is permissible.

Credit/No Credit courses or pass/fail courses *may not* be used in fulfillment of Area Requirements.

**Area of Arts and Literature**

Art, English, Modern Languages, Music, Theatre

**Area of Behavioral Sciences**

Business Administration, Education, Human Relations, Physical Education, Psychology, Sociology

**Area of Foundations of Civilization**

Economics, Geography, History, Philosophy, Political Science, Religion, Social Studies

**Area of Science and Mathematics**

Biology, Chemistry, Computer Science, Mathematics, Natural Science, Physics

**Multiple Degrees**

1. A student can earn only one degree with a minimum of 124 semester hours.
2. To earn two degrees (BS and BA) a student must earn at least 155 semester hours and meet all major requirements in both.

**REGISTRATION**

Students are admitted to High Point College by the Director of Admissions and may then proceed to register for course work.

A definite time is given for the period of regis-

tration of freshmen and upperclassmen. The days are designated in the College Calendar. No student may register for full credit later than seven days after the beginning of classes in any semester except by permission of the Registrar.

Degree students must take a minimum of 12 hours to be classified as full-time students. Occasionally, potentially outstanding students are admitted on a provisional basis with clarification of their status by the Admissions Office at some later date. Students classified as Special Students are taking course work on a non-degree basis.

A minimum grade-point-average of 2.00 is required for registration for courses that are work experience courses or practica.

Classes with insufficient registration may be cancelled by the Dean of the College.

Each new student must send to the college health center a physician's certificate stating that he or she has had a physical examination. The student should be in good health and fit for participation in the college program.

High Point College insists that all applicants be successfully immunized against poliomyelitis, measles, rubella, and tetanus (within past four years). The College also requires a chest x-ray (within past three months of initial registration).

**Audit**

Students who do not wish credit for a course may enroll as auditors with permission of the Instructor. Auditing a course includes the privilege of being present in the classroom but involves no credit. Auditors may participate in classroom discussions. Quizzes, tests, examinations, projects, and papers are not required. The student registers for the audit course, his name appears on the class roll, and the notation "AUDIT" is made on the official transcript upon successful completion of the audit. Successful completion is determined by the course instructor. The charge for audit will be one-half of the charge for the course on a credit basis.



### CEP Courses

Full-time students in the regular day program may enroll in CEP (evening courses) on the High Point College campus according to the following stipulations:

1. The student is junior or senior-level and presents extenuating circumstances.
2. Space is available and the class has seven (7) or more CEP students enrolled.
3. The course selected is not offered during the regular day in the same semester.
4. The student's advisor and the Dean of the College approve.

### Consortium Cross-Registration

High Point College, along with Bennett, Greensboro, Guilford, Elon, and Guilford Technical Community Colleges, and N.C.A. & T. State University and the University of North Carolina at Greensboro have entered into agreement whereby students may enroll in courses offered in any of the other institutions during the regular academic year. This enrollment is subject to space available on the host campus and does not require the student to pay tuition fees to the host campus. The student pays tuition fees at the home campus (where a registered full-time student).

Credit hours and grades earned are counted in the grade point average during the regular or summer sessions. Contact the Registrar for current schedules and further information.

The United States Air Force Reserve Officer's Training Corps program is available to High Point College students at NC A & T State University (in Greensboro). As a member of the Greater Greensboro Consortium, High Point College offers students this opportunity for leadership training and a commission in the Air Force through cross-registration.

### Correspondence Courses

Correspondence courses from accredited institutions approved in advance by the Department Chair and the Dean of the College may be accepted in lieu of regular coursework.

Students may be asked to validate such work with an examination administered by the appropriate High Point College department.

### Drop-Add

No student will be allowed to add or drop courses later than seven days after classes begin. After the first week, students may withdraw from class as described under voluntary withdrawal. Charges are determined on the basis of enrollment at the end of the first week.

### Incomplete Grades

Up to one academic year, the instructor can set any time limit on the grade Incomplete. The Registrar's Office will change the "I" to "F" after one academic year. Once the "F" grade is assigned, the grade cannot be changed.

### Maximum Hours in Major

A student must complete at least 60 hours of the 124 credit hours required to graduate outside the major department. In general, no more than 45 hours are required for a specific major.

### Nursing Credit

A graduate of a Nursing School with the diploma degree (three years) or the A.A.S. will be granted 62 semester hours credit by transfer. Courses that are compatible with the High Point College Catalog can be taken from those courses by departmental recommendations to the Registrar.

### Overloads

No student shall be allowed to enroll in more than 16 credit hours during the first semester of the freshman year, except when enrolled in a four-hour laboratory science.

Any student, not in the first semester of the freshman year, may normally enroll in a maximum of 17 credit hours or 7 credit hours during a summer term.

Any student with a 3.0 cumulative GPA may





enroll in a maximum of 18 credit hours during a semester or 8 semester hours during a summer term.

Any student with a 3.5 cumulative GPA may enroll in a maximum of 20 credit hours during a semester or 9 semester hours during a summer term.

During the final semester prior to graduation, a student may enroll in a maximum of 20 credit hours, on recommendation of the academic advisor and approval by the Dean of the College.

A student, with the support of the academic advisor and major department chair, may petition the Dean of the College for an exception to the above standards. Such exceptions may be granted for students who have earned the required GPA in the most recent term enrolled but whose cumulative GPA does not meet the levels required above. Charges for overloads will be determined by the Business Office based on enrollment at the end of the first week (drop/add period) of the semester.

### SPECIAL TOPICS COURSES

Special topics courses are normally taught on a one-time basis as innovative interest courses. These course descriptions are not listed in the catalog. Some courses will meet departmental and area requirements, while others will not. See the Registrar for course descriptions and specific requirements.

### SUMMER SCHOOL

High Point College offers two summer terms including workshops. The maximum course load for a summer term is seven semester hours per term. There are a number of special programs which are included as part of High Point College's summer offerings. A summer school bulletin is available in the spring of each year.

### SUMMER STUDY AT OTHER INSTITUTIONS

To receive credit for work done at another institution, the student must not be on aca-

ademic probation and the Dean of the College must approve *in advance* the institution selected and the courses to be taken. Applications for permission to take summer school work at another institution should be presented to the Office of the Dean by the end of the Spring semester. Upon completion of this work the student is responsible for having transcripts sent to the Registrar.

No credit from another institution will be granted for a summer school course unless a grade of "C" or above has been attained. Although credit hours earned in summer school elsewhere count toward graduation, these credits are not used in the calculation of the GPA, except courses at member institutions of the Greater Greensboro Regional Consortium.

### TRANSCRIPT REQUESTS

Requests for transcripts must be made in writing to the Registrar. The first copy is free with subsequent copies costing \$2.00 each, payable in advance.

### TRANSFER CREDIT — RETURNING STUDENTS

A student who is readmitted after leaving High Point College because of academic ineligibility may transfer credit to High Point College from another academic institution *only* with the approval of the Admissions Committee.

### UNGRADED COURSE OPTION Credit/No Credit

Some courses at High Point College are mandatory credit/no credit courses. The limitations listed under the ungraded course option do not apply to mandatory credit/no credit courses. Students in their sophomore through senior years may opt to take a limited number of graded courses on an ungraded or Credit/No Credit basis. The ungraded option will not affect the GPA.

The ungraded option is subject to these guidelines:



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1. No ungraded course may be used to meet any General College, Major, or Minor requirement.
  2. No more than 18 credit hours may be elected. No more than one ungraded course may be taken in any one semester.
  3. The student must not be on academic probation.
  4. The Credit/No Credit status may not be changed to a letter grade after the Add Period.
  5. Credit for the course is equivalent to the letter grade of D or better.
- c. A student may not withdraw from a class after an instructor has officially requested that the student be removed because of inadequate class attendance, regardless of when during the term action is taken.
  - d. Exceptions to these provisions may be made with the approval of the instructor, advisor, departmental chair, and Dean.

### 3. Withdrawal from College

A student may voluntarily withdraw from the College at any time from all classes in which he/she is currently enrolled and receive a final grade of "W" with the exception of those classes in which the grade of "FA" has already been earned. Students desiring to withdraw in this manner should start this process with a conference with the Dean of the College. This is an extremely serious decision and a student contemplating this action should consult with the academic advisor, as well as the Dean of Students, before making a final decision.

The procedural requirements for withdrawal in good standing will be explained and coordinated by the Dean of the College. The process is essentially the reverse of enrollment. All accounts must be clear and academic records reviewed before withdrawal is complete. The College Withdrawal Form must be completed so all necessary steps will be accomplished.

### Pass/Fail

Some courses at High Point College are mandatory P/F courses. The grade of Pass will count toward graduation but will carry no grade points. (A grade of Pass for the course is equivalent to the letter grade of D or better.) The grade of Fail *will* affect the GPA.

## VOLUNTARY WITHDRAWAL

### 1. Process of Withdrawal

A student desiring to withdraw from a class must present a withdrawal petition to his advisor for approval, and then to the class instructor for approval. The student will be responsible for immediately taking the approved withdrawal petition to the Registrar's Office.

### 2. Selective Withdrawal

- a. A student may withdraw from a course before the end of the ninth week of classes during the Spring and Fall terms, or the second week of classes during the Summer terms, and receive a grade of W.
- b. A student may not withdraw selectively from any class(es) after the beginning of the tenth week of the Spring or Fall term or after the beginning of the third week of the Summer term.

## Continuing Education Program

The Continuing Education Program offers courses leading to the bachelor's degree. Classes are scheduled three nights each week, Monday, Tuesday, and Thursday, for an eight-week term. A student who registers for two classes each term is classified as a full-time student. The CEP is a twelve-month program. Six terms are scheduled each calendar year. Contact the Director of Continuing Education for further details of the program.



Persons who are employed full-time may enroll in the CEP program, regardless of the time which may have elapsed since graduation from high school. Full-time employment must continue throughout the time of enrollment in CEP.

## Honors

### DEAN'S LIST

Twice a year the Dean of the College compiles a list of students in each class whose academic standing seems to indicate a high degree of ability and a sense of responsible citizenship. The list is published and distributed throughout the college, and an appropriate note is made on the permanent record of each student on the list. A semester grade point average of 3.5 establishes eligibility. A student must attempt 12 semester hours of course work each semester other than on a Pass/Fail or CR/NC basis.

### DEGREES WITH HONOR

The diploma of a graduate with a ratio of 1 semester hour to 3.5 quality points shall read Cum Laude; a ratio of 1 to 3.75 shall read Magna Cum Laude; and a ratio of 1 to 3.85 shall read Summa Cum Laude. A student must have completed sixty-two semester hours work at the College to be eligible for graduation with honors.

### DEPARTMENTAL HONORS

The purpose of the High Point College Honors Program is to offer students of proven ability and independence the opportunity of extending their competence in their major fields during the last two years of their undergraduate course. A candidate for a degree will receive the degree when performance demonstrates the excellence of Honors work in one of three categories: with Honors in the major field, with High Honors in the major field, and with Highest Honors in the major field. This shall be so stated on the diploma.

- a. A student may elect a program leading to a Bachelor's degree with honors in a partic-

ular subject at the beginning of the junior year and, in some cases, at the beginning of the senior year.

- b. To qualify for Departmental Honors, a student must have earned at least a 3.5 cumulative grade-point-average both in the major field and overall at the time of entry into the program and must maintain this minimum average.
- c. The nature of this Honors work will differ from department to department, but all should include independent work on the part of the student. This work may be in seminars, in tutorials, or private research, but all must be under the supervision of departmental advisors.
- d. All students who are candidates for honors must pass not only a written comprehensive but also oral examinations as well. Visitors from other colleges in the area should be invited to participate in the oral tests. Also, these students should be required to write a thesis on some topic in their major field. These Honors courses should not amount to over 12 semester hours of the last 64 hours of college credit. Students must officially register for Honors courses.

### HONORS PROGRAM

The High Point College Honors Program offers a series of enriching and intellectually stimulating learning opportunities — both curricular and co-curricular — for creative and academically superior students to cultivate their intellectual potential as fully as possible.

While Honors courses are open to all High Point College students, those not in the Honors Program must obtain the permission of the course instructors. Transfer students with a minimum cumulative GPA of 3.5 in their major field of study are strongly encouraged to take some Honors courses and to complete the requirements leading to Departmental Honors (See Departmental Honors).



**1. Guidelines for Admission for Entering Freshmen**

- a. Applicants to the Honors Program will be expected to submit:
  - High school rank in a college preparatory curriculum or be in top quintile of their graduating class
  - Two letters of reference from high school teachers in college preparatory courses
  - An essay, portfolio, or similar evidence of academic achievement
- b. Applicants to the program will be expected to achieve a predicted grade point average (PGPA) of 3.25 at the time of application.
- c. Applicants should have standardized test scores well above average of college-bound students.
- d. Applicants will be expected to arrange for a campus interview for admission to the Honors Program.
- e. Students selected for the Honors Program will be limited to the top 10% of the entering class. Applicants considered eligible for the program will be selected by the Honors Program Committee.

**2. Guidelines for Admission of Upperclassmen**

- a. A recommendation by a full-time faculty member or administrator of the College.
- b. A minimum grade point average of 3.25.
- c. Review and recommendation of application for admission by the Honors Program Committee.
- d. Deadline for entry into the Honors Program is the start of the second semester of the sophomore year.

**3. Continuation in the Honors Program**

- a. Maintain a minimum cumulative GPA of 3.2; however, by the beginning of

the senior year the cumulative GPA must be at least 3.5 overall and in the academic major.

- b. Maintain a minimum GPA of 3.5 in Honors courses.
- c. If a student's cumulative GPA drops below 3.2, he/she will no longer be eligible to remain in the Honors Program. The student may, however, apply for reinstatement as soon as he/she brings his/her GPA back up to 3.2.

**4. Graduation Requirements For College Honors**

To be designated a graduate of the College Honors Program, the student must:

- a. Achieve a minimum cumulative grade point average of 3.5.
- b. Achieve a minimum cumulative 3.5 grade point average in Honors courses.
- c. Complete a minimum of 30 semester hours of Honors courses of which: 3 semester hours is a junior-level interdisciplinary honors studies course; and 3 semester hours is a senior-level honors seminar. Students may take up to 36 semester hours of Honors courses.

**HONOR SOCIETIES**

High Point College students who excel in academic work and in other areas of campus life may have that excellence recognized through invitation to membership in these established campus organizations:

Alpha Chi National Honor Society invites to membership those juniors and seniors who have excelled in academic performance.

The Order of the Lighted Lamp recognizes leadership abilities and excellent character as well as academic achievement. Elected by student members.

Sigma Delta Pi, national honor society for students of Spanish, recognizes excellence in



the study of the language. Pi Delta Phi recognizes excellence in French.

Psi Chi, the National Honor Society in Psychology, recognizes students of outstanding character who have demonstrated excellence in scholarship and advancing the science of psychology.

### **JUNIOR MARSHALS**

At the beginning of the junior year the twenty students with the highest cumulative grade-point-average are designated as Junior Marshals for the academic year.

1. All persons having Junior status, that is having earned between 58 and 91 credit hours and having attended High Point College for a minimum of three (3) semesters are eligible for consideration as Junior Marshals.
2. The effective date at which the credit hour total will be determined is the end of the Spring term each year. For CEP students, this will be at the end of Session IV.
3. The top two students will be selected as Chief Marshals. They will be considered equals, regardless of their relative ranks in the grade point list.
4. The Junior Marshals will be announced at the beginning of the Spring term and presented at Spring Honors Convocation each year.
5. No person may be selected to be a Junior Marshal more than once.



## Special Programs

### CONTRACT PROGRAM

The Contract Program is an innovative approach to education that allows selected students to plan an individual educational program, tailored to their specific needs, rather than following established catalogue degree requirements.

Participation in the Contract Program is limited to students who:

1. Have clearly defined goals for the future that cannot be met to the best advantage by the prescribed standard curriculum;
2. Possess a maturity and stability sufficient to meet this responsibility;
3. Will submit a formal application and written proposal describing in detail their educational objectives and plans for meeting them.

The Contract Program participant in full consultation with the Contract Program Council will structure a "contract" of study that will lead to the fulfillment of the following objectives:

1. A skillful use of the English language which permits the student to speak and write with clarity, precision, and effectiveness.
2. A reasonable proficiency in a foreign language, i.e., a reading knowledge of the language.
3. An awareness of contemporary problems.
4. A basic understanding of the humanities, natural science, and social sciences and an awareness of the interrelationships of these areas.
5. A knowledge and understanding of information resources, i.e., the retrieval of information in a given area of study.
6. The ability to successfully undertake and complete independent study projects.
7. A background in the history and economics of American society.

8. A reasonable competence in a concentration area and in cluster, i.e., related areas.
9. A basic understanding of the Christian heritage of our nation and its value systems.

As the Contract Program is individualized learning, the Contract is not written with a specific tenure. When the student feels that the contract has been fulfilled, application will be made to the Contract Program Council for evaluation for certification. When the Council is satisfied that the terms of the Contract have been fulfilled, they will forward the Contract to the Dean of the College with a recommendation that the Contract participant be accepted for graduation.

For further details on the Contract Program contact the chairman of the Contract Program Council.

### PRE-PROFESSIONAL PROGRAMS

#### Dentistry, pre-professional

Major: Application to dental schools can be made after satisfactory completion of a minimum of three years of undergraduate study (90-96 semester hours). Some dental schools will accept applications after two years of pre-professional study, although the preference is for 3-4 years of pre-dental study. The majority of students accepted for dental study have already earned a bachelor's degree.

Any area of concentration may be chosen as a major, provided the requisite foundation in natural sciences and mathematics has been obtained.

<i>Required Courses</i>	
<i>(for admission to Schools of Dentistry)</i>	
	<i>Semester Hours</i>
English-composition and literature .....	6-12
Chemistry 101-102:	
General Chemistry .....	8
Chemistry 209-210:	
Organic Chemistry .....	8



- Biology 130, 131: General Biology ..... 8
- Physics 201, 202: General Physics ..... 8

\*It is essential that each student planning to seek admission to a School of Dentistry be aware of the specific admission requirements for that particular dental school. Requirements vary. Full information is available in the annual publication of the American Association of Dental Schools, *Admission Requirements of American Dental Schools*.

### Medicine, pre-professional

**Major:** Application to medical schools can be made after satisfactory completion of a minimum of three years of undergraduate study (90-96 semester hours). However, the majority of students accepted for medical study have already earned a bachelor's degree.

Any area of concentration may be chosen as a major, provided the requisite foundation in natural sciences and mathematics has been obtained.

#### Required Courses

(for admission to

Schools of Medicine)

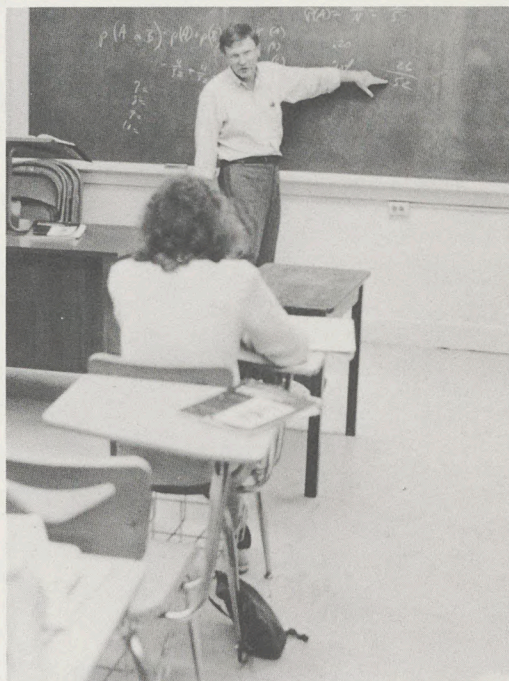
Semester Hours

- |   |   |
|---|---|
| Chemistry 101-102:                      |   |
| General Chemistry .....                 | 8 |
| Chemistry 209-210:                      |   |
| Organic Chemistry .....                 | 8 |
| Biology 130, 131: General Biology ..... | 8 |
| Physics 201, 202: General Physics ..... | 8 |
| English 101: Freshman Writing I .....   | 3 |
| Mathematics 141: Pre-calculus           |   |
| Algebra and Trigonometry .....          | 3 |
| English (a literature course) .....     | 3 |

\*It is essential that each student planning to seek admission to a School of Medicine be aware of the specific admission requirements for that particular medical school. Requirements vary. Full information is available in the annual publication of the Association of American Medical Colleges, *Medical School Admission Requirements*.

### Pre-Engineering

The pre-engineering curriculum at High Point College offers the courses that are generally prerequisite for transfer to a School of Engineering. During the one or two years of study at High Point the student should



complete the following courses:

Semester Hours

- |  |             |
|--|-------------|
| Chemistry 101-102:                       |             |
| General Chemistry .....                  | 8           |
| English Composition and Literature ..... | 6           |
| Mathematics 142, 241, 242:               |             |
| Calculus I, II, III .....                | 9           |
| Mathematics 327:                         |             |
| Differential Equations .....             | 3           |
| Physics 201, 202: General Physics .....  | 8           |
| Humanities and Social Sciences* .....    | 12          |
| Physical Education Activity              |             |
| courses .....                            | credits 2-4 |
| Economics 207, 208:                      |             |
| Principles of Economics .....            | 6           |

Students intending to major in chemical engineering should elect Chemistry 209-210 in their second year.

#### Electives (Recommended)

Comparative religion, comparative literature, music, philosophy (especially philosophy of science), political science, sociology.



### Pre-Forestry

High Point College offers a two-year pre-forestry curriculum which enables the student to obtain a degree after two more years (and a summer camp) at almost all schools of forestry, including North Carolina State University, University of Georgia, University of Florida, and Auburn University.

Students planning to transfer to a school of forestry at the end of two years should complete the following courses while at High Point College:

	<i>Semester Hours</i>
Chemistry 101-102:	
General Chemistry .....	8
Biology 130, 131: General Biology .....	8
Physics 201, 202: General Physics .....	8
Mathematics 141: Pre-calculus	
Algebra and Trigonometry .....	3
Mathematics 142: Calculus I .....	3
English Composition and	
Literature .....	6
Physical Education Activity .....	credits 4
Electives (History, English,	
Economics) .....	18-24

### FORESTRY AND ENVIRONMENTAL MANAGEMENT

High Point College offers a cooperative program with Duke University in the areas of Environmental Management and Forestry. The student may earn the Bachelor's and master's degree in five years, spending three years at High Point College and two years at Duke's School of Forestry and Environmental Studies. The student must complete the General College Requirements and a total of ninety-two (92) semester hours by the end of the junior year.

The first year's work at Duke will complete the undergraduate degree requirements and the B.S. will be awarded by High Point College. Duke will award the professional degree of Master of Forestry or Master of Environmental Management to qualified candidates at the end of the second year.

The major program emphases at Duke are: Forest Resource Production, Resource Science, and Resource Policy and Economics; however, programs can be tailored with other individual emphases. An undergraduate major in natural sciences, social sciences, business, or pre-engineering is good preparation for the programs at Duke.

Students begin the program at Duke with a one-month session of field work in natural resource measurements in August. The student must complete a total of 60 units at Duke to receive the bachelor's and the master's degrees. This generally requires four semesters.

Students contemplating this cooperative program must take the following courses:

- Chemistry 101-102: General Chemistry
- Biology 130, 131: General Biology
- Physics 201, 202: General Physics
- Mathematics 141: Pre-calculus Algebra and Trigonometry
- Mathematics 142: Calculus I
- Economics 207, 208: Principles of Economics

Admission to the program at Duke University is competitive.

### SPECIAL STUDY PROGRAMS

#### Directed Study

Directed Study is defined as the study of a prescribed course content in which the student, usually due to schedule conflict, is unable to attend the scheduled class sessions.

1. A student interested in a Directed Study should initially consult with his/her academic advisor.
2. Introductory courses and courses offered every semester are not available as a Directed Study except by special permission of the Dean of the College.
3. Students may register for Directed Study (limited by the availability and willingness of the faculty to supervise such study) during any regular registration period in the academic calendar (a semester, a CEP session, summer terms).





4. Students may register for a maximum of four (4) courses by Directed Study with only one (1) Directed Study being undertaken in any registration period. Any exceptions must be by special permission of the Dean of the College.
5. The faculty member who normally teaches the course will be the director-tutor. The original syllabus of the course will be followed.
6. The minimum student contact with the instructor will be five (5) hours per semester hour credit.
7. A Directed Study must be approved by the chair of the department in which the student is doing the study, the chairperson of the student's major department, the director-tutor, and the Dean of the College.

### Independent Study

*Independent Study* is defined as the combined study, research, learning, and reporting that is done independently by a student on an agreed upon topic with a professor who will be the student's supervisor and resource person. In *Independent Study* the student must delineate the topic, the direction(s), the depth to be explored, the various ramifications and limits, and the method and amount of reporting and these factors must be agreed upon by all parties concerned (including the Dean of the College) before the study is officially approved. The *Independent Study* must be approved by the chairman of the department in which the student is doing the study, and by the chairman of the student's major department. A particular *Independent Study* shall last for only one semester and any extension of time may be granted upon the consensus of the two chairs, the supervising professor, and the Dean of the College. The grade (Pass/Fail or letter grade) to be received for an *Independent Study* shall be decided prior to the formal beginning of the work. The grade is awarded by the supervising professor.

### Guidelines

1. A faculty member may direct a maximum of three independent studies (including Contract students) in addition to normal teaching load. Any exceptions must be approved by the Dean of the College. Any reduction or exception in a faculty member's normal teaching load must be approved by the Dean of the College prior to these assignments.
2. Ordinarily, a student may enroll in only one three-hour independent study each semester.
3. A student may enroll in an independent study only if he has an overall grade point average of 2.0 or better.
4. First-term freshmen may not enroll in independent studies.

### STUDENT CAREER INTERN PROGRAM (SCIP)

The purposes of this program are to give a student an overview of a business related to the intended career; allow a student to apply classroom skills in a day-by-day working experience; allow a student to assess an intended career aspiration; guide a student, upon returning to the classroom, in selecting applicable courses to further career intentions; bridge in-classroom learning and out-of-class work experience.

### Program Guidelines

1. A student may register for 6, 9, 12, or 15 semester hours of SCIP credit during either the Fall, Spring, or Summer periods.
2. SCIP may not be used for part-time work or fewer hours than stated in the Contract. Any contract modifications must have prior approval of the faculty supervisor, department chairman, and program director.
3. The work area should have an academic and future occupational interest and be



one in which the student has no prior experience.

4. College credit may be received in any major subject area of the College. A maximum of six (6) credit hours may be applied toward required hours in the major.
5. Any student anticipating entry into the program should plan carefully, anticipating a clear block of time for one semester preferably during the junior or first semester of the senior year. In special cases, a second semester senior may apply for no more than nine (9) credit hours.
6. Initial contact with a business should be made by the faculty supervisor. The employer must provide any required information.
7. Pass/Fail grade only.

#### *Requirements for Admission*

1. The SCIP candidate must be a full-time, degree-seeking High Point College student with academic standing as a junior or senior.
2. The student must have a minimum overall "C" average and a "C" average or better in the major area.
3. During the period of internship, a weekly record of work must be kept and submitted every two weeks to the faculty supervisor; a final typed summary report of the intern experience must be submitted at least five (5) days before the end of the period specifying duties performed; new skills acquired; new areas of interest developed; difficulties encountered and how they were handled; and total number of hours worked.
4. The faculty supervisor will make a minimum of two (2) on-site visits.
5. The cost to the student will be the regular college cost plus a fee to cover the faculty supervisor's transportation, communication, and living expenses incurred — to be written into the Contract.

## STUDY ABROAD PROGRAMS

In a world which is becoming more interdependent, a concerned citizen must become increasingly aware of the world around him. The faculty at High Point College believes that such international awareness is an essential part of an undergraduate education in today's world. Therefore, the College encourages students to engage in some form of cultural broadening program beyond the campus of the College.

A cultural broadening program may be undertaken by liberal arts students to satisfy the following broad objectives:

1. To provide the student with first hand exposure to and experience of living in another culture;
2. To encourage the student to become more aware of international issues and concerns;
3. To help the student become more self-reliant and independent;
4. To provide the student with a deeper understanding of and appreciation of his/her own culture and heritage.

To assist in this cultural broadening experience, the College has established ties or affiliations with several other institutions in order to provide a variety of programs for study abroad. Each program is available to appropriately prepared students, regardless of discipline. These programs are outlined below.

### The Junior Year Abroad Program

In conjunction with the University of Leeds, High Point College encourages well prepared sophomore students to apply to spend their junior year studying at High Point College in England. The University of Leeds, located in Leeds, England, allows the student to study abroad, while at the same time maintaining progress toward completion of the chosen degree.

Students are selected on the basis of academic achievement during their first four semesters



of college preparation, and on the basis of their ability to work and function independently in unfamiliar surroundings.

Upon completion of the student's specified study program, appropriate college credit toward graduation will be granted by High Point College, based on the recommendation of the faculty of the University of Leeds.

Students may also apply to spend their junior year in France, Germany, or Spain through participation in a number of programs sponsored or recognized by High Point College. Interested students should contact the Director of International Studies.

### **The Piedmont Independent College Association Study Abroad Program**

As a member of the Piedmont Independent College Association High Point College offers semester abroad programs in Paris, Munich, and Guadalajara through an arrangement with Guilford College. Students who have successfully completed the specified study abroad program will be granted a full semester's credit by High Point College. Application materials and information are available through the High Point College Modern Foreign Language Department.

In addition to the semester abroad in Paris, Munich, and Guadalajara, High Point College offers students the opportunity to participate in a number of other study abroad programs through the PICA Consortium. These programs range from a three to six week summer study tour led by a college faculty member to a full semester in England or Spain.

### **Special Departmental Overseas Study Offerings**

Individual academic departments at High Point College actively seek to promote international understanding through the conduct of foreign study programs. These programs are specific to individual disciplines, and offer a wide variety of arrangements for interested students. Information about these individual programs can be obtained from the depart-

ment sponsoring the particular study program. Students are actively encouraged to enter these programs, which provide expanded horizons for future class participation.

### **Postgraduate Internship Programs**

High Point College is a member of the International Cooperative Education Exchange Program of Eastern Michigan University. Through this consortial arrangement, graduates from the College's international business program may be offered an opportunity to work with a participating firm in France, Spain or West Germany.

Selected students are offered a three to nine month working position within the sponsoring foreign firm, where they may obtain direct international operations experience. This experience may then provide the stepping stone to employment directly in the participating firm, in an American affiliate, or a local firm conducting trade with the participating firm.

### **AIM PROGRAM (Achieving Intellectual Maturity)**

The AIM Program is designed to help students make the sometimes difficult transition from high school to college level work. A student admitted to the AIM Program by the Admissions Office enrolls in a reduced course load and receives tutorial help in the Learning Assistance Center. Study skills are covered in the Freshman Orientation course. A student must attain a C average in the Fall Semester in order to complete the program. If not, he continues Spring Semester under the same requirements.

1. **Summer School.** Students admitted to the AIM Program must attend Summer School in advance of enrollment in the Fall semester of the year accepted. During Summer School, the student must earn a grade of "C" or better in BHS 101 (Foundations of Academic Success) and a grade of "C" or better in ENG 100 (Basic English Grammar and Composition) OR receive credit for MTH 100 (Develop-

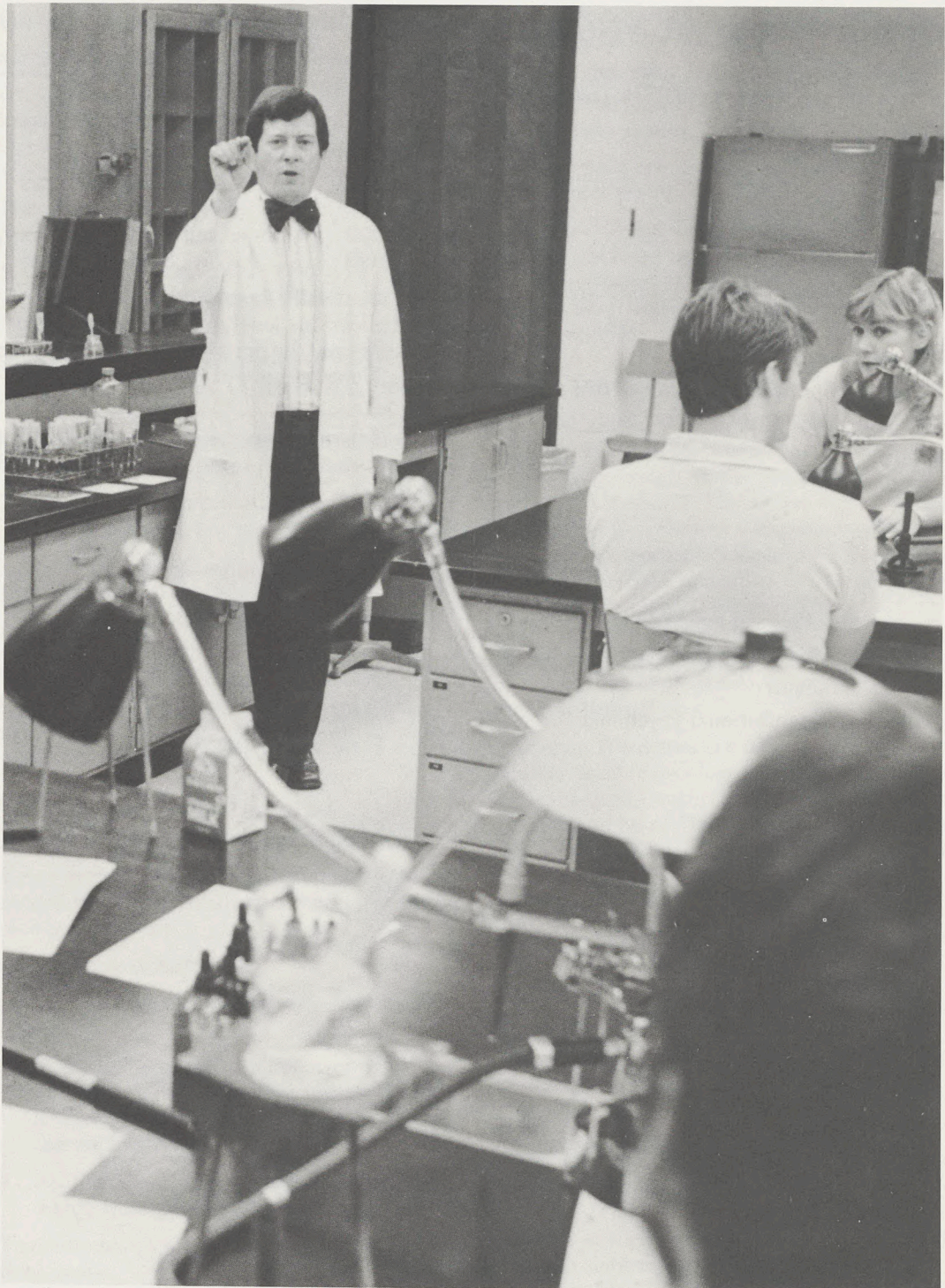


## 50 / ACADEMIC PROGRAM

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- mental Mathematics) in order to be permitted to enroll in the Fall Semester.
2. **Course Load.** The Schedule for Fall Semester (or the first semester in AIM) consists of 13-14 semester hours: English 100, or 101 (Freshman Composition), 9 hours of major or area requirements courses, and PE 105 (Activity). Students are not scheduled for any science course or foreign language course which requires a lab. The courses in English 100, 101, 102 are sequential, i.e., a student must progress from one to the other and cannot enroll in the higher level course if he has failed the previous one.
  3. **Study Sessions and Help.** In the Fall, study sessions and additional help are provided by meetings with the AIM Director and by weekly attendance in the Learning Assistance Center.
  4. **Class Notes.** All students are required to take thorough notes in courses. Notes will be checked regularly during the Fall Semester by tutors in the Learning Assistance Center.
  5. **Mid-Term Grades (Fall Semester).** After mid-term grades are reported, each student must have a conference with each course instructor for those courses with unsatisfactory grades (D or F). Also, the AIM Director will maintain contact with parents when necessary for explanation of grades and student progress. A final evaluation will be completed at the end of Fall Semester.
  6. **Mid-Term Grades (Spring Semester).** Course instructors do not turn in grades for all Freshmen during Spring Semester. Instead, each student in AIM must give a mid-term grade form to all course professors who will mail the form back to the Director of AIM. Any unsatisfactory grades would require another conference.
  7. **Academic Advisor.** The director of AIM is the academic advisor for the student's first semester or first year (while student is in AIM) and then the director of AIM and the student choose an academic advisor in the student's major.
  8. **Class Attendance.** Attendance is crucial the first semester. Regular attendance in all classes, laboratories, and other appointments is expected of all students. The College policy on attendance states that each course instructor sets his own policy and students must abide by it. If a professor states that there are no unexcused absences, students must abide by that policy.
  9. **Evaluation.** An AIM student is admitted on academic probation. At the end of the first semester, the performance of each AIM student will be evaluated according to the following criteria.
    - a. If a GPA of 2.0 or better is earned, the student will be removed from academic probation and will be considered in academic good standing.
    - b. If the student's QPB is between negative ten (-10) and negative seventeen (-17), the student will have one semester to reduce the QPB to at least negative nine (-9) or be academically ineligible the following semester.
    - c. If the student's QPB exceeds negative seventeen (-17), the student is academically ineligible to return and may apply to the Admissions Committee to continue according to the appeals process on page 29.
  10. **Program Fees.** A program fee of \$200 is required for the AIM Program Fall Semester (or the first semester of admission). The program fee covers the cost of tutorial help in the Learning Assistance Center and some supplies and printing.

## Courses of Study





## Major Areas of Study

A student in the degree program at High Point College may earn a major in one of these areas:

Accounting  
Art  
Art Education  
Biology  
Business Administration and Economics  
Chemistry  
Chemistry-Business  
Computer Information Systems  
Elementary Education  
English  
Forestry  
French  
Health and Physical Education  
History  
History and Political Science  
Home Furnishings Marketing  
Human Relations  
Industrial/Organizational Psychology  
Interior Design  
International Business  
Middle Grades Education  
Mathematical Sciences  
Medical Technology  
Philosophy  
Political Science  
Psychology  
Religion  
Sociology  
Social Studies  
Spanish  
Special Education  
Sports Medicine  
Theatre Arts

## Numbering System

Course numbers ending in an odd figure are given the first semester.

Course numbers ending in an even figure are given in second semester.

101-199 ..... Freshman Courses  
201-299 ..... Sophomore Courses  
301-399 .... Junior and Senior Courses  
401-499 ..... Senior Courses

No student will be permitted to take a course listed above his level unless he has the prerequisites and the permission of the Chairman of the Department and the Dean of the College.

A hyphenated course sequence indicates that the first course is prerequisite to the second course.

### Accounting

(See Business, page 65)

### Art

(See Fine Arts, page 90)

### Art Education

(See Fine Arts, page 91)



## Behavioral Sciences and Human Services

Dr. Ronald Ramke, *Chair*; Mr. William Cope, Dr. Richard Spong, Dr. Allen Goedeke, Mrs. Mary Anne Busch, Dr. Michael Marshall, Mr. Patrick Haun.

The department offers students the opportunity to:

1. pursue a broad-based understanding of human nature, development and behavior,
2. develop an understanding of various cultures and societies, both past and present, with an emphasis upon American society, its social institutions, and its current problems,
3. explore the application of behavioral sciences to solving individual and social problems,
4. participate in specialized programs in preparation for entry into a career in an area of human services.

The department offers majors in human relations, psychology, industrial/organizational psychology, sociology and a minor in social work.

### Criteria for Admission and Retention for Department Majors

Entry into the department and declaring a major involves fulfilling several requirements. These are:

1. Sophomore status
2. Completion of an application for admission
3. A cumulative grade point average of no less than 1.75 upon completion of the freshman year and no less than a 2.0 after the sophomore year.
4. An interview with department faculty at which time admission may be granted.

To continue as a major after acceptance, a student must:

1. Earn a grade of C or better in all required courses in the discipline.
2. Maintain an overall cumulative grade point average of 2.0 or better after the sophomore year.
3. Earn no more than 2 grades of D in elective courses in the major.

Detailed information and an application form may be obtained in the *Student's Guide for the Department of Behavioral Sciences and Human Services* which is available in the department office.

### American Humanics

The Department views "hands-on" experiences in non-classroom co-curricular activities as necessary to the complete development of its students. Therefore, each student is required to complete a non-academic program of career preparation. Students should expect to devote 2 to 3 hours each week in related co-curricular activities. These may include: career and personal assessment workshops, monthly seminars, work experience, an annual department retreat, and a management institute.

American Humanics is a nationwide program which is located on seventeen selected college and university campuses. The program is coordinated by a full time faculty member and offers scholarships, financial assistance, and loans to students who qualify under established criteria.

A student should consult the *Student's Guide* for details on requirements.

### Human Relations

The Human Relations major provides both theoretical and practical knowledge concerning understanding and working with people. The thrust of the major is in developing students' skills in interpersonal relationship through both academic and experiential endeavors. The major provides an academic base for students pursuing careers involving people relationships.



The Human Relations program is an interdisciplinary approach providing a broad-based education in analytical, conceptual and behavioral studies drawing from the social sciences and organizational theory. Through the guidance and counseling of a faculty advisor, a specialized program of study is developed for each student consistent with his/her academic and professional goals.

### Requirements for a Major in Human Relations: 40 Hours

Core Curriculum: 28 Hours

- HR 201 Introduction to Human Relations
- HR 240 Public Relations in Organizations
- HR 395 Group Dynamics and Leadership Development
- HR 451 Human Relations Senior Seminar
- HR 471 Internship in Human Relations (6 hours)
- CIS 130 Micro-Computer Applications
- SPE 201 Fundamentals of Speech
- BHS 250/350/351/451 Departmental Practicum

Concentration Area: 12 Hours

**A. Human Service, non-profit sector:** This concentration provides students with an understanding of human service organizations and prepares one for a career in youth and human service professions.

- HR 150 Introduction to Human Service Organizations
- HR 295 Management of Volunteer Programs
- HR 333 Counseling in the Human Services
- HR 405 Fund Raising in Human Service Organizations

**B. Private, business-oriented sector:** This concentration provides students with an understanding of interpersonal relationships in a work environment and emphasizes the human-side of business organizations.

- HR 301 Human Relations in the Work Environment
- HR 370 Management of Stress and Conflict in the Workplace
- HR 407 Human Relations in the Administrative Process
- HR 429 Current Issues in Human Relations in the Work Environment

**C. Public, Social Work Sector:** This concentration provides students with a fundamental background in the field of social work and public-oriented organizations. It is also designed for students interested in counseling.

- SW 229 Introduction to Social Welfare
- SW 232 Social Group Work
- HR 333 Counseling in the Human Services
- SW 301 Social Work Methods

### Requirements for a Minor in Human Relations: 18 Hours

- HR 150 Introduction to Human Service Organizations
- HR 201 Introduction to Human Relations
- HR 301 Human Relations in the Work Environment
- HR 395 Group Dynamics and Leadership Development
- HR 429 Current Issues in Human Relations in the Work Environment

OR

- HR 451 Human Relations Senior Seminar

Plus three elective hours from Human Relations Courses

#### **HR 150. Introduction to Human Service Organizations.**

A general introduction to human service organizations. Human service organizations, related relevant issues, and theoretical models will be studied. Other topics will include volunteerism, organizational structure, and professionalism.

*Three Hours Credit. Fall/Spring.*





**HR 201. Introduction to Human Relations.**

A general introductory course about understanding various aspects of interpersonal relations linked to meeting organizational and individual goals. Introduces the curriculum of the studies area as well as the topics of communications, leadership, motivation, personality, stress, group behavior, and career.

*Three Hours Credit. Fall/Spring.*

**HR 232/SW 232. Social Group Work.**

A consideration of the variety of treatment and task groups within human service organizations. Particular attention given to self-help groups, with a focus upon the individual, the group as a whole and the group environment. Intervention strategies of helping people through group work is emphasized. Group observations are required.

*Three Hours Credit. Spring.*

**HR 240. Public Relations in Human Service Organizations.**

A focus on methods and procedures of interpreting and promoting a human service organization to its publics. Special attention is given to the development of skills useful in such interpretation to include effective use of media, constituency communication and organizational promotion.

*Three Hours Credit. Spring.*

**HR 288, 388, 488. Special Topics.**

*Variable credit, may be repeated.*

**HR 295. Management of Volunteer Programs.**

The role of volunteers in agencies and organizations is explored. The course focuses on recruitment, leader development, leader training and teaching methods and techniques, retention, evaluation, and volunteer management programs. Some time is spent learning how to prepare and use various audio-visual techniques for instruction.

*Three Hours Credit. Spring. Alternate years.*

**HR 301. Human Relations in the Work Environment**

The field of human relations in work organizations is examined so as to understand human behavior. Foundations of human relations; the social, technical and administrative systems of the organization; organizational behavioral effectiveness; and the future challenges in the work environment from a "people-in-the-organizations" perspective.

*Three hours credit. Prerequisite: HR 201. Fall.*

**HR 333. Counseling in Human Services.**

Techniques and skills in counseling young people in human service organizations are presented and practiced.

*Three Hours Credit. Fall. Alternate years.*

**HR 370. Management of Conflict and Stress in the Workplace**

An understanding of the nature of conflict and stress in the workplace will be developed, as well as both theoretical and practical application skills in the management of occupational conflict and stress on an individual, personal intervention basis.

*Three Hours Credit. Spring. Alternate years.*

**HR 395. Group Dynamics and Leadership Development.**

Designed to assist the student in (1) assessing leadership style and potential, (2) developing skills through practice of the group process model for application in campuses, personal and professional settings, and (3) understanding the theory of leadership and group dynamics.

*Three Hours Credit. Fall.*

**HR 405. Fund Raising in Human Service Organizations.**

An in-depth study of the financial management functions and program planning process of human service organizations. Fund raising is studied from the perspective of program planning, grant and proposal writing, and development of fiscal campaigns.

*Three Hours Credit. Fall. Alternate years.*

**HR 407. Human Relations in the Administrative Process.**

Principles and techniques in the administration of a human service organization are examined using a systems approach. The management cycle is developed using a four component process of planning, organizing, leading and controlling functions. Organizational supervision and creativity are also developed. Students are assisted in thinking and responding as professional administrators.

*Three Hours Credit. Fall.*

**HR 411-419. Independent Study.**

No more than three hours credit in any one semester. Directed study of special problems of human service organizations.

*One to Three Hours Credit. Restricted to junior*



*and senior HR majors only. Fall/Spring.*

**HR 429. Current Issues in Human Relations in the Work Environment**

An analysis and study of the increasing importance of human relations skills in the private sector. Current issues considered include motivation, ethics and values, social responsibility, human resource management, communication, leadership and other identified issues as explored with relationship to business and society.

*Three hours credit. Fall. Alternate years.*

**HR 451. Human Relations Seminar.**

A specialized seminar through which students will concentrate on a specific topic related to their professional and career goals. The student will prepare and present a professional paper on their selected topic to a symposium of professional human service organizations.

*Three Hours Credit. Restricted to senior HR majors and minors. Spring.*

**HR 471-475. Student Career Intern Program (SCIP).**

*Six to fifteen hours credit. (See program description on page 47).*

## Human Services

**BHS 101. Foundations for Academic Success.**

Improvement of learning skills through application of basic principles of learning, memory, goal setting and interpersonal relationship management. Students will develop specific skills in notetaking, time management, reading and listening; demonstrate written and oral communication skills; and apply principles of self-directed behavior modification in motivation and stress.

*Three hours credit. For freshmen and sophomores only. Does not count as an area requirement. Spring/Summer.*

**BHS 220. Substance Abuse.**

The history, patterns, determinants, motivations for substance abuse in American society with a look at value decisions regarding it.

*Two hours credit. Fall. Does not count as an area requirement.*

**BHS 250. Practicum I.**

The student will examine his/her potential for a successful career consistent with his/her per-

sonal objectives.

*One hour credit. Fall. Does not count as an area requirement.*

**BHS 350. Practicum II.**

An in-depth study of the skills necessary to assist the student in developing a career portfolio consistent with his/her career objectives and academic discipline.

*One hour credit. Fall. Does not count as an area requirement.*

**BHS 351. Practicum III.**

A continuation of BHS 350 through which the student will apply cognitive skills to career objectives.

*One hour credit. Spring. Does not count as an area requirement.*

**BHS 451. Practicum IV.**

Independent research under the instructor's supervision on a topic of interest that is consistent with the student's career objectives and academic discipline with special attention to current issues and relevant topics.

*One hour credit. Spring. Does not count as an area requirement.*

## Psychology

Students wishing to pursue a B.A. degree in Psychology have a choice of two majors

1. General Psychology. The major gives a student a broad overview of the many areas of study in the discipline and provides a knowledge of fundamental psychological principles and theory.
2. Industrial/Organizational Psychology. The major is specific with regard to the application of psychology to the world of work. In addition to providing the student with a knowledge of basic principles and theories, emphasis is placed upon the psychology of industrial and organizational settings and the application of psychological principles to the work place.

### Requirements for a Major in General Psychology: 37 Hours

#### Required Courses

- |         |                            |
|---------|----------------------------|
| PSY 202 | Introduction to Psychology |
| PSY 211 | Statistics                 |



- PSY 244 History and Systems of Psychology  
PSY 260 Physiological Psychology  
PSY 311 Introduction to Laboratory Experimentation  
PSY 312 Research Methods in Psychology  
PSY 314 Human Growth and Development  
PSY 328 Theories of Learning  
PSY 426 Current Issues  
BHS 250, 350, 351, 451 Practicum

Additional Hours to be selected from other Psychology courses — 6 Hours.

*Also Required: BIO 130, 131 or 110*

### Requirements for a Minor in General Psychology: 18 Hours

*Required Courses: PSY 202, 211, 311*

Additional Hours to be selected from other Psychology courses — 9 Hours.

### Requirements for a Major in Industrial/Organizational Psychology: 43 Hours.

*Required Courses*

- PSY 202 Introduction to Psychology  
PSY 211 Statistics  
PSY 220 Industrial/Organizational Psychology  
PSY 228 Personality Theories OR  
PSY 320 Abnormal Psychology  
PSY 311 Introduction to Laboratory Experimentation  
PSY 312 Research Methods in Psychology  
PSY 328 Theories of Learning  
PSY 404 Assessment and Evaluation  
BA 151 Contemporary Business Issues and Practices  
BA 221 Principles and Applications of Management  
BA 324 Personnel Management  
BA 351 Administrative Communication  
PSY 218 Social Psychology OR

- HR 395 Group Dynamics and Leadership Development  
BHS 250, 350, 351, 451: Practicum

#### PSY 202. Introduction to Psychology.

A survey of the major areas within the discipline including an appreciation for the application of scientific methodology to the study of behavior. Special attention is given to the application of psychological principles to everyday life.

*Three hours credit. Prerequisite: Sophomore Standing. Fall/Spring.*

#### PSY 211. Statistics.

An introduction to the more common descriptive and inferential techniques used by behavioral scientists including measures of central tendency, variability, correlation, t-tests, and analysis of variance.

*Three hours credit. Prerequisites: PSY 202 or SOC 201. MTH 110 or equivalent background. Spring.*

#### PSY 218. Social Psychology.

The scientific study of how people think about, influence, and relate to one another in various environments. Includes applying the concepts and methods of social psychologists to social concerns such as health, courtroom decision-making, prejudice, conflict resolution, and the environment.

*Three hours credit. Prerequisite: PSY 202. Spring.*

#### PSY 220. Industrial/Organizational Psychology.

The application of the methods, facts, and principles of the science of behavior and mental processes to people at work. Topics include personnel selection, performance appraisal, motivation, job satisfaction, engineering psychology, and employee safety and health.

*Three hours credit. Prerequisite: PSY 202. Spring.*

#### PSY 228. Personality Theories.

The study of theories of personality with a focus on current areas of research in the field such as altruism, aggression, cognition, sex-role differences, perceived control, emotions, behavior change and the interaction of person and situation.

*Three hours credit. Prerequisite: PSY 202. Fall.*

#### PSY 244. History and Systems of Psychology.

A chronological overview of major schools/systems of psychology integrating current views



with their conceptual forerunners. Includes a study of structuralism, functionalism, behaviorism, Gestalt, and psychoanalysis.

*Three hours credit. Prerequisite: PSY 202. Majors should take as soon as possible. Fall.*

**PSY 260. Physiological Psychology.**

The study of behavior within the context of biological principles. Areas covered include brain-behavior relationships, sensory processes, and biological basis for emotional behavior, learning, memory, and language.

*Three hours credit. Prerequisite: PSY 202. Spring.*

**PSY 288, 388, 488. Special Topics.**

*Variable credit, may be repeated.*

**PSY 311. Introduction to Laboratory Experimentation.**

An introduction to the scientific techniques used to collect and evaluate psychological data in the laboratory. Students conduct prepared experiments in different areas of psychology in order to facilitate understanding the controlled experiment. Topics include experimental designs, data analysis, writing the research report and critically evaluating experimental studies.

*Three hours credit. Prerequisites: PSY 202 and PSY 211. Fall.*

**PSY 312. Research Methods in Psychology.**

A study of the major types of research methods used to study behavior in the behavioral sciences. Students conduct original research projects to aid in learning about such research techniques as naturalistic observation, surveys, the controlled experiment, and ex post facto studies from conception to formal report. Topics include measurement, sampling, scaling, and research ethics.

*Three hours credit. Prerequisites: PSY 202, PSY 211, and PSY 311. Spring.*

**PSY 314. Human Growth and Development.**

The study of the development of the individual from the beginning of life through infancy, early childhood, later childhood, adolescence and adulthood.

*Three hours credit. Prerequisite: PSY 202. Fall.*

**PSY 320. Abnormal Psychology.**

The study of abnormal behavior in history and in recent times. Special emphasis is placed upon causes, patterns of maladaptive behavior, and modern methods of assessment, treatment,

and prevention.

*Three hours credit. Prerequisite: PSY 202. Fall.*

**PSY 328. Theories of Learning.**

A consideration of the theories of learning development by prominent theorists such as Pavlov, Thorndike, Hull, Estes, Spence, Guthrie, and the Gestalt theorists. Also, Skinner's atheoretical contributions and examination of recent work such as that dealing with biological constraints on learning.

*Three hours credit. Prerequisite: PSY 202 and a minimum of four additional Psychology courses. Fall.*

**PSY 404. Assessment and Evaluation.**

An introduction to traditional means of psychological assessment as well as a consideration of more recent behavioral approaches. Characteristics of tests, the nature of the testing process, and a review of basic statistics are followed by specific consideration of the measurement of intelligence, achievement, personality, interests and special aptitudes.

*Three hours credit. Prerequisites: PSY 202 and PSY 211. For majors in Psychology. Spring. Alternate Years.*

**PSY 411-413. Independent Study.**

The study of a particular research problem with the permission of the department chair and under the supervision of a faculty member in psychology.

*Three hours credit. Restricted to upper level majors in psychology.*

**PSY 418. Perceptual and Cognitive Processes.**

An in-depth examination of different thought processes; information processing, memory, learning, language, and decision-making.

*Three hours credit. Prerequisites: PSY 202, 314, and 9 additional hours in psychology. Fall. Alternate Years.*

**PSY 426. Current Issues in Psychology.**

An analysis of the controversy concerning many important issues in psychology. Topics have frequently included genetic vs. learning influences on aggression and intelligence, the status of hypnosis, ESP, homosexuality, and the effectiveness of psychotherapy.

*Three hours credit. Prerequisites: PSY 202. Recommended courses include PSY 218, 314, 320, and 328. For upper level psychology majors. Spring.*



**PSY 471-475. Student Career Intern Program.**

*Six to fifteen hours credit (see program description on page 47).*

## Sociology

The courses in Sociology focus upon four (4) areas:

- Sociological Theory and Methods of Research
- Social Organization and Problems
- Social and Cultural Anthropology
- Special Topics of Interest in Social Behavior.

### Requirements for a Major in Sociology: 37 Hours.

#### Required Courses

- SOC 201 Introduction to Sociology
- SOC 313 Social Stratification
- SOC 314 Introduction to Sociological Research Methods
- SOC 403 Sociological Theory
- SOC 451 Current Issues
- PSY 211 Statistics
- BHS 250, 350, 351, 451 Practicum

Additional Hours to be selected from other Sociology Courses — 15 Hours.

Strongly recommended supporting courses for the major:

- BA 151; PS 201, 305; PHL 101, 106, or 203; REL 231; and 8 Hours of Biology or Natural Science courses.

### Requirements for a Minor in Sociology: 18 Hours.

#### Required Courses

- SOC 201, 313, 314, 403
- Additional Hours to be selected from other Sociology Courses — 6 Hours.

**SOC 200. Sociology of Aging.**

A survey of growing older in society. Topics to be investigated will be (a) individual aging: physical, social and psychological; (b) societal aging: demographics, economics, policies; (c) family aging: social supports and relationships.  
*Three hours credit. Spring.*

**SOC 201. Introduction to Sociology.**

An introduction to the science of sociology. An analysis of society through a study of social principles, concepts, and theories.

*Three hours credit. Fall/Spring.*

**SOC 203. Introduction to Anthropology.**

A survey course in anthropology and its major areas of study: physical and cultural anthropology, linguistics, and archaeology with emphasis upon human origins and evolution.

*Three hours credit. Fall.*

**SOC 204. Social Problems.**

A sociological analysis of aspects of cultures and institutions which are the sources of contemporary social problems such as aging, overpopulation, mental illness, and poverty.

*Three hours credit. Fall.*

**SOC 205. Cultural Anthropology.**

A study of the nature of culture, its origins and transformations, and interrelation to societal development. Comparisons of behavior in a number of primitive and other societies to identify the cultural universals and variables.

*Three hours credit. Spring.*

**SOC/REL 255. Death and Dying.**

A survey of contemporary attitudes and practices regarding death and dying using the insights of theology, sociology and psychology.

*Three hours credit. Prerequisite: SOC 201. (Alternate years). Spring.*

**SOC 288, 388, 488. Special Topics.**

*Variable credit, may be repeated.*

**SOC/REL 299. Human Sexuality.**

An interdisciplinary course designed to provide a framework for understanding the process of moral decision making and the role of changing norms as related to human sexuality. Utilizing the perspectives of psychology, religion, and sociology, the student is given a thorough introduction into the nature and function of sexual attitudes and behavior.

*Three hours credit. Prerequisite: SOC 201. (Alternate years). Spring.*

**SOC 300. Race and Minority Relations.**

A study of the meaning of minority group status in society and of race and racial stereotypes. A consideration of some of the important minority groups in contemporary society.

*Three hours credit. Prerequisite: SOC 201. Spring.*



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### **SOC 301. Women in American Society.**

Introductory level, interdisciplinary survey course encompassing major issues facing women in contemporary society including women's roles, status, and experiences.

*Three hours credit. Spring.*

### **SOC 306. Sociology of Religion.**

The application of social principles to the institution of religion with an emphasis on the role of religion in society and its interrelations with other social institutions.

*Three hours credit. Prerequisite: SOC 201. (Alternate years). Spring.*

### **SOC 312. Urban Sociology.**

A comparative and interrelated study of urban life emphasizing physical, institutional, social and economic organization. Reference is made to certain problem areas affecting urban life.

*Three hours credit. Prerequisite: SOC 201. Alternate years. Spring.*

### **SOC 313. Social Stratification.**

A study of contemporary society in terms of structure, organization, and class stratification. An analysis of human relationships and behavior as class determined.

*Three hours credit. Prerequisite: SOC 201. Fall.*

### **SOC 314. Introduction to Sociological Research Methods.**

The scientific method as applied to sociological problems and phenomena. An examination is made of some of the more important methods of social research. Major sociological studies will also be examined in order to gain an understanding and appreciation of some of the research done in the field of sociology.

*Three hours credit. Prerequisite: PSY 211. Spring.*

### **SOC 317. Crime and Delinquency.**

A theoretical and empirical approach to an understanding of crime and delinquency with an emphasis on causes, treatment, and prevention.

*Three hours credit. Prerequisite: SOC 201. Fall.*

### **SOC 320. Marriage and the Family.**

A study of: (1) the history, structure, functions, and organization of the family; (2) the impact of the family on its members in the context of social change; and (3) courtship patterns and mar-

riage, with emphasis on personal relationships.

*Three hours credit. Spring.*

### **SOC 403. Sociological Theory.**

A comparative study and critique of social thought and sociological theories. Special study is made of major sociological theories of the nineteenth and twentieth centuries, and the role of theory in empirical science.

Only Seniors and special students may take the course; other students must have the permission of the instructor.

*Three hours credit. Prerequisite: 12 hours of Sociology including SOC 201. Fall.*

### **SOC 411-413. Independent Study.**

The study of a particular research problem with the permission of the chair of the department and under the supervision of a member of the instructional staff. Restricted to majors in the behavioral sciences.

*Three hours credit Each Semester.*

### **SOC 420. Global Issues Seminar.**

An examination and analysis of the major problems and issues facing the contemporary world, including population; environment; economic, political and humanitarian issues and their complex interrelationships. Interdisciplinary in approach and cross-cultural in scope.

*Three hours credit. Senior status or permission of the instructor. Spring.*

### **SOC 451. Current Issues.**

A study of current and recurring debates in the field of sociology and social policy with an attempt to create and modify thought on these issues. Such areas as bureaucracy, power, population control and sociobiology will be considered.

*Three hours credit. Open only to Senior Sociology majors or by permission of the instructor. Spring.*

### **SOC 471-475. Student Career Intern Program.**

*Six to fifteen hours credit (see program description on page 47).*

## **Social Work**

The minor in Social Work is designed for students majoring in one of the behavioral sciences who wish to explore or enter into a Social Work profession. Although the minor does not lead to a professional degree, it does



introduce the student to working in a Social Service Agency and, together with a liberal arts degree, provides adequate preparation for entry into a graduate school.

### Requirements for a Minor in Social Work: 21 Hours

#### Required Courses

SW 229	Introduction to Social Welfare
SW 232	Social Group Work
SW 301	Social Work Methods
SW 350	Social Work Practicum
SW/HR 471	SCIP — 6 Hours

#### Recommended Supporting Courses

PSY 218, 314, 320, SOC 300 and (1) SOC 317, 299, or (2) SOC 200, 255; HR 240, 333; PS 201

#### SW 229. Introduction to Social Welfare.

An introductory overview of social welfare programs as they developed historically to their modern day configuration. Controversial contemporary issues of the social welfare system are explored. The practice of social work as a profession is introduced. Field observation is required.

*Three hours credit. Fall.*

#### SW 232/HR 232. Social Group Work.

A consideration of the variety of treatment and task groups within human service organizations. Particular attention given to self-help groups with a focus upon the individual, the group as a whole and the group environment. Intervention strategies of helping people through group work is emphasized. Group observations are required.

*Three hours credit. Prerequisite: SW 229 or by permission of instructor. Spring.*

#### SW 301. Social Work Methods.

Work within the organizational structure of an agency and relating to the larger community system. Intra-agency relationships and an in-depth learning of social work interventive skills are emphasized.

*Three hours credit. To be taken concurrently with SW/HR 471. Fall.*

#### SW 350. Social Work Practicum.

The practicum provides a firsthand supervised

work experience in a human service agency or organization. The experience provides an on-site learning experience about the types of clients, methods of social work practice; the goals, functions and purposes of the agency. Agency procedures and regulations are studied. The student will spend 120 hours in service in an agency.

*Three hours credit. Prerequisite: SW 232. Fall.*

#### SW 407/HR 407. Administration and Supervision of Human Service Organizations.

Principles and techniques in the administration of a human service organization are examined using a systems approach. The management cycle is developed using a four component process of planning, organizing, leading, and controlling functions. Organizational supervision and creativity are also developed. Students are assisted in thinking and responding as professional administrators.

*Three hours credit. Spring.*

#### SW 411-419. Independent Study.

The study of a particular area of social work with the permission of the chair of the department and under the supervision of a member of the faculty. Restricted to Juniors and Seniors.

*One to three hours credit. Every Semester.*

#### SW 471-475. Student Career Intern Program.

*Six to fifteen hours credit. (See program description on page 47).*

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## Biology

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Dr. John Ward, *chair*; Dr. Fred Yeats, Dr. Gerald Smith, Dr. Leo Weeks

The Department seeks:

1. To provide an introductory course in biology to fulfill the laboratory science requirement in the College's liberal arts program.
2. To provide a sequence of courses leading to a concentration in biological science which will prepare the student for graduate school or for positions in research, industry or public health.
3. To provide the necessary preparation in biology for students in the Pre-Medical, Pre-Dental, Forestry and Environmental



Management, Pre-Forestry, and Medical Technology programs.

4. To provide courses in biological science that will prepare the student to teach biology in secondary school.
5. To introduce the student to the methods of science and the challenges of a rapidly developing field in which the total body of knowledge is currently increasing at a rapid rate. Understanding of basic principles and the development of the ability to reason logically are stressed.

### Requirements for a B.S. Degree with a Major in Biology.

To earn a major in Biology a student must:

1. Complete 36 hours in Biology including:

BIO 130: General Biology: Principles  
BIO 131: General Biology: Organisms  
BIO 230: Cell Biology  
BIO 350: Genetics

BIO 210: Biology of Plants  
OR

BIO 220: Biology of Animals

BIO 240: Microbiology  
OR

BIO 250: Ecology  
OR

BIO 260: Histology

BIO 310: Vascular Plants: Morphology and Physiology  
OR

BIO 320: Animal Physiology

BIO 330: Developmental Biology of Vertebrates  
OR

BIO 340: Comparative Anatomy of Vertebrates

BIO 411: Undergraduate Research

BIO 451: Seminar

All students are advised in their selection of courses from the list of major courses with consideration of their career/professional goals.

2. Complete the following supporting courses:

CHM 101-102: General Chemistry

CHM 209-210: Organic Chemistry

MTH 141: Pre-calculus Algebra and Trigonometry

Strongly recommended supporting courses: PHY 201, 202, General Physics, MTH 142: Calculus I.

A minor concentration in Biology requires the following courses: BIO 130, 131 and any three additional Biology laboratory courses.

BIO 130 and 131 are prerequisite to all courses at the 200 or above level. Additional prerequisites are indicated in the course descriptions. Advanced courses are usually offered in alternate years.

#### **BIO 110. Biology: A Human Perspective.**

A study of biological principles with emphasis on their application to the human organism.

*Four or six hours credit (as scheduled). (offered each semester) Three lecture and two laboratory hours. Satisfies the laboratory science requirement and is recommended for the student who seeks a single semester course. No prerequisites. BOTH BIO 110 AND BIO 130 may not be taken for credit. Course Fee: \$15*

#### **BIO 130. General Biology: Principles.**

A study of life; its characteristics, its interactions, and the perceptual principles and laws of nature as they apply to life.

*Four hours credit. (offered every fall) Three lecture and three laboratory hours. Satisfies the laboratory science requirement and is recommended for students who seek to take the full year of biology. No prerequisites. BOTH BIO 110 AND BIO 130 may not be taken for credit. Course Fee: \$15*

#### **BIO 131. General Biology: Organisms.**

A study of the diversity of life with emphasis on vertebrate systems.

*Four hours credit. (offered every spring) Three lecture and three laboratory hours. Prerequisite: BIO 130 or its equivalent. Course Fee: \$15*

#### **BIO 171. Human Genetics.**

A study of genes and how they operate in relation to human concerns, medical and personal;





also the effects of genes on development, behavior and populations.

*Three hours credit. (offered in alternate years and on demand) Prerequisite: A course in biology or permission of the instructor.*

**BIO 210. Biology of Plants.**

A study of the morphology, ecology, systematics, and evolution of non-vascular and vascular plants, including collection, identification, and classification of the more common forms.

*Four hours credit. (offered in odd-numbered years.) Three lecture and three laboratory hours.*

**BIO 220. Biology of Animals.**

A study of the structure, function, and adaptive nature of invertebrate and vertebrate animals including collecting, identifying, and systematically surveying representatives of the major groups.

*Four hours credit. (offered in even-numbered years.) Three lecture and three laboratory hours.*

**BIO 230. Cell Biology.**

A study of the cell; its origins, submicroscopic structure, and functions within the context of evolution and the physical laws of nature.

*Four hours credit. (offered every fall) Three lecture and three laboratory hours.*

**BIO 240. Microbiology.**

A study of the fundamental principles and techniques of microbiology with emphasis on morphology, physiological processes, and parasitic implications of microorganisms (bacteria, molds, yeasts, and viruses); methods of control; immunology; and applied microbiology.

*Four hours credit. (offered in even-numbered years.) Three lecture and three laboratory hours.*

**BIO 245. Immunology.**

A study of the basic principles of immunology and current research.

*One hour credit. (offered in even-numbered years) Prerequisite: BIO 240 or permission of the instructor.*

**BIO 250. Ecology.**

A study of the fundamental principles and techniques of ecology with emphasis on energy relationships and interactions within ecosystems as well as challenging ecological issues.

*Four hours credit. (offered in even-numbered years) Three lecture and three laboratory hours.*

**BIO 260. Histology.**

A study of cells and how they are related in tissues and organs with laboratory work including the preparation of some tissues for microscopic examination.

*Four hours credit. (offered in odd-numbered years) Three lecture and three laboratory hours.*

**BIO 270. Human Anatomy and Physiology.**

A study of the structure and function of the human systems with pertinent laboratory activities.

*Four hours credit. (offered in even-numbered years or on demand) Three lecture and three laboratory hours. Both BIO 270 and PE 208 may not be taken for credit. Prerequisites: BIO 130, 131 or permission of the instructor.*

**BIO 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**BIO 310. Vascular Plants: Morphology and Physiology.**

A study of the morphology and physiology of vascular plants within the context of homeostasis. The evolutionary significance of physiology and form is stressed.

*Four hours credit. (offered in odd-numbered years) Three lecture and three laboratory hours.*

**BIO 320. Animal Physiology.**

A study of the physiological activities of animals. The systems and homeostasis are stressed.

*Four hours credit. (offered in even-numbered years) Three lecture and three laboratory hours.*

**BIO 330. Developmental Biology of Vertebrates.**

A comparative study of the development of vertebrates.

*Four hours credit. (offered in odd-numbered years) Three lecture and three laboratory hours.*

**BIO 340. Comparative Anatomy of Vertebrates.**

A study of the evolution of structure and function in the systems of Amphioxus and representative vertebrates.

*Four hours credit. (offered in odd-numbered*



years.) *Three lecture and three laboratory hours.*

**BIO 350. Genetics.**

A study of the principles of heredity, the nature and method of action of genes.

*Four hours credit. (offered every Spring) Three lecture and three laboratory hours.*

**BIO 411-419. Undergraduate Research.**

An independent research project is completed and presented in the form of a scientific paper. Amount of credit determined in consultation with department faculty.

*One to three hours credit. (offered every spring) Prerequisite: Senior level.*

**BIO 451. Seminar.**

A consideration of various areas of biology of current interest and concern through use of biological research literature including emphasis on research methodology.

*Three hours credit. (offered every fall) Prerequisite: Senior level.*

**BIO 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47).*

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## Business

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**Accounting**

**Business Administration**

**Economics**

**Finance**

**Home Furnishings Marketing**

**Interior Design**

**International Business**

**Management**

**Marketing**

## The Earl N. Phillips School of Business

Dr. Troy Anders, *Chair*; Dr. Richard Bennington, *Director, Home Furnishings Marketing Program*; Dr. James Adams; Mr. Faiz Faizi; Mrs. Iris Mauney; Mr. Kenneth Morse, *Coordinator, International Business Programs*; Mr. Phillip McBrayer, *Coordinator,*

*Accounting Program*; Dr. George Coggins; Mr. Arthur King.

The Program in business administration and economics is designed consciously to reflect two equally important major purposes. The first purpose is to acquaint students with the U.S. economic system and provide them with an in-depth exposure to the domestic business community and its characteristics, problems and policies. At the same time, a conscious effort is made to introduce these students to the international and inter-cultural nature of the U.S. position in the world system. The second purpose is to provide students with skills necessary to successfully enter a business position or complete graduate studies in business or economics. These dual purposes have been chosen in order to provide students with an opportunity to become well-rounded in their understanding of the free enterprise system and to be able to compete in their chosen occupations. In light of these purposes a broad program of courses has been developed to give students basic understandings in the fields of accounting, economics, finance, management and marketing. Both broad and specific areas of these fields are covered.

The faculty of the Earl N. Phillips School of Business actively subscribes to the liberal arts philosophy and feels that it is a distinct advantage to be an integral part of the over-all program of a liberal arts institution. The faculty feels that liberal arts graduates are uniquely equipped to adapt themselves to changing conditions in the world of business and economics. An appreciation of man and society, along with technical knowledge, is assumed to equip graduates with unusual problem-solving ability, both for personal and job-related problems. A conscious effort is made to motivate our students to elect courses from other departments within the College.

The School of Business, in cooperation with the Department of Modern Foreign Languages, offers a degree program in International Business for those students wishing to combine a knowledge of French, Spanish or German language and culture with that of the business community. Students in this pro-



gram must complete the required business courses and the specified electives in one of the above foreign languages, as well as specified supporting courses. This program is intended for those students who may be contemplating a career within the international business community.

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The School of Business offers the Bachelor of Science Degree in Business Administration and Economics, Bachelor of Science Degree in Accounting, Bachelor of Science Degree in Home Furnishings Marketing, Bachelor of Science Degree in International Business, and co-sponsors with the Physical Science Department the Bachelor of Science Degree in Chemistry-Business (see page 72).

A minor concentration in Business taken in conjunction with other majors offered at the College requires the following courses: Economics 207 & 208; Business Administration 203, 211, 303, and 221 or 324.

### Bachelor of Science Degree in Business Administration and Economics

In addition to the General Education Requirements (see page 35), the following business core courses are required of all Business majors:

<i>Required Major Courses (Business Core)</i>	<i>Semester Hours</i>
BA 151: Contemporary Business Issues and Practices .....	3
BA 203, 204: Principles of Accounting ....	6
BA 211: Marketing Principles and Problems .....	3
BA 221: Principles & Applications of Management .....	3
BA 303: Legal Environment of Business .....	3
BA 351: Administrative Communications .....	3
* CIS 130: Micro-computer Business Applications .....	3
ECO 207, 208: Principles of Economics .....	6
* ECO 217: Statistical Methods .....	3
<b>TOTAL REQUIRED HOURS</b>	<b>33</b>

Business majors must also complete MTH 131 (Finite Mathematics) or equivalent as a part of the General Education Requirements.

### *Elective Courses and Student Options within the Major*

The business major must elect a minimum of twelve (12) semester hours chosen from the remaining Business School courses, and may concentrate in one or more of the following areas.

#### ACCOUNTING

A minimum of twelve hours chosen from the following:

#### *Accounting Elective Courses Semester Hours*

BA 305, 306: Intermediate Accounting ...	6
BA 307, 308: Cost Accounting .....	6
BA 309: Income Tax Accounting .....	3
BA 310: Auditing .....	3

(All of these courses except BA 308 are required to sit for the C.P.A. examination in North Carolina)

#### BUSINESS ADMINISTRATION

Any twelve additional hours in Business and Economics chosen from the offerings in this catalog.

#### ECONOMICS

A minimum of twelve hours selected from the following:

#### *Economics Elective Courses Semester Hours*

ECO 245: American Free Enterprise .....	3
ECO 322: Labor Economics .....	3
ECO 331: Money, Banking and Monetary Policy .....	3
ECO 443: Comparative Economic Systems .....	3
ECO 444: Public Finance .....	3
ECO 446: International Economics .....	3
ECO 451, 452: Seminars .....	6

#### FINANCE

A minimum of twelve hours chosen from the following:

#### *Finance Elective Courses Semester Hours*

BA 307: Cost Accounting .....	3
BA 333: Financial Management .....	3
BA 334: Investment Analysis .....	3



BA 357: Personal Finance .....	3
ECO 331: Money, Banking and Monetary Policy .....	3
ECO 444: Public Finance .....	3

**MANAGEMENT**

A minimum of twelve hours selected from the following:

<i>Management Elective Courses</i>	<i>Semester Hours</i>
BA 307, 308: Cost Accounting .....	6
BA 324: Personnel Management .....	3
BA 328: Production Management .....	3
BA 333: Financial Management .....	3
ECO 322: Labor Economics .....	3

**MARKETING**

A minimum of twelve hours chosen from the following:

<i>Marketing Elective Courses</i>	<i>Semester Hours</i>
BA 318: Marketing Communications .....	3
BA 319: Marketing Management .....	3
BA 324: Personnel Management .....	3
BA 333: Financial Management .....	3
BA 375: International Marketing .....	3

**Bachelor of Science Degree in Accounting**

The Bachelor of Science degree in Accounting is offered to those students who expect to enter the accounting profession. The program is designed to prepare students for staff and managerial positions in public accounting and industrial accounting. Completion of the accounting major qualifies the student to sit for the North Carolina CPA examination.

A major in accounting requires completion of the following specialized courses (in addition to the General Education Requirements).

<i>Accounting Major Courses</i>	<i>Semester Hours</i>
BA 151: Contemporary Business Issues & Practices .....	3
BA 203, 204: Principles of Accounting ....	6
BA 301, 302: Business Law I & II .....	6
BA 351: Administrative Communications .....	3
BA 305, 306: Intermediate Accounting .....	6
BA 307, 308: Cost Accounting .....	6

BA 309: Income Tax Accounting .....	3
BA 310: Auditing .....	3
CIS 130: Micro-computer Business Applications .....	3
ECO 207, 208: Principles of Economics .....	6
ECO 217: Statistical Methods .....	3
<b>TOTAL</b>	<b>45</b>

Strongly Recommended:

BA 317: Intermediate Accounting III .....	3
BA 401: Advanced Accounting .....	3

Those wishing to prepare for the Certificate in Management Accounting (CMA), awarded by the Institute of Certified Management Accountants should consult the accounting program coordinator for more information.

Each student is strongly encouraged, but not required, to complete a work internship equivalent to at least two and one-half months of full time work at approximately mid-point in the course work. The School of Business assists in securing internships, but the final responsibility for securing a position rests with the student. Credit may be earned for this internship.

**Bachelor of Science Degree in Home Furnishings Marketing**

The Bachelor of Science degree in Home Furnishings Marketing is offered for those students who expect to enter the home furnishings industry. The program is designed to prepare students to enter the marketing departments of home furnishings manufacturers, home furnishings industry suppliers, or to go into home furnishings retailing.

Majors in this area may select one of two concentration options: furniture marketing, or interior design for furniture retailers and manufacturers. In either option, the following courses must be completed.

<i>Required Majors Courses</i>	<i>Semester Hours</i>
BA 151: Contemporary Business Issues & Practices .....	3
BA 203: Principles of Accounting I .....	3
BA 261: Introduction to Furniture .....	3



BA 362: Furniture Marketing —	
Manufacturing .....	3
BA 363: Furniture Retailing .....	3
SUBTOTAL	15

Students concentrating in furniture marketing must then also complete the following courses:

*Furniture Marketing Concentration*

<i>Courses</i>	<i>Semester Hours</i>
BA 204: Principles of Accounting II .....	3
BA 221: Principles & Applications of Management .....	3
BA 303: Legal Environment of Business .....	3
BA 351: Administrative Communications .....	3
CIS 130: Micro-computer Business Applications .....	3
ECO 207 and 208: Principles of Economics .....	6
ECO 217: Statistical Methods .....	3
SUBTOTAL	24

Students must also select a minimum of six hours from the following list as required furniture marketing electives:

BA 367: Furniture Sales Development ...	3
INT 271: History of Interiors and Furnishings .....	3
BA 422: Home Furnishings Marketing Strategy .....	3
TOTAL for the major	48

Home Furnishings Marketing majors must also complete MTH 131 or equivalent as part of the General Education requirements, and INT 314: Interior Design Principles. BA 364: Basic Furniture Manufacturing is also recommended.

Students concentrating in interior design must complete the required major courses (listed above) and the following courses:

*Interior Design Concentration*

<i>Courses</i>	<i>Semester Hours</i>
ART 202: Art History .....	3
INT 271: History of Interiors and Furnishings .....	3
INT 314: Interior Design Principles .....	3

INT 315: Textiles & Other Decorative Materials .....	3
INT 316: Visual Presentation for Interior Design .....	3
INT 325: Micro-computer Applications for Design .....	1
INT 326: Contract Lighting Design .....	3
INT 328: Commercial Space Planning ....	3
INT 441: Senior Seminar: Interior Space Planning .....	3
TOTAL for the major	40

Interior design majors must also complete MTH 131 or equivalent as part of the General Education requirements. Interior Design majors should also complete the following recommended electives: BA 367: Furniture Sales Development; BA 364: Basic Furniture Manufacturing; BA 471: Student Career Internship Program

**Bachelor of Science Degree in International Business**

Recent improvements in communications and transportation, as well as the growth of the multinational enterprise have created a global market for products and services. Yet, we have allowed our competitive position in this global arena to slip. The Bachelor of Science degree in International Business prepares students to function in entry and mid-level positions in firms actively engaged in trading across international borders, or to begin a career in the international civil service or international legal profession. This program, conducted in cooperation with the Modern Foreign Language Department, seeks to prepare the graduate culturally and socially, as well as professionally, for this rapidly expanding field of employment.

In order to accomplish this goal, students in the International Business Major become proficient in the use of French, German or Spanish through an extensive exposure to the foreign language. Additionally, students are exposed to a broad range of issues which emphasize cultural differences as well as similarities. Majors are expected to be employed in positions requiring significant foreign



travel, which is encouraged during the student's career, as well.

A major in International Business requires completion of the following academic program:

*Required Major Courses Semester Hours (Business Core)*

BA 151: Contemporary Business Issues & Practices .....	3
BA 203, 204: Principles of Accounting ....	6
BA 211: Marketing Principles and Problems .....	3
BA 221: Principles & Applications of Management .....	3
BA 303: Legal Environment of Business .....	3
BA 351: Administrative Communications .....	3
CIS 130: Micro-computer Business Applications .....	3
ECO 207, 208: Principles of Economics .....	6
ECO 217: Statistical Methods .....	3

*Major courses*

BA 375: Fundamentals of International Business .....	3
BA 431: International Business Policies ..	3
ECO 443: Comparative Economic Systems .....	3
ECO 446: International Economics .....	3
TOTAL majors courses	<u>45</u>

*Foreign Language CORE*

FRE/GER/SPA 201, 202: Intermediate French/German/Spanish .....	6
FRE/GER/SPA 223: Conversation .....	3
FRE/GER/SPA 226: Civilization .....	3
FRE/GER/SPA 309: Advanced Grammar .....	3
FRE/GER/SPA 318: Business French/German/Spanish I .....	3
FRE/GER/SPA 420: Business French/German/Spanish II .....	3
TOTAL Foreign Language CORE	<u>21</u>

(The student desiring a concentration in German would have to take advanced German Courses through the Greater Greensboro Consortium.)

*Required Supporting Courses*

GEO 110: Political and Regional Geography .....	3
REL 231: World Religions .....	3
PS 305: International Relations .....	3
TOTAL Supporting Courses	<u>9</u>
TOTAL for the program	<u>75</u>

International business majors are strongly encouraged to complete PS 201 as part of their general education requirements.

The business school and modern foreign language department faculty actively support student involvement in cross-cultural experiences. Students are encouraged to study in foreign cultural environments, through numerous student exchange programs, summer travel abroad programs, and the Junior Year Abroad program (see page 48). Selected students are encouraged to apply for foreign study grants through supporting organizations, adding significant study experience as well as breadth of perspective to their collegiate experience.

The business school is actively pursuing a student internship program, in which students are offered a work experience in a foreign culture. Business faculty are actively engaged in locating international work experiences for those students wishing to prepare for a business career while conducting studies on the campus.

High Point College is a member of the Exchange Consortium of Eastern Michigan University. Through this group of institutions, graduates from the College's international business program may be offered an opportunity to work with a participating firm in France, Spain or West Germany. Selected students are offered a three to nine month working position within the sponsoring foreign firm, where they may obtain direct international operations experience. This experience may then provide the stepping stone to employment directly in the participating firm, in an American affiliate, or a local firm conducting trade with the participating firm.

More information about these and other pro-



grams can be obtained from the Coordinator, International Business Programs.

## Business Administration

### BA 151. Contemporary Business Issues and Practices.

An introduction to contemporary business which examines American business structure and practices in terms of providing for the economic well-being of the American people.

*Freshmen or non-business majors only.  
Three hours credit.*

### BA 203. Principles of Accounting I.

A principles course introducing fundamental accounting procedures; journals, ledgers, techniques and methods, profit and loss and balance sheet construction through trial balance, columnar work sheets and adjustments for the sole proprietorship form of business organization.

*Three hours credit. Prerequisite: Sophomore standing.*

### BA 204. Principles of Accounting II.

A continuation principles course, introducing similar concepts for both the partnership and corporation, to include organization, debt and equity issues as well as internal controls for profitable operations.

*Three hours credit. Prerequisite: BA 203.*

### BA 211. Principles of Marketing.

A study of basic commodities and manufactured goods from producer to consumer, including consumer motivation, marketing research, marketing institutions, distribution, promotion, product offering and pricing.

*Three hours credit. Prerequisites: ECO 207 & ECO 208.*

### BA 221. Principles and Applications of Management.

The study of management concepts and practices applicable to all organizations, and their impact on planning and organizational development. This course covers a range of management topics, including: policy formulation, managerial functions, organization theory, motivation and time management.

*Three hours credit.*

### BA 261. Introduction to Furniture.

A survey and introduction to the furniture industry involving extensive exposure to termi-

nology, various types of selling, and manufacturing. Furniture is explored from the raw material stage all the way to the finished product as it exists in its place of ultimate use. Involves extensive use of field trips.

*Three hours credit.*

### BA 288, 388, 488. Special Topics.

*Variable credit. May be repeated.*

### BA 301, 302. Business Law I & II.

The fundamental principles of law as applied to business transactions. Contracts, agency, negotiable instruments, partnerships, corporations, bailments, real property, crime and tort.

*Three hours credit. Must be taken in sequence.*

### BA 303. The Legal Environment of Business.

A study of law as it affects the conduct of business in the United States. Emphasis is placed on business regulation by the national government, the constitutional limitations on government, and the role of administrators in exercising the powers of government. The course will review the development of law in each topical area to stress issues as well as the principles of law.

*Three hours credit. Cannot be taken in conjunction with BA 301 and BA 302 to satisfy a concentration requirement.*

### BA 305, 306. Intermediate Accounting I, II.

An understanding of accounting theory and practice which underlies statement preparation is emphasized through analysis and interpretation of financial statements. The practical application of accounting theory to the more difficult areas of proprietorship, partnership and the corporation is also emphasized.

*Three hours credit each semester. Prerequisites: BA 203 and BA 204.*

### BA 307, 308. Cost Accounting.

The fundamentals of job order, process, and standard cost accounting are taught through the use of problems and practice sets. Cost accounting for management is stressed.

*Three hours credit each semester. Prerequisites: BA 203 and BA 204. Must be taken in sequence.*

### BA 309. Income Tax Accounting.

The Federal Income Tax Law situations and applications: corporation, partnership, and individual tax returns; accounting procedures for payroll taxes, withholding taxes, refunds and



deductions.

*Three hours credit. Prerequisites: BA 203 and BA 204.*

**BA 310. Auditing.**

The study of objectives and methods of independent Certified Public Accountants in exercising the attest function. Topics include meaning and quality of evidence, development of an audit program, statistical sampling, audit reports, and the auditor's responsibilities.

*Three hours credit. Prerequisites: BA 203, 204, 305, 306, 307 and 308.*

**BA 317. Intermediate Accounting III.**

A continuation of accounting theory and practice developed in Intermediate Accounting I and II.

*Three hours credit. Prerequisite: BA 305 and 306.*

**BA 318. Marketing Communications.**

An in-depth analysis of the persuasive communication efforts of the firm to market its products. All aspects of the promotional blend (advertising, personal selling, sales promotion and publicity) will be explored as they relate to the objectives of the firm.

*Three hours credit. Prerequisite: BA 211.*

**BA 319. Marketing Management.**

An intensive study of the elements in the marketing process as it applies to consumer and industrial products and services. Heavy emphasis will be placed on strategic market planning and marketing research.

*Three hours credit. Prerequisite: BA 211.*

**BA 324. Personnel Management.**

A study of the principles and human relation problems involved in the administration of personnel. Topics include personnel department objectives, functions, organization, staff, and budget; employment policies including procurement, training, motivation, incentives, and wage and salary administration, as well as personnel research.

*Three hours credit. Prerequisites: ECO 207 & ECO 208 or permission of the Chair, School of Business.*

**BA 328. Production Management.**

Principles and techniques of modern factory management are developed through a study of plant location and layout, maintenance, research and development, materials handling

and transportation, production scheduling, work improvement, and production controls. Analysis of economic, political, and social influences on industry.

*Three hours credit. Prerequisites: ECO 207 & ECO 208, BA 321.*

**BA 333. Financial Management.**

A study of the principles and practices of financing a business enterprise with special reference to the modern corporation. Attention is given to the methods of acquiring permanent capital, administration of earnings, expansion, reorganization, the problem of public control, the impact of taxation on corporate financing, and corporate responsibilities affecting the public interest.

*Three hours credit. Prerequisites: BA 203 & 204 and ECO 207 & 208.*

**BA 334. Investment Analysis.**

Principles of investments in stocks and bonds. Evaluation of sources of information, methods of analysis, management of industrial and institutional funds, and the effect of taxation upon investment policy.

*Three hours credit. Prerequisites: BA 203 & 204 and ECO 207 & 208.*

**BA 351. Administrative Communications.**

Practical experience in business and professional communications: verbal skills, the techniques of letter writing, and the form and preparation of reports.

*Three hours credit. Prerequisite: Satisfactory completion of writing proficiency examination, Junior standing.*

**BA 357. Personal Finance.**

How to make intelligent personal financial decisions; consumer protection; consumer credit; life, health and property insurance; taxes; real estate; investments; wills and estate planning.

*Three hours credit.*

**BA 362. Furniture Marketing-Manufacturing.**

A basic course in how furniture is marketed as seen by the manufacturer. Personal selling, advertising and publicity tailored toward sales of furniture. All types of selling situations will be explored. Includes the importance of establishing proper rapport with dealers through the furniture market and salesmen.

*Three hours credit. Prerequisite: BA 261 or permission of Chair, School of Business.*



**BA 363. Furniture Retailing.**

A basic course in how furniture is marketed from the standpoint of the retailer. Topics to be covered are: financing of a retail furniture store; location, display, advertising; selection of sales personnel; importance of the buying function; and various administrative aspects of operating a store.

*Three hours credit. Prerequisite: BA 261 or permission of Chair, School of Business.*

**BA 364. Basic Furniture Manufacturing.**

Basic types of wood, fabrics, machinery and processes used in manufacturing furniture. Emphasis is upon exposure which would be of value in selling furniture.

*One hour credit. Prerequisite: BA 261 or permission of Chair, School of Business.*

**BA 367. Furniture Sales Development.**

Salesmanship in the furniture industry. The task of personal selling is explored from the viewpoint of the manufacturer and the retailer. The theory of selling is also explored.

*Three hours credit. Prerequisite: BA 261 and either BA 362 or BA 363 or permission of the coordinator, HFM Program.*

**BA 375. International Marketing.**

A course designed to familiarize students with the realities of conducting business between countries. Subjects to be covered include marketing, financial, legal and political considerations, transportation and international trade terminology.

*Three hours credit. Prerequisite: ECO 207 & 208.*

**BA 401. Advanced Accounting.**

Partnership, branch accounting, estate and trust accounting, multiple corporations, and mathematical concepts common to accounting practices and procedures.

*Three hours credit. Prerequisites: BA 203, 204, 305, and 306.*

**BA 411-419. Independent Study.**

Admission by permission of the Chair, School of Business to undertake an assignment planned in advance.

*One to three hours credit.*

**BA 422. Home Furnishings Marketing Strategy.**

A capstone course designed to allow the home furnishings marketing student to assimilate his

or her knowledge of the field and apply it to solving selected case studies. Decision-making ability using knowledge acquired in other courses is stressed.

*Three hours credit. Prerequisites: BA 261, 362, 363, or permission of the Chair, School of Business.*

**BA 431. Seminar: International Business Policies.**

Examination of the major problems that confront a manager who operates across international boundaries from a base within a single country, or who maintains affiliates and subsidiaries in several national jurisdictions, the greater emphasis being placed on problems involved in transcending national boundaries.

*Three hours credit. Prerequisite: ECO 207, 208, BA 211, 221. BA 375 recommended.*

**BA 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47.)*

**Economics****ECO 207. Principles of Macroeconomics.**

Introduction to income, employment, monetary policy, fiscal policy, national income accounting and other macroeconomic theories, with applications to current economic problems.

*Three hours credit. Prerequisite: Sophomore standing.*

**ECO 208. Principles of Microeconomics.**

Introduction to the microeconomic theories of supply and demand, price determination, resource allocation, various degrees of competition and international trade and finance, as well as exploration of applications such as income inequality, rural and urban economics, social control of industry, labor unions.

*Three hours credit. Prerequisite: ECO 207.*

**ECO 217. Statistical Methods.**

An introduction to measures of central tendency, dispersions and relationships, index numbers and prices, and business forecasting and correlation. Affords the student an understanding of statistical principles and methods and their application to economics and business.

*Three hours credit. Prerequisite: MTH 131 or equivalent.*



**ECO 245. American Free Enterprise.**

A critical study of the history of the free enterprise system, its economic framework, interaction with American society, current challenges, problems and trends and its future.

*Three hours credit. Prerequisite: Sophomore standing.*

**ECO 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**ECO 322. Labor Economics.**

An economics approach to the labor market and labor market problems including unemployment, wage determination, inflation, working hours and conditions, and employment insecurity. Topics include the history, theory, and future of the labor movement; union organization, structure, government, growth and goals; an analysis of collective bargaining, labor laws, arbitration, and tactics of labor and management.

*Three hours credit. Prerequisites: ECO 207 & 208.*

**ECO 331. Money and Banking.**

A study of money, credit, banking and the mechanism of exchange with emphasis on the Federal Reserve System and current developments in the theory and practice of monetary and credit control.

*Three hours credit. Prerequisite: ECO 207 & 208.*

**ECO 374. Global Political Economy.**

An examination of the linkages between the international relations of nations/states and international trade/financial arrangements of complementary national markets. Addressing the interrelationships between "power" and "wealth", this course provides the foundation for examining the structure and function of the current international system.

*Three hours credit. Prerequisite: HST 102 required, PS 305 recommended.*

**ECO 443. Comparative Economic Systems.**

A description, analysis and evaluation of the political-economic and philosophical aspects of market socialist and centrally planned economic systems. Emphasis placed on empirical observation of decision-making apparatus.

*Three hours credit. Prerequisite: ECO 207/208, or ECO 374.*

**ECO 444. Public Finance.**

A study of the principles of taxation, expendi-

tures, and borrowings of the government with emphasis on the Federal Government's fiscal policy and its effects on incomes, employment, production and economic growth of the U.S.A.

*Three hours credit. Prerequisite: ECO 207 & 208.*

**ECO 446. International Economics.**

The theory and practices of international trade and finance from the mercantilists to the modern economist: including the economic basis of international trade and investment, financing international transactions, national trade and finance policies, the growth and operation of multinational corporations, and the distribution of trade gains between the developed and developing world.

*Three hours credit. Prerequisite: ECO 207/208, or ECO 374.*

**ECO 451. Coordinating Research Seminar in American Free Enterprise.**

A seminar involving the writing of a publishable research paper, cooperative managerial coordination of the Institute of Free Enterprise's work, the creation of an annotated bibliography, and regular conferences with the group and the instructor.

*Three hours credit. Prerequisite: ECO 207, 208, 245 and permission of the Instructor.*

**ECO 452. Seminar: Current Economic Issues.**

An analysis of current economic issues and problems. Topics included are the deficit, Third World debt, health care, welfare reform, deregulation, crime, unemployment, inflation and international trade. Course content will be dependent upon the timeliness of the specific issues.

*Three hours credit. Prerequisite: ECO 207 & 208.*

## Interior Design

**INT 271. History of Interiors and Furnishings.**

An overview of furniture styles in Western Civilization from 4500 BC to 1900 AD which acquaints the student with a social and historical survey of furniture, room furnishings and interior architecture.

*Three hours credit.*

**INT 314. Interior Design Principles.**

Fundamental principles and elements of design color theory and space planning. Also includes basic graph perspective techniques including



floor plans, elevations, and perspective.

*Three hours credit.*

**INT 315. Textiles and Other Decorative Materials.**

An investigation of fabrics and other decorative materials for interior use. Texture, color, pattern, and various applications of textiles. Other considerations include wall coverings, floor coverings, and wood and wood finishes.

*Three hours credit.*

**INT 316. Visual Presentations of Interiors.**

An examination and execution of professional presentations of interior spaces including floor plans, perspective drawings, elevations, reflected ceiling plans and color boards. Layout composition and use of various media are explored.

*Three hours credit. Prerequisite: INT 315.*

**INT 325. Computer Applications for Designers.**

An exposure to computers and the ways they are used in business and for designing space.

*One hour credit.*

**INT 326. Contract Lighting Design.**

Exploring lighting; wiring, lamps, fixtures, controls, graphic symbols, and color in commercial spaces. HVAC consideration.

*Three hours credit.*

**INT 328. Commercial Space Planning for Stores and Showrooms.**

Comprehensive problems in designing commercial environments with emphasis on Home Furnishings display. Prepares the student for client presentation of total design concept including floor plans, lighting design, material specifications, material samples, graphics and illustrations.

*Three hours credit. Prerequisite: INT 314, 315, 316.*

**INT 441. Senior Seminar in Interior Space Planning.**

Comprehensive senior design problems. Presentations executed for display from design concept to a fully developed folio.

*Three hours credit. Prerequisite: INT 314, 315, 316 and 328.*

**Business Administration**

(See Business, page 63)

**Chemistry-Business**

**Bachelor of Science in Chemistry-Business**

This interdisciplinary program is designed for the student who is oriented toward both chemistry and business administration. Successful completion of this major program provides the foundation for careers in chemical sales, management in the chemical industry, as well as post-baccalaureate studies.

*Required Major Courses Semester Hours*

Chemistry 101-102:	
General Chemistry .....	8
Chemistry 209-210:	
Organic Chemistry .....	8
Chemistry 303:	
Quantitative Analysis .....	4
Chemistry 304:	
Instrumental Analysis .....	4
Chemistry 451: Seminar and	
Chemical Literature .....	1
	25
BA 203-204: Principles of Accounting .....	6
ECO 207, 208: Principles of	
Economics .....	6
BA 211: Marketing	
Principles & Problems .....	3
BA 221: Principles and	
Applications of Management .....	3
BA 324: Personnel Management .....	3
CS 201: Computer Programming .....	3
	24

*Required Supporting Courses*

Math 141: Pre-calculus Algebra	
and Trigonometry .....	3
and Math 131: Finite Mathematics OR	
Math 142: Calculus I .....	3
Physics 201, 202: General Physics .....	8
	14

**Chemistry and Physical Science**

Dr. Gray Bowman, *chair*, Dr. E. Roy Epperson, Dr. Wid Painter.



Educations cannot now be considered complete without an understanding of science and its role in modern society. The methods of science, particularly mathematics, physics and chemistry, demand on the part of the student a logic and accuracy of reasoning not found elsewhere. It is becoming less and less possible to delineate the classical areas of scientific thought; therefore the areas of chemistry and physics have co-ordinated their two comprehensive curricula so that a student will become aware of the interplay of the sciences, their vastness and the fundamental part they play in society.

As part of his liberal arts background the student may elect his science from one of several areas depending on his talents, high school background and ambitions. For those proceeding to professional specialization in engineering, medicine, dentistry, teaching or other field of endeavor, the department offers advanced courses which stress basic principles and the importance and impact of fundamental science on professional and industrial activity.

For the student wishing to major in chemistry, the curriculum is comprehensive and thorough and conforms to the standards of the American Chemical Society. The courses are given by individuals knowledgeable and active both in research and industrial development. The major in chemistry is able to proceed with confidence into industrial employment, graduate school, or professional school.

Since scientific information is about doubling every seven years it is becoming less and less possible for an individual to absorb a significant amount. The major in science is encouraged to develop the ability to think and reason in carefully chosen areas rather than attempt to assimilate gross amounts of material. The student is encouraged to analyze, understand and adapt to change rather than be confused by faulty memory.

A major in chemistry must complete the following courses: CHM 101-102, General Chemistry; CHM 209-210; Organic Chemistry; CHM 212; Organic Qualitative Analysis;

CHM 303; Quantitative Analysis; CHM 304: Instrumental Analysis; CHM 311: Structure and Bonding; CHM 315-316: Physical Chemistry; CHM 317: Physical Chemistry Laboratory; CHM 322: Biochemistry OR CHM 325: Industrial Chemistry; CHM 451 OR 452: Seminar; CHM 411 OR 412: Independent Study; PHY 201, 202: General Physics; Mathematics through MTH 241: Calculus II; CS 201: Computer Programming; and demonstrate a reading proficiency in scientific German or French.

A minor concentration in Chemistry requires the following courses: CHM 101-102, 209-210, and 303.

The interdisciplinary degree, B.S. in Chemistry-Business, is offered in cooperation with the Department of Business Administration and Economics (see p. 73 for details).

## Chemistry

### CHM 101-102. General Chemistry.

The laws and theories of chemistry are studied from the basis of the conservation of energy principle, the periodic table and the methods of physical chemistry. Organic chemistry is introduced via a study of the covalent bond. Nuclear transformations are treated briefly. Laboratory work consists of preparative and analytical methods including inorganic qualitative analysis.

*Four hours credit each semester. Three class hours; three laboratory hours.*

### CHM 121. Introduction to Chemistry.

A study of the basic concepts of chemistry and their relationship to the everyday experiences of man. Laboratory exercises emphasize the demonstration of chemical principles and the properties of materials encountered in everyday life.

*Four hours credit. Three class hours; two laboratory hours. Pre- or co-requisite: MTH 101, 110 or 131.*

### CHM 209-210. Organic Chemistry.

A comprehensive study of organic compounds stressing electric valence theory. Laboratory work includes the preparation of typical compounds, a study of their reactions and the qualitative identification of unknown substances.



Quantitative analytical procedures are included.

*Four credit hours each semester. Three class hours; three laboratory hours. Prerequisite: CHM 101-102.*

**CHM 212. Organic Qualitative Analysis.**

The qualitative analysis of organic compounds by classical wet methods and modern instrumental methods.

*Two hours credit; six laboratory hours. (Pre- or co-requisite: CHM 210).*

**CHM 288, 388, 488. Special Topics.**

*Variable credit, may be repeated.*

**CHM 303. Quantitative Analysis.**

The theory and technique of chemical separations, volumetric, gravimetric, and colorimetric methods.

*Four hours credit. Two class hours; six laboratory hours. Prerequisite: CHM 101-102.*

**CHM 304. Instrumental Analysis.**

The theory and technique of spectroscopic, electroanalytical and chromatographic methods.

*Four hours credit. Two class hours; six laboratory hours. Prerequisite: CHM 303.*

**CHM 311. Structure and Bonding.**

Fundamental concepts of theoretical inorganic chemistry and the application of physical chemical principles to inorganic systems.

*Three hours credit. (Offered in odd-numbered years.) Three class hours. Prerequisite: CHM 101-102.*

**CHM 315-316. Physical Chemistry.**

A study of the theoretical aspects of chemistry. Emphasis is placed on chemical thermodynamics, chemical kinetics, and molecular structure. States of matter and solutions are studied in some detail.

*Three hours credit each semester. (Offered in even-numbered years.) Three class hours. Prerequisite: Differential and integral calculus.*

**CHM 317. Physical Chemistry Laboratory.**

The determination of physical properties and thermodynamic properties of matter, and kinetic studies.

*One hour credit. Three laboratory hours. Co-requisite: CHM 316. (Offered in alternate years).*

**CHM 322. Biochemistry.**

A study of the chemical and physical properties of proteins, nucleic acids, carbohydrates, and lipids. An introduction to bioenergetics, carbohydrate metabolism, and photosynthesis.

*Three hours credit. (Offered in even-numbered years or on demand.) Three class hours. Pre- or co-requisite: CHM 210.*

**CHM 325. Industrial Chemistry.**

A thorough introduction to world-wide chemical production and raw material resources. Special emphasis on the chemistry of sulfuric acid as an example of inorganic industrial chemistry. The chemistry of petroleum refining and polymer synthesis; the structure, physical properties, rheology, and end use of all important polymers.

*Three hours credit. Prerequisite: CHM 210.*

**CHM 411, 412. Independent Study.**

Independent study may consist of a basic research problem, a library thesis, or a problem in chemical education. The study project and the credit given will be determined in consultation with the Chemistry faculty.

*One to three hours credit per semester.*

**CHM 451, 452. Seminar and Chemical Literature.**

A thorough introduction to the chemical literature. Review papers on current research topics will be prepared and presented.

*One hour credit each semester. Two class hours.*

**CHM 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47).*

## Physics

**PHY 201, 202. General Physics.**

PHY 201 treats the basic principles of mechanics, properties of matter, heat, and sound. PHY 202 treats electricity and magnetism, optics, atomic and nuclear physics, and quantum theory.

*Four hours credit each semester. Three class hours; three laboratory hours. Prerequisite: MTH 141 or trigonometry.*



## Natural Science

### AST 121. Introduction to Astronomy.

An introduction to astronomy covering the motions, distances, and physical nature of heavenly bodies. Topics include the history of astronomy, the scientific method, and current views of cosmology.

*Four hours credit. Three class hours; 2 laboratory hours.*

### NS 111. Physical Science.

An introductory study of the basic concepts of the physical sciences, especially physics and chemistry. Laboratory work emphasizes the application of the scientific method to understanding physical reality.

*Four hours credit. Three class hours; three laboratory hours. Pre- or co-requisite: MTH 101, 110 or 131.*

### NS 301. The History of Science and Technology: Influence on Western Civilization.

The international and interdisciplinary development of science and technology throughout history and prehistoric times are examined. Evolution of science and its philosophy, beginning with the Big Bang theory of formation, and concluding with man's efforts to explore space are considered. An optional tour of Europe is offered for additional credit for those students who want to relate their classroom experience to world experience.

*Three hours credit. Prerequisite: Permission of Instructor.*

## Christian Education

(See Religion and Philosophy, page 118)

## Computer Systems

Dr. Vicki Olson, *acting chair*, Mr. Roger Shore.

## Computer Information Systems

The CIS (Computer Information Systems) curriculum is designed to provide the experience necessary for entry-level positions in application programming and systems analysis. These areas require not only a working knowledge of computer logic, but also an un-

derstanding of business procedures and policies, as well as an appreciation of the interaction between the computer and the user.

The CS (Computer Science) curriculum is designed to provide the experience necessary for entry-level positions as systems programmers. The focus is on procedural languages and scientific computation.

## CIS Major Requirements

The major consists of eight core CIS courses, two CIS or CS electives; three courses from the School of Business; and one mathematics course. The SCIP experience is strongly recommended but counts as only one course, regardless of hours earned.

CIS 110 Introduction to Computer Systems

CIS 203-204 Business Application Programming I & II

CIS 210 Systems Analysis

CIS 220 Data Base Environment

CIS 310 Advanced Systems Analysis

CIS 320 Information Resource Management

CIS 490 Senior Seminar

MTH 372 Quantitative Analysis

Electives One additional 300-level (or above) CIS or CS course

One additional 400-level CIS or CS course

Three courses (nine hours) from the School of Business

Recommended courses within the School of Business include BA 151, 203, 204, 211, 221, 303, 324, 351, 375; ECO 207 and 208. See pages 64-72 for course descriptions and prerequisites.

## CIS Minor

Six CIS courses are required including: CIS 110, 203, 204, 210, 220 and 310. In addition, three courses (nine hours) from the School of Business are required.



**CIS 110. Introduction to Computer Systems.**

Overview of computer information systems. This survey course introduces computer hardware, software, procedures, systems, and human resources and explores their integration and application in business and in other segments of society. Fundamentals of computer programming and problem-solving using BASIC will be applied.

*Three hours credit.*

**CIS 120. Program Logic and Design.**

Consideration will be given to learning the programming logic of a structured program. The design of a program that will flow within a computer system and not tax the resources of the computer will be studied. Flowcharting, program logic, coding and systems logic will be taught during the term.

*Three hours credit. Prerequisite: CIS 110.*

**CIS 130. Micro-Computer Applications.**

Students will effectively use micro-computers and package programs — wordprocessing, data bases, spreadsheet — and master micro-disk operations and file handling.

*Three hours credit.*

**CIS 203-204. Business Applications Programming I, II.**

An introduction to computer programming in a business environment. Emphasis on the fundamentals of structured program design, development, testing, implementation, and documentation of common business-oriented applications using COBOL. (CIS 204 — continuation of CIS 203)

*Three hours credit, each course. Prerequisite: CIS 110.*

**CIS 210. Systems Analysis.**

A study of the overview process used in the system and program life cycle. Emphasis will be on the techniques used in problem solving and the tools of systems documentation.

*Three hours credit. Prerequisite: CIS 203 or CS 201.*

**CIS 220. Database Environment.**

Study of the concepts of database management and programming by emphasizing software design. A design of a management section of a database will be considered to solve a business problem.

*Three hours credit. Prerequisite: CIS 203 or CS 201.*

**CIS 230. Networks, Telecommunications.**

Study of Local Area Networks (LANS) and long distance communication. Consideration will be given to study methods used to communicate across the street and across the country.

*Three hours credit. Prerequisite: CIS 110.*

**CIS 288, 388, 488. Special Topics.**

*Variable credit, may be repeated.*

**CIS 310. Advanced Systems Analysis.**

Study of the strategies and techniques of a structured systems development. A project-based course, the student will be working with the problems of data inter-face.

*Three hours credit. Prerequisite: CIS 210 and either CIS 204 or CS 302.*

**CIS 320. Information Resource Management Seminar.**

The major emphasis is on resource planning. Justification of cost, organization, control of user services, and management of the system development process are some of the topics that will be considered.

*Three hours credit. Prerequisite: CIS 310.*

**CIS 340. Computer File Organization.**

A study of the three methods used in file processing, data management and file organization. Consideration will be given to the methods used to transfer data and programs from storage areas. The methods studied will allow design of programs which rapidly and efficiently transfer data to and from bulk disc storage.

*Three hours credit. Prerequisite: CIS 204 or CS 302.*

**CIS 350. Information Center Planning.**

The financial, technical, and strategic information systems planning process, used in business, will be studied. The student will analyze a business problem and develop a plan of action to recover from the problem.

*Three hours credit. Prerequisite: CIS 310.*

**CIS 420. Decision Support Systems.**

Study of the analysis of the highest level of information support systems aiding the manager used in the decision-making process. A case study method will be used.

*Three hours credit. Prerequisite: CIS 310.*



**CIS 430. Advanced Database Concepts.**

An in-depth investigation of data modeling, system development, and data administration of a database environment. The student will create a database and use it to solve a business problem.

*Three hours credit. Prerequisite: CIS 310.*

**CIS 450. EDP Audit and Control.**

EDP auditing with emphasis on EDP controls. Types of audits, techniques used, and all effects on systems development will be topics of study.

*Three hours credit. Prerequisite: CIS 310.*

**CIS 490. Senior Seminar.**

A capstone systems course that will integrate the knowledge and ability that a student has acquired from prior computer-related course work into a comprehensive development project. The student will work on projects either from the High Point College community or from local businesses.

*Three hours credit. Prerequisite: CIS 310.*

**CIS 411-419. Independent Study.**

Admission by permission of the chair of the department to undertake an assignment planned in advance.

*Variable Credit.*

**CIS 471-475. Student Career Internship Program.**

*Six to fifteen hours credit. (See program description on page 47.)*

**CS Minor**

A minor only in Computer Science is available and requires six courses: CIS 110, CS 201, 302, 305, 340, and 341.

**Computer Science**

**CS 201. Computer Programming.**

Computer programming using the Pascal language. The creation of correct, efficient, and easily modified programs.

*Three hours credit.*

**CS 302. Advanced Programming.**

Problem analysis, development of solution algorithms, program verification, algorithm validation.

*Three hours credit. Prerequisite: CS 201.*

**CS 305. Data Structures.**

Treatment of the basic data structures: arrays, stacks, queues, and trees. Utilizes standard features of the Pascal Language including recursion and linked lists.

*Three hours credit. Prerequisite: CS 201.*

**CS 322. UNIX and C Programming.**

Students will learn to work in a UNIX environment using the Shell programming tools, and will create a series of programs in the C language. Emphasis will be placed on structured programming, file I/O, and the utilizations of procedures and functions.

*Three hours credit. Prerequisite: CIS 204 or CS 302.*

**CS 340. Assembly and Machine Language.**

Basic computer organization, addressing techniques, data representation, computer arithmetic, and fundamental programming techniques in assembly and machine language.

*Three hours credit. Prerequisite: CIS 203 or CS 201.*

**CS 341. Computer Architecture.**

Digital logic circuits, basic computer organization and design, organization of central processor, memory and input/output interfacing techniques.

*Three hours credit. Prerequisite: CS 340.*

**Elementary Education**

(See Education, page 79)

**Economics**

(See Business, page 71)

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**Education**

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Dr. Dennis Carroll, *Chair*, Dr. Wanda Powers, Dr. Barbara Leonard, Dr. Warren Anderson, Dr. Thomas Albritton.

The Department of Education has the following objectives:

1. provide teacher education programs based on interdisciplinary perspectives within the liberal arts tradition.
2. coordinate professional education experiences with the acquisition of knowledge and skills in various academic disciplines.





3. help prospective teachers acquire an understanding of diverse student characteristics and the ability to maintain positive learning environments.
4. facilitate the prospective teacher's acquisition of professional attitudes and a commitment to the well being of individual students and society.

### Program

Departmental majors include Elementary Education, Middle Grades Education and Special Education. Certification Programs are offered in Elementary Education (K-6), Middle Grades (6-9), Secondary Education (9-12), Special K-12 Subjects (art, physical education, French, Spanish), and Special Education (mentally handicapped, specific learning disabilities; certification in behaviorally/emotionally handicapped is optional.)

The North Carolina State Board of Education has approved the Teacher Education Programs at High Point College. Certification reciprocity privileges are available with almost every state.

### Criteria for Admission to and Retention in Teacher Education Program

Prior to admission a student must:

1. Be admitted to a degree program at High Point College or have a baccalaureate degree from an accredited college or university.
2. Earn a grade of "C" or higher in all required 200 level Education courses.
3. Attain state approved qualifying scores on Core Batteries I and II of the National Teacher Examinations.
4. Be recommended by two professors; one must be in the department of the applicant's major field.
5. Attain a GPA of 2.50 for initial acceptance into the program.
6. Be interviewed by a committee appointed

by the Director of Teacher Education.

7. Pass the High Point College Writing Proficiency Test.

To be retained in the program a student must:

1. Maintain a minimum GPA of 2.50.
2. Attain a GPA of 2.50 prior to enrolling in Education 431, 432, 433, 434, or Special Education 498.
3. Attain a GPA of 2.50 at the completion of the degree program or teacher education program.
4. Earn a grade of "C" or higher in all required Education courses.
5. Attain state approved qualifying scores on Core Battery III and appropriate Specialty Area Test of the National Teacher Examinations.
6. Take no more than two courses on a pass/fail basis in supporting discipline courses or discipline specializations.

Application for admission to the Teacher Education Program is usually made in the sophomore year. The status of students enrolled in the program is reviewed each semester.

### Certification Programs

#### Elementary Education

A major in elementary education will qualify a student for certification in Elementary Education (K-6).

#### General Education

Several general education area requirements and Core Courses may be fulfilled by required courses in professional education and supporting disciplines.

<i>Professional Education</i>	<i>Semester Hours</i>
ED 200: Foundations of Education .....	3
ED 202: Psychology of Development in Education .....	3
ED 205: Education in the Elementary Grades .....	2
ED 219: Education Practicum .....	1



*(The preceding courses are prerequisites for admission to the Teacher Education Program)*

ED 326: Psychology of Teaching and Learning in the Elementary Grades ...	3
ED 319: Education Practicum II .....	1
ED 335: Methods of Teaching Mathematics .....	3
ED 339: Education Practicum III .....	1
ED 345: Methods of Teaching Science ...	3
ED 355: Methods of Teaching Social Studies .....	3
ED 357: Methods of Teaching Reading and Language Arts .....	3
ED 360: Children's Literature .....	3
ED 398: Introduction to Exceptional Children .....	3
ED 419: Education Practicum IV .....	3

*(The preceding courses are prerequisites for admission to Education 431)*

ED 428: Seminar in Education .....	2
ED 431: Internship in the Elementary School .....	10
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*Supporting Disciplines*

<i>Fine Arts (choose one course)</i>	
ART 301: Art in the Elementary School .....	3
MUSIC 332: Music in the Elementary School .....	3
THEATRE 305: Creative Dramatics .....	3
<i>Language Arts</i>	
ENG 200: Self and Society in Literature .....	3
<i>Mathematics</i>	
MTH 101: Number Systems .....	3
MTH 102: Survey of Mathematics .....	3
<i>Physical Education</i>	
PE 232: Physical Education for the Elementary School .....	3
<i>Psychology</i>	
PSY 202: Introduction to Psychology .....	3
<i>Science</i>	
NS 111: Physical Science .....	4
BIO 110: Biology: A Human Perspective .....	4

**Social Studies**

HST 101, 102: Western Civilization I & II .....	6
HST 205: American History .....	6
GEO 100: The Changing World Physical Environment .....	3
GEO 110: Regional and Political Geography .....	3
PS 201: United States Government .....	3
<i>Speech</i>	
SPE 201: Fundamentals of Speech .....	3

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**MIDDLE GRADES EDUCATION**

A major in middle grades education will qualify a student for certification in middle grades education (6-9). Two discipline specializations are required.

**General Education**

Several general education area requirements may be fulfilled by required courses in professional education and supporting disciplines.

<i>Professional Education</i>	<i>Semester Hours</i>
ED 200: Foundations of Education .....	3
ED 202: Psychology of Development in Education .....	3
ED 225: Education in the Middle Grades .....	2
ED 219: Education Practicum .....	1

*(The preceding courses are prerequisites for admission to the Teacher Education Program)*

ED 319: Education Practicum II .....	1
ED 320: Reading in the Content Areas ..	2
ED 327: Educational Psychology in the Middle Grades .....	3
ED 339: Education Practicum III .....	1
ED 384-389: Methods of Instruction in Middle Grades Education .....	3
ED 398: Introduction to Exceptional Children .....	3

*(The preceding courses are prerequisites for admission to ED 432)*

ED 428: Seminar in Education .....	2
ED 432: Internship in the Middle Grades .....	10

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*Discipline Specializations*

Art  
 ART 101, 301, 452 ..... 9  
 ART 203, 205, 206, 207, 210 ..... 15  
 24

Language Arts  
 ENG 140, 221, Speech 201 ..... 7  
 ENG 283 ..... 3  
 ENG 290 ..... 3  
 ENG 295 ..... 3  
 ENG 328 ..... 3  
 ED 365 ..... 3  
 Plus 3 semester hours in English numbered  
 above 200 ..... 3  
 25

Mathematics  
 MTH 142, 241, 263, 311, CS 100 or 201  
 (required) ..... 15  
 Plus 9 hours  
 (approved by Dept. Chair) ..... 9  
 24

Science  
 NS 111 ..... 4  
 BIO 130, 131 ..... 8  
 CHM 101, 102 ..... 8  
 Social Studies  
 HST 101, 102, 205, 206 ..... 12  
 SST 211 ..... 3  
 PS 201 ..... 3  
 GEO 100, 110 ..... 6  
 24

Modern Foreign Languages  
 French  
 FRE 201, 202, 208, 223, 226, 309 ..... 18  
 Plus 3 hours of Literature and 3 hours of  
 elective ..... 6  
 24

Spanish  
 SPN 201, 202, 208, 223, 226, 309 ..... 18  
 Plus 3 hours of literature and 3 hours of  
 elective ..... 6  
 24

**SPECIAL SUBJECTS,  
 SECONDARY EDUCATION**

Discipline majors in Special Subjects (K-12)

are available in Art, Physical Education, French and Spanish. Discipline majors in Secondary Education (9-12) are available in Biology, Chemistry, English, History, Political Science, Mathematics, and Social Studies. Please refer to department descriptions for specialization requirements. Certification areas in addition to the major area normally require a minimum of 24 hours. Students should consult with department chairs or the Director of Teacher Education concerning specific requirements for additional certifications.

Students who wish to teach high school subjects are primarily advised in the department of their major, but they will have an advisor in the Education Department as well.

**General Education**

Several general education area requirements may be fulfilled by required courses in professional education and supporting disciplines.

<i>Professional Education</i>	<i>Semester Hours</i>
ED 200: Foundation of Education .....	3
ED 202: Psychology of Development in Education .....	3
ED 219: Education Practicum I .....	1
ED 235: Education in the Secondary Grades OR	
ED 240: Education in the Elementary, Middle, and Senior High Schools .....	2
<i>(The preceding courses are prerequisites for admission to the Teacher Education Program)</i>	
ED 319: Education Practicum II .....	1
ED 320: Reading in the Content Areas ..	2
ED 328: Educational Psychology: Secondary Grades OR	
ED 329: Educational Psychology: Specialty Areas .....	3
ED 339: Education Practicum III .....	1
ED 391-397: Methods of Instruction in Secondary Education .....	3
ED 398: Introduction to Exceptional Children .....	3

*(The preceding courses are prerequisites for admission to ED 433)*



ED 428: Seminar in Education ..... 2  
 ED 433: Internship in the  
 Secondary School ..... 10  
 or  
 ED 434: Internship in Special  
 Subjects ..... 10

### SPECIAL EDUCATION

A major in special education will qualify a student for certification in mentally handicapped and special learning disabilities (K-12); certification in behaviorally/emotionally handicapped is optional. The major is offered in cooperation with Greensboro College.

### General Education

Several general education area requirements may be fulfilled by required courses in professional education and supporting disciplines.

<i>Professional Education</i>	<i>Semester Hours</i>
ED 200: Foundations of Education .....	3
ED 202: Psychology of Development in Education .....	3
* SP. ED 211: The Psychology of Exceptional Children .....	3
* SP ED 214: Introduction to Mentally Handicapped .....	3

*(The preceding courses are prerequisites for admission to the Teacher Education Program)*

* SP. ED 253: Learning Disabilities .....	3
ED 330: Survey of Reading Methods .....	3
ED 345: Methods of Teaching Science ...	3
ED 355: Methods of Teaching Social Studies .....	3
ED 360: Literature for Children and Adolescents .....	3
* SP. ED 355: Educational Assessment .....	3
* SP. ED 356: Individualized Approaches to Education .....	3
* SP. ED 365: Academic Content and Curriculum .....	3
* SP. ED 367: Secondary Education for the Mildly Handicapped .....	3
* PSY 337: Behavioral Disorders in Children .....	3

*(The preceding courses are prerequisites for admission to Special Ed. 498)*

* SP. ED 498: Special Education: Student Teaching .....	8
* ED 208: Audio-Visual Materials and Techniques .....	1
* ED 400: Educational Foundations .....	4
* ED 420: Microcomputers in Education ...	3
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### \* Greensboro College Courses

#### *Supporting Disciplines*

<i>Fine Arts</i>	
ART 301: Art in the Elementary School .....	3
MUSIC 332: Music in the Elementary School .....	3
THEATRE 305: Creative Dramatics .....	3
<i>Health</i>	
PE 249: Health .....	3
<i>Language Arts</i>	
One Literature Course .....	3
<i>Mathematics</i>	
MTH 101, 102: Mathematics for Elementary Teachers .....	6
<i>Physical Education</i>	
PE 420: Adaptive Health, Physical Education and Recreation .....	3
<i>Science</i>	
NS 111: Physical Science .....	4
BIO 110: Biology: A Human Perspective .....	4
<i>Social Studies</i>	
HST 205 or 206: American History, 1607 to the Present .....	3
PS 201: United States Government .....	3
GEO 110: Regional and Political Geography .....	3
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### ED 200. Foundations of Education.

A comprehensive analysis of education in a cultural context. A variety of theoretical models are used to examine the development and organization of educational institutions, socialization and the relationships between individuals



and institutions, and contemporary issues of significance to education and society.

*Three hours credit. Fall. Prerequisite: Sophomore level.*

**ED 202. Psychology of Development in Education.**

An analysis of theories and principles related to the social, psychological, and physical development of students. Relationships among patterns of student maturation, learning styles, and characteristics of educational environments are emphasized.

*Three hours credit. Fall/Spring. Prerequisite: Sophomore level.*

**ED 205. Education in the Elementary Grades.**

An examination of philosophies, organization patterns, curricula, and instructional models appropriate to elementary education (K-6). An extensive field experience under the direction of an experienced teacher provides realistic opportunities for assessment of theoretical understandings and human relations skills.

*Two hours credit. Spring. Prerequisite: Sophomore level.*

**ED 219. Education Practicum I.**

A study of lifelong education that will provide students the chance to observe in various educational settings across the life span. In addition, students will begin the Educational Technology sequence with instruction in computer skills and operation of audio-visual equipment.

*One hour credit. Fall/Spring. Pass/Fail only. Prerequisite: Sophomore level. Off campus field work required.*

**ED 225. Education in the Middle Grades.**

An examination of philosophies, organization patterns, curricula, and instructional models appropriate to middle grades (6-9) education. An extensive field experience under the direction of an experienced teacher provides realistic opportunities for assessment of theoretical understandings and human relations skills.

*Two hours credit. Spring. Prerequisite: Sophomore level.*

**ED 235. Education in the Secondary Grades.**

An examination of philosophies, organization patterns, curricula, and instructional models appropriate to secondary (9-12) education. An extensive field experience under the direction of an experienced teacher provides realistic op-

portunities for assessment of theoretical understandings and human relations skills.

*Two hours credit. Spring. Prerequisite: Sophomore level.*

**ED 240. Education in the Elementary, Middle, and Senior High School.**

This course is offered for Art, Foreign Language, and Physical Education majors who will be certified to teach in Kindergarten through grade twelve (K-12). The field experience and classroom work will give students an understanding of the three levels of education in the public schools.

*Two hours credit. Spring. Prerequisite: Sophomore level.*

**ED 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**ED 319: Education Practicum II.**

A thirty-hour field study in which students will have a chance to observe in the regular classroom, study how children learn, work with small groups, and have experience with cooperative learning. The Educational Technology sequence will further the student's understanding of the relationship of technology and learning theory.

*One hour credit. Fall. Prerequisite: Admission to Teacher Education Program. Pass/Fail. Off-campus field work required.*

**ED 320. Reading in the Content Areas.**

This course prepares teachers in the Content Areas to utilize reading as an instructional process. Emphasis is placed on the application of appropriate methods, principles, materials, and guidelines for teaching reading. Diagnosis of reading problems and techniques for correcting these problems are included.

*Two hours credit. Fall. Prerequisite: Admission to Teacher Education Program.*

**ED 326. Educational Psychology: Elementary Grades.**

The application of theories and principles of psychology to the elementary grades. Topics include learning theories, human relations skills, techniques of management and discipline, principles of guidance, and assessment of ability and achievement.

*Three hours credit. Spring. Prerequisite: Admission to Teacher Education Program.*



**ED 327. Educational Psychology: Middle Grades.**

The application of theories and principles of psychology to the middle grades. Topics include learning theories, human relations skills, techniques of management and discipline, principles of guidance, and assessment of ability and achievement.

*Three hours credit. Spring. Prerequisite: Admission to Teacher Education Program.*

**ED 328. Educational Psychology: Secondary Grades.**

The application of theories and principles of psychology to the secondary grades. Topics include learning theories, human relations skills, techniques of management and discipline, principles of guidance, and assessment of ability and achievement.

*Three hours credit. Spring. Prerequisite: Admission to Teacher Education Program.*

**ED 329. Educational Psychology in the Specialty Areas.**

The application of theories and principles of psychology to the K-12 grades. Topics include learning theories, human relations skills, techniques of management and discipline, principles of guidance, and assessment of ability and achievement.

*Three hours credit. Fall. Prerequisite: Admission to Teacher Education Program.*

**ED 335. Methods of Teaching Mathematics.**

An analysis of basic concepts and principles of mathematical thinking, logical thought, and problem solving skills. Application of mathematics to a variety of realistic life experiences is considered. The development and organization of the K-6 mathematics curriculum is a focal point of study.

*Three hours credit. Fall. Prerequisite: Admission to Teacher Education Program.*

**ED 339. Education Practicum III.**

A thirty-hour field experience in which students will have the opportunity to work with at-risk, exceptional students in tutorial sessions, small groups, and remediation. The Educational Technology experience will focus on the computer as a management tool and telecommunications device and on the production of non-print visual media.

*One hour credit. Spring. Prerequisite: Admission to Teacher Education Program. Pass/Fail. Off-campus field work required.*

**ED 345. Methods of Teaching Science.**

Basic concepts, principles, and methods of the various science disciplines. Application of knowledge and skill to contemporary issues related to science and society is emphasized. The organization and implementation of the K-6 science curriculum is studied in detail.

*Three hours credit. Spring. Prerequisite: Admission to Teacher Education Program.*

**ED 355. Methods of Teaching Social Studies.**

An examination of basic social science concepts and procedures as the foundation of the K-6 social studies program. The goals, methods, materials, and resources appropriate for social studies teaching and learning are analyzed. Special emphasis is placed on significant contemporary issues in the social studies.

*Three hours credit. Fall. Prerequisite: Admission to Teacher Education Program.*

**ED 357. Methods of Teaching Reading and Language Arts**

An examination of learning theory and language development research as a foundation for the K-6 reading/language arts program. Methods, materials and resources for teaching language arts will be analyzed, with emphasis on developmental reading and writing. Evaluation of computer and other technological software and non-print media will comprise the Educational Technology experience.

*Three hours credit. Fall. Prerequisite: Admission to Teacher Education Program.*

**ED 360. Literature for Children and Adolescents**

The prospective teacher will become acquainted with the wide variety of literature available for children. The ever-expanding body of children's literature will be evaluated for literary value and enjoyment value.

*Three hours credit. Required of majors. Does not count as an area requirement.*

**ED 384-389. Methods of Instruction in Middle Grades Education.**

Students with discipline specialties focus on goals formulation, unit planning, instructional methods, resource selection, and evaluation procedures. Application of theoretical understanding and skills is achieved through micro-teaching lessons and a field experience component. Discipline specializations: Language Arts, 384; Mathematics, 385; Science, 386; Social Studies, 387; Modern Foreign Language,



388, Art, 389. Evaluation of computer and other technological software and non-print media will comprise the Educational Technology experience.

*Three hours credit. Fall. Prerequisite: Admission to Teacher Education Program.*

**ED 391-397. Methods of Instruction in Secondary Education**

Students with discipline specialties focus on goals formulation, unit planning, instructional methods, resource selection, and evaluation procedures. Application of theoretical understanding and skills is achieved through micro-teaching lessons and a field experience component. Discipline specializations; English, 391; Mathematics, 392; Modern Foreign Language, 393; Science, 394; Social Studies, 395; Art, 396; Physical Education, 397. Evaluation of computer and other technological software and non-print media will comprise the Educational Technology experience.

*Three hours credit. Fall. Prerequisite: Admission to Teacher Education Program.*

**ED 398. Introduction to Exceptional Children.**

An introduction to the psychological and educational characteristics of the major types of exceptional individuals, including the gifted, retarded, and emotionally disturbed; persons with speech, hearing, visual, and crippling health disabilities; and those with major specific learning disabilities.

*Three hours credit. Spring. Prerequisite: Admission to Teacher Education Program.*

**ED 411-418. Independent Study.**

Independent research or field work under the supervision of a member of the department faculty. Credit will be determined at the discretion of the instructor. No more than three hours credit may be earned in any one semester.

*One-Three Hours Credit. Fall/Spring. Prerequisite: Admission to Teacher Education Program.*

**ED 419. Education Practicum IV.**

A practicum to give Elementary Education majors a chance to spend one full day each week working with and assisting a local public school teacher. Application of theories from methods courses will be stressed. Evaluation of computer and other technological software and non-print media will comprise the Educational Technology experience.

*Three hours credit. Fall. Prerequisite: Admission to Teacher Education Program. Pass/Fail. Off-campus field work required.*

**ED 431. Internship in the Elementary School.**

Students seeking certification in elementary education (K-6) participate in a full-time fourteen week internship. Interns work closely with an experienced cooperating teacher and college supervisors.

*Ten hours credit. Fall/Spring. Prerequisite: Admission to Teacher Education Program. Pass/Fail. Internship Fee: \$60.00.*

**ED 432. Internship in the Middle School.**

Students seeking certification in middle grades (6-9) education participate in a full-time fourteen week internship. Interns work closely with an experienced cooperating teacher and college supervisors.

*Ten hours credit. Fall/Spring. Prerequisite: Admission to Teacher Education Program. Pass/Fail. Internship Fee: \$60.00.*

**ED 433. Internship in the Secondary School.**

Students seeking certification in secondary (9-12) education participate in a full-time fourteen week internship. Interns work closely with an experienced cooperating teacher and college supervisors.

*Ten hours credit. Fall/Spring. Prerequisite: Admission to Teacher Education Program. Pass/Fail. Internship Fee: \$60.00.*

**ED 434. Internship in Special Subjects.**

Students seeking certification in Art or Physical Education participate in a full-time fourteen week internship. Interns work closely with an experienced cooperating teacher and college supervisors.

*Ten hours credit. Fall/Spring. Prerequisite: Admission to Teacher Education Program. Pass/Fail. Internship Fee: \$60.00.*

**ED 428. Seminar in Education.**

Specific topics related to the internship experience are considered.

*Two hours credit. Fall/Spring. Prerequisite: Must be enrolled in ED 431, 432, 433, 434, or Sp. Ed. 498.*

## Engineering

(See Pre-Engineering program, page 45)



## English

Dr. Lee Baker, *chair*; Dr. Marion Hodge, Dr. John Moehlmann, Dr. Edward Piacentino, Ms. Alice Sink, Mr. Gary Foster, Ms. Georgeanna Sellers, Mr. James Fariss, Mr. Steve Jarrett, Ms. JoJane Pitt, Dr. Martha Gleaton.

The English Department supports the liberal arts program by fostering a knowledge of an appreciation for the English language. The department offers a curriculum rich in the literary heritage of western civilization. The English major receives a strong background as preparation for graduate school or for teaching. In addition, the curriculum aids the student in preparation for careers in journalism, personnel work, public relations, advertising, business communications, mass media, and technical writing.

The overall objectives of the department are to encourage the ability to think critically, to communicate clearly, and to convey through literature a deeper awareness of the humanities — of the individual as a total being.

### The Curriculum and Degree Requirements

#### General Requirements

In fulfillment of the General Requirement in English, all students are required to complete one course (three semester hours) in writing techniques. An additional three hours will be required for those students who do not place in ENG 101. Students will enter the freshman English class at their designated level of proficiency.

### Specific Requirements for the English Major.

Forty hours are required for the English major, sixteen in the Core Curriculum and an additional twenty-four in one of the three Programs — Literature, Writing, or Media.

#### Core Curriculum

ENG 140, 221, 283, 290, 295, and ENG 407 for a total of 16 semester hours.

#### Programs

Literature: ENG 285, 286, 287, 291, 292, 370 or 371, 375, and 403 for a total of 24 semester hours.

Writing: ENG 243, 312, 313, 328, 375, 401, 404, and 405 for a total of 24 semester hours.

Media: ENG 243, 255, 343, 353, 356, and 9 hours chosen from ENG 313, 355, 401, 402, 410, and 456 for a total of 24 semester hours.

### Requirements for the English Minor.

#### Programs

Literature and Writing: ENG 221, 243 or 312, 283, 290, 295, 404 or 405 for a total of 18 semester hours.

Media: ENG 221, 243, 255, 353, 356, and 313 or 401 for a total of 18 semester hours.

### Honors in English

Acceptance into the Honors Program will be determined by members of the English Department and by the Dean of the College, upon receipt of application by qualified students.

Graduation with Honors in English will include

1. Fulfillment of the requirements for a major in English with a 3.5 grade point average overall and in the major.
2. Two intensive independent studies in two areas of the major Program.
3. One of the two independent studies to be presented for evaluation by entire English faculty.

ENG 101 is prerequisite for all 200-, 300-, and 400- level courses, unless the department approves otherwise.

#### ENG 98. Review of Writing Methods.

A lecture and tutorial course in which students who fail the Writing Proficiency Examination discuss the writing process and practice writing unified, coherent, well-developed short essays.

*One hour credit. Required of students failing the WPE. Does not satisfy any general education or major requirement.*



**ENG 100. Basic English Grammar and Composition.**

A study of grammar and syntax, including the rudiments of writing skills as a preparation for ENG 101. Progression from paragraphs to short essays. Some emphasis on spelling and vocabulary.

*Three hours credit. A prerequisite for ENG 101 for all freshmen whose Verbal SAT and TSWE scores indicate a need for basic work. Does not meet area requirement.*

**ENG 101. Composition I.**

Practice in the composing process of private and public writing, including techniques of invention, audience analysis, multiple-drafting, and peer evaluation.

*Three hours credit.*

**ENG 102. Composition II.**

Practice in the writing of expository, analytical, and research papers. Interpretive reading used to gain perception in language, ideas, and structure.

*Three hours credit. Prerequisite: ENG 101.*

**ENG 105. Vocabulary and Spelling.**

A concentrated study of ways to improve vocabulary and spelling.

*One hour credit. Does not meet area requirement.*

**ENG 110. Research and Bibliography.**

An introduction to the basic techniques of bibliographical research and library works.

*One hour credit. Does not meet area requirement.*

**ENG 140. Introduction to Media.**

A study of the interrelationships among radio, television, newspaper, film, and literature.

*One hour credit. Requirement: Core. Does not meet area requirement.*

**ENG 200. Self and Society in Literature.**

A study of the individual's relationship to society as it is presented in literature.

*Three hours credit. Prerequisites: ENG 101, HST 101. Meets general education requirement in literature.*

**ENG 205. Media in Society.**

A concentrated study of the symbiotic relationship between society and the mass media directed toward answering the question: Do the media influence society or merely reflect it?

*Two hours credit. Does not meet area requirement.*

**ENG 221. Intermediate Writing and Language.**

A brief study of the historical approach to language, a study of the grammatical structure of modern English, and training in effective writing techniques.

*Three hours credit. Requirement: Core. Prerequisite: Sophomore level. Does not meet area requirement.*

**ENG 243. Introduction to Journalism.**

A study of and practice in the methods of newspaper and broadcast journalism. Some emphasis on the history of journalism, the ethics of journalism, and the methods of editing.

*Three hours credit. Requirement: Writing and media. Prerequisite: Sophomore level. Does not meet the area requirement.*

**ENG 255. Introduction to Telecommunications.**

A study of the historical development, structure, and current trends in radio and television. Examination of principles, tools, and skills. Specific kinds of programs and their influence on society will be considered.

*Three hours credit. Requirement: Media. Prerequisite: Sophomore level. Does not meet area requirement.*

**ENG 261. Radio Practicum.**

Practical application of theory and communications skills from English courses in work for the campus radio station.

*One hour credit. Pass/Fail. Prerequisite: ENG 255. Does not meet area requirement.*

**ENG 262. Video Practicum.**

Practical application of theory and communication skills from English courses in work for College and department video production projects.

*One hour credit. Pass/Fail. Prerequisite: Permission of instructor. Does not meet area requirement.*

**ENG 263. Newspaper Practicum.**

Practical application of theory and communications skills from English courses in work for the campus newspaper.

*One hour credit. Pass/Fail. Prerequisite: ENG 243. Does not meet area requirement.*

**ENG 264. Literary Magazine Practicum.**

Practical application of theory and com-



munications skills from English courses in work for the campus literary magazine.

*One hour credit. Pass/Fail. Prerequisite: Sophomore level. Does not meet area requirement.*

**ENG 270-280. Cultural Values.**

A variable content course designed primarily for non-majors. An introduction to humanistic values through study of such topics as the relationship between men and women. Jazz Age, humor, science fiction, the short story, and rock and roll lyrics. The courses may be taken more than once, but no topic may be repeated.

*Three hours credit. Prerequisite: Sophomore level.*

**ENG 281. World Literature I.**

A study of prominent works of literature in translation through the Continental Renaissance (1650).

*Three hours credit. Prerequisite: Sophomore level.*

**ENG 282. World Literature II.**

A study of prominent works of literature in translation from 1650 to the early twentieth century.

*Three hours credit. Prerequisite: Sophomore level.*

**ENG 283. Major Themes and Trends in English Writing.**

A study of the dominant ideas in representative works by major English authors from the Old English period to the early twentieth century. Some emphasis on writing techniques and literary doctrines.

*Three hours credit. Requirement: Core. Prerequisite: Sophomore level.*

**ENG 285. English Literature I.**

A study of the evolution of English literature through the Old English, Middle English, and Renaissance periods (to 1600). Emphasis on the contributions of individual masters and their masterworks.

*Three hours credit. Requirement: Literature. Prerequisite: Sophomore level.*

**ENG 286. English Literature II.**

A study of the evolution of English literature through the Renaissance and Neo-Classical periods (1600-1798). Emphasis on the contributions of individual masters and their masterworks.

*Three hours credit. Requirement: Literature. Prerequisite: Sophomore level.*

**ENG 287. English Literature III.**

A study of the evolution of English literature through the Romantic and Victorian periods (1798-1914). Emphasis on the contributions of individual masters and their masterworks.

*Three hours credit. Requirement: Literature. Prerequisite: Sophomore level.*

**ENG 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**ENG 290. Major Themes and Trends in American Writing.**

A study of the dominant ideas in representative works by major American authors from the Colonial period to the early twentieth century. Some emphasis on writing techniques and literary doctrines.

*Three hours credit. Requirement: Core. Prerequisites: Sophomore level.*

**ENG 291. American Literature I.**

A study of the evolution of American literature through the Colonial, Revolutionary, and Romantic periods (1607-1865). Emphasis on the contributions of individual masters and their masterpieces, especially those of the American Renaissance.

*Three hours credit. Requirement: Literature. Prerequisite: Sophomore level.*

**ENG 292. American Literature II.**

A study of the evolution of American literature through the Realistic and Naturalistic periods (1865-1930). Emphasis on the contributions of individual masters and their masterpieces.

*Three hours credit. Requirement: Literature. Prerequisite: Sophomore level.*

**ENG 295. Major Themes and Trends in Modern English and American Writing.**

A study of the dominant ideas in representative works by major English and American authors from the early twentieth century to the present. Some emphasis on writing techniques and literary doctrines.

*Three hours credit. Requirement: Core. Prerequisite: Sophomore level.*

**ENG 312. Writing Poetry, Fiction, and Drama.**

Practice in writing various types of poetry, short stories, and a one-act play. Some emphasis on theory of creativity and theory of genre.



*Three hours credit. Requirement: Writing. Prerequisite: Junior level or permission of professor. Does not meet area requirement.*

**ENG 313. Writing for Film, Television, and Radio.**

Practice in writing scripts for movies and for television and radio shows. Some emphasis on creative processes and the ways they are influenced by the technical demands of the three media.

*Three hours credit. Requirement: Writing, Media (see p. 86). Prerequisite: Junior level or permission of professor. Does not meet area requirement.*

**ENG 328. Writing Styles.**

Development of individual style and voice through integration of creative, technical, business, and expository writing.

*Three hours credit. Requirement: Writing. Prerequisite: Junior level or permission of professor. Does not meet area requirement.*

**ENG 343. Advanced Journalism.**

An in-depth study of and practice in editorial, feature, investigative, and free-lance news writing.

*Three hours credit. Requirement: Media. Prerequisite: ENG 243. Does not meet area requirement.*

**ENG 353. Broadcast Programming.**

An analysis of principal program genres in radio, television, and cable with major emphasis on identification, acquisition, and effects of programs.

*Three hours credit. Requirement: (see p. 86). Prerequisites: Junior level or permission of professor. Does not meet area requirement.*

**ENG 355. Audio Production.**

A study of the principles and techniques of audio production. Practice in creating original programs. Lab time required.

*Three hours credit. Requirement: (see p. 86). Prerequisites: Junior level or permission of professor. Does not meet area requirement.*

**ENG 356. Film History and Analysis.**

A study of the development of the motion picture industry, of film techniques, and of specific films and their influence on contemporary society. Lab time required.

*Three hours credit. Requirement: (see p. 86). Prerequisite: Junior level or permission of professor.*

**ENG 370. Shakespeare I.**

A study of the sonnets and tragedies with some emphasis on oral interpretation and other performance techniques.

*Three hours credit. Requirement: Literature (or ENG 371). Prerequisite: Junior level or permission of professor.*

**ENG 371. Shakespeare II.**

A study of the histories and comedies with some emphasis on oral interpretation and other performance techniques.

*Three hours credit. Requirement: Literature (or ENG 370). Prerequisite: Junior level or permission of professor.*

**ENG 375. Twentieth-Century English and American Literature.**

A study of the evolution of English and American literature through the Modern and Post-Modern periods. Emphasis on the contributions of individual masters and their masterworks, with special attention given to contemporary writers.

*Three hours credit. Requirement: Literature and Writing. Prerequisite: Junior level or permission of professor.*

**ENG/PHL 384. Philosophy in Literature.**

A study of the recognition and understanding of basic philosophical concepts as they are expressed in various literary forms.

*Three hours credit. Prerequisite: Junior level or permission of professor.*

**ENG 393. Southern American Literature.**

A study of the dominant works of principal Southern writers from colonial times to the present, with major emphasis on the Southern Renaissance of the twentieth century.

*Three hours credit. Prerequisite: Junior level or permission of professor.*

**ENG 401. Video Production I.**

A study of the basic principles and techniques of video production. Introduction to script writing, video production equipment, and terminology. Practice in creating video programs. Lab time required.

*Three hours credit. Requirement: Writing, Media (see p. 86). Prerequisite: Junior level or permission of professor. Does not meet area requirement.*

**ENG 402. Video Production II.**

The application of video production principles



and techniques to individual productions. Individually originated scripts, storyboards, shooting, editing, and final broadcast quality video production are required. Lab time required.

*Three hours credit. Requirement: Media (see p. 86). Prerequisite: ENG 401. Does not meet area requirement.*

**ENG 403. Introduction to Literary Genres.**

A study of the technical aspects of fiction, non-fiction, poetry, and drama.

*Three hours credit. Requirement: Literature. Prerequisite: Junior level or permission of professor.*

**ENG 404. Writing the Formal Article.**

A study of the theory of and practice in the techniques of the in-depth expository and persuasive essays, with some attention given to the academic paper.

*Three hours credit. Requirement: Writing. Prerequisite: Junior level or permission of professor. Does not meet area requirement.*

**ENG 405. Writing for Industry and Science.**

A study of the theory of the technical report and practice in writing original reports.

*Three hours credit. Requirement: Writing. Prerequisite: Junior level or permission of professor. Does not meet area requirement.*

**ENG 407. Senior Studies.**

A specialized seminar requiring the synthesis of literature, writing, and media knowledge and skills. Topics vary, but some emphasis given to types of textual criticism.

*Three hours credit. Requirement: Core. Prerequisite: Senior level.*

**ENG 410. Meaning and Medium.**

A study of the expressive possibilities and limitations of the written, visual and aural media through the examination of one or more adaptations of a given narrative or thesis.

*Three hours credit. Requirement: (see p. 86). Prerequisite: Senior level or permission of instructor.*

**ENG 411-419. Independent Study.**

Research in a topic of interest undertaken and completed independently. Papers for the Honors Program will be written through Independent Study.

*One to three hours credit. Prerequisite: Junior level. Offered on demand.*

**ENG 456. Advanced Film Studies.**

A further study of film history and analysis, building on concepts introduced in ENG 356. Lab time required.

*Three hours credit. Requirement: (see p. 86). Prerequisite: ENG 356 or permission of the instructor.*

**ENG 471-475. Student Career Internship Program.**

*Six to fifteen hours credit. Prerequisite: Junior level. (See program description on page 47.)*

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## Fine Arts

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Ms. Cheryl Harrison, *chair*; Ms. Andrea Dunham, Mr. Ron Law, Ms. Alexa Jackson Schlimmer, Dr. Bruce Moss.

The Fine Arts Department develops performers and artists, and fosters on the part of the liberal arts student an understanding and appreciation of the arts. Majors and minors are offered in both visual arts and theatre arts.

**FA 101. Introduction to the Fine Arts.**

A development of a basic knowledge and appreciation of the Fine Arts for the general college student. Lectures, readings, and attendance at performances and exhibits, both on and off the college campus will be utilized.

*Three hours credit.*

**FA 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**FA 411-419. Independent Study.**

A maximum of six hours total credit. Offered each semester to enable qualified students in art, music, or theatre to undertake assignments planned in advance. The nature and scope of the study must be approved in advance by the major advisor.

*One to three hours credit each semester.*

**FA 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47).*

## Art

Requirements for a B.A. in Studio Art are:  
Semester Hours

ART 105, 106: Principles of Design I  
and II ..... 6



ART 201, 202: Art History I and II ..... 6  
 ART 203: Printmaking ..... 3  
 ART 206, 216: Drawing I and II ..... 6  
 ART 207: Sculpture ..... 3  
 ART 210: Ceramics I ..... 3  
 ART 306: Painting I ..... 3  
 ART 307: Sculpture II OR ART 406:  
 Painting II ..... 3  
 ART electives  
 Three courses chosen from: ART 171, 205,  
 208, 303, 307, 310, 406, and 315 ..... 9  
 42

Requirements for a B.A. in Art Education are:  
Semester Hours

ART 105, 106: Principles of Design I  
 and II ..... 6  
 ART 201, 202: Art History I and II ..... 6  
 ART 203: Printmaking I ..... 3  
 ART 205: Crafts ..... 3  
 ART 206, 216: Drawing I and II ..... 6  
 ART 207: Sculpture I ..... 3  
 ART 210: Ceramics I ..... 3  
 ART 301: Art in the Elementary School ... 3  
 ART 306: Painting I ..... 3  
 ART 452: Philosophies of Art Education ... 3  
 ED 396: Methods of Teaching  
 Art in the Secondary School ..... 3  
 42

In addition to these 42 semester hours, 38-41 hours must be earned in Education courses, see p. 79.

A minor in Art requires a total of 18 semester hours as follows:

ART 105: Principles of Design I ..... 3  
 ART 201, 202: Art History I and II ..... 6  
 ART 206: Drawing I ..... 3  
 ART electives chosen from the  
 following ..... 6  
 ART 106, 171, 203, 205, 207, 208, 210,  
 216, 306.

**ART 101. Art Appreciation.**

An introduction to art history and terminology designed to make one more visually aware. For the general college student and not for art majors.

*Three hours credit.*

**ART 105. Principles of Design I.**

Basic 2-d design with black and white media ex-

ploring the individual components of line, shape, texture, space, etc., in systematic and challenging assignments. Some 3-d assignments may be included.

*Three hours credit. Fee: \$35.00. (Every Fall)*

**ART 106. Principles of Design II.**

Basic 2-d design with color theory and creative applications of color in assignments that may include graphic or abstract design. Some 3-d assignments will be included.

*Three hours credit. Fee: \$35.00. (Every Spring)*

**ART 120. Human Dimensions of Art.**

A study of visual expression in Western Art as it relates to the human need and achievement of self understanding.

*Three hours credit. Fulfills General Education requirement.*

**ART 171. Introduction to Interior Design.**

A study of the fundamental principles of design as applied to the selection of furniture, textiles, accessories and other interior design components.

*Three hours credit. (Fall)*

**ART 201. Art History.**

A survey of the development of art from the Pre-Historical Period to the Renaissance.

*Three hours credit. (Every Fall)*

**ART 202. Art History.**

A survey of the development of art from the Renaissance through the Modern Period.

*Three hours credit. (Spring Semester)*

**ART 203-\*303-\*403. Printmaking I, II, III.**

ART 203 is an introductory level printmaking class which covers one or more of the following techniques: woodcut, lino-cut, silkscreen, intaglio, collograph and monotype. Good drawing and/or good design skills are needed for this class.

ART 303 and 403 are taught concurrently with Printmaking I. Objectives and requirements differ with each course. Only art majors may take ART 303 and 403.

*Three hours credit each semester. (A laboratory course. Fee: \$40.00).*

**ART 205. Crafts.**

An introduction to various craft techniques, history and materials (such as paper, fiber, reed, wood, clay, wire and metal). Designed for the art education major.



Three hours credit. (A laboratory course.) (Every Spring.) Fee: \$35.00.

**ART 206. Drawing I.**

A beginning level class that introduces methods of drawing from observation in black and white with emphasis on accuracy and good design.

Three hours credit. (Every Fall.) (A laboratory course.) Fee: \$35.00.

**ART 207-\*307-\*407. Sculpture.**

The course is designed to teach techniques of modeling and casting. Emphasis is placed on sculptural theory through practical application.

Three hours credit each semester. (Every Fall.) (A laboratory course.) Fee: \$40.00.

**ART 208. Introduction to Photography.**

Introduction to 35MM camera operation and darkroom procedures for black and white film developing and printing. Topics on photographic materials, techniques, and history are included.

Three hours credit. (Lab. required) Fee: \$50.00.

**ART 210-\*310. Ceramics.**

ART 210 is an introduction to ceramics by practicing the various methods of hand building. Students learn the stages of clay from its origin in the ground through the firing and glaze stages.

ART 310, Ceramics II, is taught concurrently with Ceramics I. For art majors only and involves both hand building and wheel throwing techniques.

Three hours credit. (Every Spring.) (A laboratory course.) Fee: \$40.00.

**ART 216. Drawing II.**

A continuation of ART 206 with emphasis on increasing representational drawing skills and experimenting with various media.

Three hours credit. Prerequisite: ART 206. Required course in the major. Fee: \$35.00.

**ART 301. Art in the Elementary School.**

A study of ideas, materials, and methods for teaching art in the elementary school. Students will experiment with a variety of materials and processes.

Three hours credit. (Every Spring.) Fee: \$15.00.

**ART 306, 406. Painting I and II.**

Painting I is an experimentation with oil and/or

acrylic paint, with subject matter chosen by the student and with technical assistance from the instructor. Some alternative media or group projects may be employed.

Painting II is taught concurrently with Painting I and differs only in greater freedom with materials and techniques.

Three hours credit each course. Every Spring. Fee: \$50.00. Prerequisites: ART 105, 106 and 206 OR permission of the instructor.

**ART 315. Life Drawing I.**

The practice and theory of drawing the human figure in mostly traditional techniques.

Three hours credit. Prerequisites: ART 206, 216. Restricted to art majors and serious, skilled non-majors. Fee: \$35.00.

**ART 452. Philosophies of Art Education.**

An examination of the major historical and philosophical writings in art education and their influence on current practices and attitudes.

Three hours credit.

\*These classes are designed to continue a student's interests through advanced work in these subjects. A student desiring further study may register for the beginner's class of his particular art interest and can receive advanced credit by working on individually assigned projects.

**Music**

A minor only is offered in piano and voice.

**Music Minor**

Primary Instrument .....	4
Secondary Instrument .....	2
Introduction to Music (MUS 225) .....	3
OR	
MUS 120. Human Dimensions of Music Ensemble (chosen from MUS 117A, 333, 115A, 336) .....	4
Music History (MUS 335) .....	3
Music Theory (MUS 131) .....	2
	18

**MUS 101, 102, 201, 202, 301, 302, 401, 402. Piano.**

Technical studies and building of repertoire. Selected piano literature for each level of development.

One or two hours credit each semester. One or



*two private half-hour lessons a week. (See Tuition and Fees, p. 15.)*

**MUS 103, 104, 203, 204, 303, 304, 403, 404. Organ.**

Technical studies and building of repertoire. Special attention is given to the playing of hymns and the Protestant Church service in general.

*Prerequisite: Adequate preparation in piano. One or two hours credit each semester. One or two private half-hour lessons a week. (See Tuition and Fees, p. 15.)*

**MUS 105, 106, 205, 206, 305, 306, 405, 406. Voice.**

Study of vocal technique; selected song literature for each level of development.

*One or two hours credit each semester. One or two private half-hour lessons a week. (See Tuition and Fees, p. 15.)*

**MUS 115. Chapel Choir.**

The Chapel Choir offers an opportunity to sing many types of choral literature.

*One hour credit each semester. May be repeated for credit. Credit/No credit only. Three periods a week.*

**MUS 117. The High Point College Singers.**

The Singers represent the College on appropriate occasions both on and off the campus. Admission by audition with the Director.

*One hour credit each semester. May be repeated for credit. Credit/No credit only.*

**MUS 120. Human Dimensions of Music.**

A study of the nature of music in Western Culture from ancient to modern times with a focus on how humankind perceives self through music.

*Three hours credit. Fulfills General Education requirement.*

**MUS 123-124. Piano Class.**

A beginning piano class structured for college students. A maximum of six students to a class meets one hour each week. Outside practice is required. (Special Music Fee: \$40.00.)

*One hour credit each semester.*

**MUS 125-126. Voice Class.**

A beginning voice class structured for college students. A maximum of six students to a class meets one hour each week. Outside practice is required. (Special Music Fee: \$40.00.)

*One hour credit each semester.*

**MUS 131-132. Theory of Music.**

The course begins with a review of basic musical materials. The study of harmony of the common practice period to include original compositions in various styles is emphasized.

*Two hours credit each semester.*

**MUS 225. Introduction to Music.**

A course designed to give the general college student and the elementary education major a greater understanding of music. Listening outside of class is required.

*Three hours credit.*

**MUS 332. Music in the Elementary School.**

A course for elementary education majors who need a general knowledge of instructional methods appropriate for children in grades K-6.

*Three hours credit. Every Fall.*

**MUS 333, 334. Piano Pedagogy.**

The first semester is a survey of pedagogical concepts. During the second semester students teach beginning and intermediate piano pupils under the supervision of a faculty member.

*One hour credit each semester.*

**MUS 335. History and Literature of Music.**

A survey of the significant genres and major composers of music from pre-Renaissance to the Twentieth Century.

*Three hours credit. Prerequisite: MUS 225.*

**MUS 336. Conducting.**

A course designed to teach choral conducting and rehearsal techniques and to acquaint students with choral literature.

*Three hours credit.*

## Theatre Arts and Speech

Requirements for the B.A. in Theatre Arts.

1. Students majoring in Theatre Arts must:

a. Complete the following 27 hours:

THE 101: Introduction to the Theatre  
OR

THE 120: Human Dimensions of  
Theatre

THE 104: Acting I

THE 109: Theatre Participation (6 hrs)

THE 215: Stagecraft



- THE 301, 302: Theatre History & Literature I and II  
THE 304: Directing  
THE 311: Play Analysis
- b. Complete three hours chosen from:  
THE 216: Lighting  
THE 217: Costume and Make-up  
THE 307: Scene Design
- c. Complete twelve hours chosen from:  
SPE 201: Fundamentals of Speech  
SPE 203: Interpersonal Communication  
SPE 204: Voice, Diction, & Oral Interpretation  
THE 105: Acting I  
THE 307: Scene Design  
THE 288, 388, 488: Special Topics  
THE 305: Creative Dramatics  
FA 411-419: Independent Study  
FA 471-475: SCIP
2. The following electives are strongly recommended as supplements to the major curriculum:  
ENG 312, 356, 370, 371, 401  
ART 105, 201, 202, 203, 206  
MUS 101-406, 117
3. Production requirements:  
All Theatre Arts majors are required to participate in a minimum of six departmental productions (see THE 109). Theatre Arts majors must head at least two of the major crews during their tenure in the department. Theatre Arts minors are required to work on at least three productions.
4. Requirements for a Minor in Theatre Arts:
- a. Required courses:  
THE 101: Intro to Theatre  
OR  
THE 120: Human Dimensions of Theatre  
THE 104: Acting I  
THE 109: Theatre Participation (3 hours)  
THE 215: Stagecraft
- b. Six hours from:  
THE 105, 216, 217, 301, 302, 304, 305, 307, 311  
SPE 201, 203, 204
- THE 81. Musical Theatre Dance.**  
An activity dance course that explores dance movement unique to musical theatre performing.  
*One hour credit. (May be repeated for credit) Credit/No credit.*
- THE 101. Introduction to the Theatre.**  
A general survey of the nature of theatre art, the structure of drama, and the major aspects of theatrical production and the work of the various artists of the theatre. Also includes some exposure to major historical periods in the development of theatre.  
*Three hours credit.*
- THE 104. Acting I.**  
An introduction to actor training with studies and exercises designed to develop the actor's physical, mental, and emotional resources as elements of characterization.  
*Three hours credit.*
- THE 105. Acting II.**  
A continuation of the techniques studied in Acting I and the application of these techniques to scenes. Also includes work in improvisation.  
*Three hours credit. Prerequisite: THE 104.*
- THE 109. Theatre Participation.**  
Practical experience working on production crews, acting, assistant directing, stage managing department/Tower Players productions during the semester. A minimum of 26 hours work is required of each student to earn credit.  
*One hour credit each semester. (May be repeated for credit.) Credit/No credit only.*
- THE 120. Human Dimension of Theatre.**  
A study of the human individual as seen in the origins, structure and ideas of theatre art in Western Culture.  
*Three hours credit. Fulfills General College requirement.*
- THE 215. Stagecraft.**  
An overview of the problems involved in producing plays with emphasis on backstage organization and management, scenery construction, scene painting, and some attention to stage lighting. Practical experience in techniques for solving these problems.  
*Three hours credit.*



**THE 216. Stage Lighting.**

Study of the principles and practice of stage lighting theory and design. An overview of the operation of lighting equipment, its care and maintenance, and an emphasis on the development of lighting designs.

*Three hours credit. Prerequisites: THE 215.*

**THE 217. Costume and Make-up.**

Study of the principles of costume design with some attention to the history of costumes. Also introduces basic techniques in makeup application.

*Three hours credit. Prerequisites: THE 215.*

**THE 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**THE 301. Theatre History and Literature I.**

A survey of the evolution of theatre art, production techniques, and dramatic literature from pre-history to 1800 A.D.

*Three hours credit. Prerequisite: THE 101 or 120.*

**THE 302. Theatre History and Literature II.**

A survey of the evolution of theatre art, production techniques, and dramatic literature from 1800 to the present.

*Three hours credit. Prerequisite: THE 101 or 120.*

**THE 304. Directing.**

Study of the basic principles of performance and the use of the stage to bring dramatic action to life, dramatic analysis, production organization, and rehearsal procedures. The student directs a one-act play or major cutting of full-length play as final project.

*Three hours credit. Prerequisites: THE 101 or 120; 104, and 311; or permission of the instructor.*

**THE 305. Creative Dramatics.**

A study of techniques of developing creative dramatic experiences for elementary education. Study and practice of creative dramatics as a teaching tool. Practical experience working with children.

*Three hours credit. Prerequisite: Junior standing and Elementary Education major, Theatre Arts major or minor.*

**THE 307. Scene Design.**

Study of creative aspects of scene design. Analysis of selected designs and the fostering of

quality design and construction techniques, stressing further understanding of safety and the proper use of materials and tools.

*Three hours credit. Prerequisite: THE 101 or 120 and 215.*

**THE 311. Play Analysis.**

A practical system for analyzing plays with an eye toward production rather than strictly for their literary value; probes the dynamics of dramatic conflict, the development of character, and the theatrical and emotional appeals of the script as they pertain to the audience and performers.

*Three hours credit. Prerequisites: THE 101 or 120.*

**SPE 201. Fundamentals of Speech.**

Principles and practices of speech communication in formal and informal situations in the community, in education, and in the corporation. Provides practical experience in the preparation and delivery of a variety of speeches.

*Three hours credit.*

**SPE 203. Interpersonal Communications.**

The study and practice of communication theory as it relates to one-to-one and small group situations in everyday life.

*Three hours credit.*

**SPE 204. Voice, Diction, and Oral Interpretation.**

Basic understanding of the voice as an instrument of expression, techniques in articulation and voice production, and study of literary materials for oral presentation.

*Three hours credit.*

**Forestry**

(See Pre-Forestry professional program, page 46)

**French**

(See Modern Foreign Languages, page 113)

**Geography**

(See History, Political Science, and Geography, page 104)

**German**

(See Modern Foreign Languages, page 115)



## Health, Physical Education and Recreation

Dr. Charlie Futrell, *chair*; Mr. Robert Davidson, Mr. Jerry Steele, Mrs. Catherine Steele, Mr. James Speight, Mr. Marion Gibson, Dr. Joe Ellenburg, Mr. Ricky Proctor, Mr. Michael Everett.

The Department of Health and Physical Education offers three majors. The Health and Physical Education — Certification major prepares students to teach in the public and private school systems. The Physical Education-Recreation major program prepares the student for involvement in physical activity-related vocational areas, such as YMCAs, YWCAs, community recreation, industrial recreation, and Scouting programs. The Sports Medicine major prepares students to be athletic trainers.

Members of the Health and Physical Education faculty will review all applications of students indicating an intent to major in the department. The review will be accomplished by the mid-term of the student's sophomore year. Criteria for review will include:

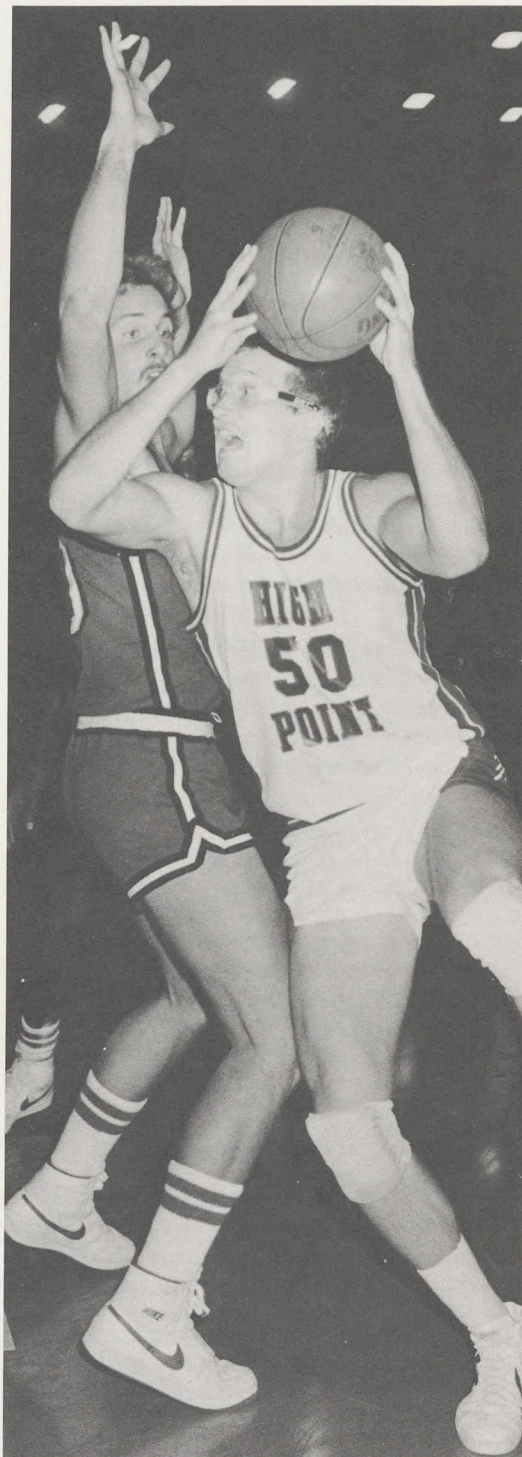
1. Performance in PE 105: Foundations.
2. Performance in PE 203 History and Principles of Activity.
3. Grade point average at the time of review.
4. Involvement in majors club.
5. Completion of a personal data sheet.

Transfer students who indicate a desire to major in Health and Physical Education must be interviewed by members of the faculty prior to admission to the program.

### Required Core Courses

The following core courses are required of ALL majors in Teacher Certification, Recreation, and Sports Medicine.

PE 203: History and Principles .....	3
PE 208: Anatomy and Physiology .....	4
PE 213: First Aid .....	3
PE 249: Health .....	3





PE 318: Organization and Administration ..... 3  
PE 420: Adaptives ..... 3

### Major in Health and Physical Education: Certification

The Certification major requires 44 semester hours. In addition to the Core, the following are required: PE 232: Physical Education for the Elementary School; PE 270-276: Officiating (3 hours); PE 300, 301: Activity Analysis and Presentation; PE 304: Curriculum, Tests and Measurements; PE 315: Kinesiology; PE 327: Physiology of Exercise; PE 370-376: Theory of Coaching (4 hours): Capstone Seminar.

Required supporting courses: BIO 130, 131.

### Major in Health and Physical Education: Recreation

The Recreation major requires 44 semester hours. In addition to the Core, the following are required: PE 290: Foundations of Recreational Services; PE 300, 301: Activity Analysis and Presentation; PE 370-376: Theory of Coaching (2 hours); PE 390-391: Recreation Practicum. Six (6) hours of SCIP (HR 471-475 or PE 471-475). Six (6) hours from the following: HR 201: Introduction to Human Relations; HR 295: Management of Volunteer Programs; HR 240: Public Relations in Human Service Organizations; HR 395: Group Dynamics and Leadership Development.

Required supporting courses: PSY 202, PSY 314, and SW 229.

### Major in Sports Medicine

The Sports Medicine major requires 40 hours. In addition to the Core the following are required. PE 210: Introduction to Sports Medicine; PE 211: Evaluation and Rehabilitation of Athletic Injuries; PE 304: Curriculum, Tests and Measurements; PE 315: Kinesiology; PE 327: Physiology of Exercise; PE 350: Nutrition; and PSY 202: Introduction to Psychology.

Required supporting courses: BIO 130 and 131.

Students seeking teacher certification must also complete the following: PE 232, 300, and 301 AND requirements of the Education Department.

Students seeking admission to a School of Physical Therapy must also complete the following: CHM 101 and 102, PHY 201, and STS 220.

NOTE: Certification by the National Athletic Trainers Association requires a minimum of 1500 hours of work experience under the direction of a certified athletic trainer.

### Minor in Athletic Coaching

PE 213, PE 250, 270-6 (3 hours), 370-6 (3 hours), 380, and 381 or an approved PE elective.

### Minor in Physical Education

PE 203, 232, 300, 318 and six elective hours in PE.

### Minor in Recreation

PE 203, 290, 390-1 and ten elective hours from Human Relations or Physical Education.

### Sports Activity Requirements

Each student, unless excused for medical reasons by Infirmary, will fulfill the basic requirement by passing Physical Education 105 and 1 sports activity elective. A uniform required for the activity classes is available at the College Book Store.

#### PE 100 level. Sports Activities

*One hour, credit/no-credit.*

- 110 Bowling\*
- 120 Dance (Folk, square, modern)
- 130 Fitness\*
- 140 Golf\*
- 150 Gymnastics
- 160 Racquetball\*
- 170 Beginning Tennis



- 172 Intermediate Tennis
- 180 Beginning Swimming\*
- 181 Intermediate Swimming\*
- 183 Senior Life Saving\*
- 184 Water Safety Instructor\*
- 185 Scuba Diving\*

\*Special Course Fee

**PE 105. Foundations.**

A course that emphasizes the necessity of regular physical activity throughout life, describes various programs of physical activity, the importance of diet and other components as they relate to total fitness and debilitating diseases.

*One hour credit.*

**PE 106 Health, Nutrition and Physical Fitness.**

An introduction to the basic concepts involved in health, nutrition, and fitness. Topics will include the wellness concept, the benefits of exercise and nutrition in maintaining fitness, and other pertinent topics.

*Two hours credit. A General Education Requirement (EDP).*

**PE 203. History and Principles of Activity.**

An introduction to the fields of health education, physical education and leisure services. Emphasis is given to the development of these disciplines, basic areas of activity involvement and future activity trends.

*Three hours credit.*

**PE 208. Human Anatomy and Physiology.**

A study of the structure and function of the body systems in relation to the fields of recreation and physical education.

*Four hours credit. Prerequisite: BIO 130, 131 or Permission of Instructor.*

**PE 210. Introduction to Sports Medicine.**

An introduction to care and management of athletic injuries including conditioning and evaluation techniques.

*Three hours credit.*

**PE 211. Evaluation and Rehabilitation of Athletic Injuries.**

In depth study of advanced sports medicine concepts including comprehensive exam of orthopedic aspects of sports injuries, administrative procedures and research and diagnostic techniques in exercise physiology.

*Three hours credit. Prerequisite: PE 210.*

**PE 213. First Aid and Care of Common Injuries.**

The theory and practical application of first aid and injury care procedures.

*Three hours credit.*

**PE 232. Physical Education for the Elementary School.**

A study of the fundamental skills associated with various age groups and the best suited motor skills. The laboratory experience allows students to select an appropriate class level with which to work.

*Three hours credit. Two lecture and two laboratory hours.*

**PE 249. Health.**

A study of the curricula and content of current health programs.

*Three hours credit.*

**PE 250. Responsibilities of the Athletic Coach.**

A comprehensive study of the responsibilities associated with, and the personal qualifications necessary for, coaching a sport.

*Three hours credit.*

**PE 270-276. Officiating.**

Rules, regulations and principles of officiating specific sport contests.

PE 270. Baseball and Softball

PE 271. Basketball

PE 274. Soccer

PE 275. Track and Field

PE 276. Volleyball

*One hour credit.*

**PE 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**PE 290. Foundations of Recreational Services.**

A basic course introducing the profession of recreation and contemporary leisure services.

*Three hours credit.*

**PE 300. Activity Analysis and Presentation.**

Skill acquisition, testing, teaching methods, skill analysis and lesson planning in the activities of dance, gymnastics and swimming.

*Three hours credit. Two lecture and three laboratory hours.*

**PE 301. Activity Analysis and Presentation.**

Skill acquisition, testing, teaching methods, skill analysis and lesson planning in the activities of volleyball, badminton, archery, soft-



ball, track, field and golf.

*Three hours credit. Two lecture and three laboratory hours.*

**PE 304. Curriculum, Tests and Measurements.**  
An extensive exploration of the sequential curricula of physical education from kindergarten through collegiate offerings. Particular emphasis is placed on evaluative tools and techniques, statistical methods, standardized tests and teacher-made tests.

*Three hours credit.*

**PE 315. Kinesiology.**  
A study of contemporary techniques of analyzing movement, the mechanical principles underlying efficient and proficient movement and proper movement pattern.

*Three hours credit. Prerequisite: PE 208, or permission of instructor.*

**PE 318. Organization and Administration of Physical Education and Athletics.**  
Exploration of policies, standards, procedures and problems pertaining to organizing and administering the Health and Physical Education and Athletics programs.

*Three hours credit.*

**PE 327. Physiology of Exercise.**  
A study of physiological causation of activity and the effect of activity upon the organic systems of the body.

*Three hours credit. Prerequisite: PE 208.*

**PE 350. Nutrition.**  
Study of effects of foods and other ingests on athletic performance. Diet analysis, special diets, weight control and use of ergogenic aids.

*Three hours credit.*

**PE 370-376. Theory of Coaching.**  
Specific study of the theory, place of the program, rules, fundamental skills and techniques in competitive sports for men and women.

370. Baseball and Softball

*One hour credit*

371. Basketball

*Two hours credit*

373. Football

374. Soccer

375. Track and Field

376. Volleyball

*One hour credit*

**PE 380-381. Coaching Field Experience.**

The student receives college credit for a significant period of involvement in a practical coaching situation. Credit is granted as a result of pre-agreement and planning of the advisor and student. Written work and a summary evaluation is required.

*Three hours credit each semester. Prerequisite: PE 250 or permission of instructor*

**PE 385. Field Experience in Sports Medicine.**  
Practical experience that is gained in sports medicine clinic and at local high schools under the supervision of certified athletic trainers.

*One to fifteen hours credit. No more than fifteen hours total may be earned in combination of PE 385 and PE 471.*

**PE 390-391. Recreation Practicum.**

*(See HR 350.)*

**PE 411-419. Independent Study.**

Individual research or field work under the supervision of a member of the departmental staff.

*One to three hours credit.*

**PE 420. Adaptive Health, Physical Education and Recreation.**

The adaptation of physical and recreational activities to the handicapped individual. Instruction in the methods of meeting the physical needs of persons with certain physical defects.

*Three hours credit. Two lecture and three laboratory hours.*

**PE 471-475. Student Career Intern Program.**

*(See program description on page 47.) Six to fifteen hours credit.*

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## History, Political Science and Geography

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Dr. Vagn Hansen, *chair*; Dr. James Stitt, Mr. David Holt, Dr. Kathleen Carter, Mr. Timothy Millmore, Dr. Peng Deng, Dr. Richard McCaslin, Dr. David Sterling-Decker.

1. The goals of the Department are to provide students with a comprehensive understanding of human society, past and present, and to develop the critical abilities which they will need to evaluate the modern world.



2. To further the general purpose of a liberal arts education, the Department offers a wide variety of introductory courses covering such topics as the heritage of mankind, the mechanics of political organization, and the relationship of government to society.
3. The major programs are designed to serve the needs of those who intend careers in such fields as government service, law, business, and education.
4. Four programs are offered within the Department: majors in History, Political Science, International Studies, and Social Studies. (The Social Studies major is available only in conjunction with enrollment in the Teacher Education Program.) Minor concentrations are available in History, Political Science, and International Studies.

### Requirements for a Major in History

To earn a major in History a student must complete 39 hours in history including:

- HST 101-102, Western Civilization
- HST 205-206, American History 1607 to the Present
- HST 422, Senior Seminar in History

In addition, the student must select the following:

- 9 hours in U.S. (including North Carolina), European, or Canadian history.
- 9 hours in Latin American, African, Middle Eastern, or Asian history.
- 6 additional hours in History courses.

A minor concentration in History requires 18 hours including the following:

- HST 101, 102, 205, and nine elective hours in History.

### Requirements for a Major in Political Science

To earn a major in Political Science a student must complete 36 hours in Political Science including:

- PS 121, Political Science Theory and Practice
- PS 201, United States Government
- PS 202, State and Local Government
- PS 421. Research Methods in Political Science
- PS 422. Senior Seminar in Political Science and 21 elective hours in Political Science

A minor concentration in Political Science requires 18 hours including the following: PS 121, 201, 202, and nine elective hours in Political Science.

### Requirements for Major in International Studies

The major in International Studies is an interdisciplinary program, requiring 39-51 hours to complete, depending on the student's prior preparation in a modern foreign language. There are four elements to the program, as follows:

- I. Foundation Studies (15 hours)  
All majors will complete the following courses:
  - GEO 110. Regional and Political Geography
  - REL/PHL 231. World Religion and Eastern Philosophies
  - SOC 205. Cultural Anthropology
  - PS 305. International Relations
  - ECO 374. Global Political Economy
- II. Foreign Language (3-15 hours)  
Each student is required to take a "culture and civilization" course, FRE/GER/SPN 226 or SPN 227. A modern foreign language other than French, German, or Spanish may be selected if there are adequate arrangements for its study, as determined by the Chair of the High Point College Department of Modern Foreign Languages. For example, a student may substitute another language studied intensively for a full-year equivalent through a study-abroad program.
- III. Concentration (18 hours)  
Each student will select an 18-hour con-



centration in either Political and Economic Affairs or Cultural Studies.

A student who selects the concentration in Political and Economic Affairs must complete a minimum of 6 hours in Political Science and 6 hours in Economics. Courses may be elected from the following: PS 307, 372; ECO 443, 446; HST 204, 222, 251, 341, 354, 356, 361, 371. A student pursuing the concentration in Political and Economic Affairs should include PS 201 and ECO 207 for his/her sophomore level core courses.

A student who selects the concentration in Cultural Studies must complete a minimum of 6 hours in History and 6 hours in languages and literature. Courses may be elected from the following: MFL/ENG 282, MFL 288; FRE/GER/SPN 288; FRE 224, 302, 388; SPN 302, 388; ENG 283, 287; HST 204, 222, 251, 353, 354, 356, 361, 371; ART 202. (Note: Special topics courses, those numbered 288 or 388, are subject to the specific approval of the faculty coordinator of the International Studies major.)

IV. Senior Seminar (3 hours)  
SOC 420. Global Issues Seminar

A minor concentration in International Studies requires 21 hours of courses, including the following:

- REL/PHL 231. World Religion and Eastern Philosophies
  - SOC 205. Cultural Anthropology
  - GEO 110. Regional and Political Geography
  - PS 305. International Relations
  - ECO 374. Global Political Economy,
- and six semester hours elected from the following:
- PS 307. Comparative Government
  - PS 372. Third World Politics and Governments
  - ECO 443. Comparative Economic Systems
  - ECO 446. International Economics
  - FRE/GER/SPN 226 or SPN 227. Culture and Civilization
  - SOC 420. Global Issues Seminar

### Requirements for Major in Social Studies

The Social Studies Major is available only to students who also complete the Teacher Education Program. The following courses are required:

	<i>Semester Hours</i>
HST 101, 102, 205, 206, (required) .....	12
HST Electives .....	6
GEO 100, 110 (required) .....	6
ECO 207, 208 (required) .....	6
PS 201, 202 (required) .....	6
PS Elective .....	3
SOC 201, 205 (required) .....	6
SOC 300, 313 (select one) .....	3
SST 211 .....	3
	51

### History

#### HST 101. Western Civilization to the Enlightenment.

A cultural history of Western heritage from earliest times to the Enlightenment. The emergence of the individual in Western history will be the focus and emphasis in examining the major events, individuals, themes, and ideas of the period.

*Three hours credit.*

#### HST 102. Western Civilization since the Enlightenment.

A cultural history of Western heritage in the modern world from the Enlightenment to the present. Critical assessment of the events, individuals, and themes of the era will reveal the differing roles of the individual from eighteenth century societies to our integrated world by noting the importance of law, ideas, security, and commerce in the change of history through time.

*Three hours credit.*

#### HST 203, 204. British History.

A general survey of the constitutional, social, and intellectual progress of the British people from the earliest times to the present.

*Three hours credit each semester. Prerequisite for HST 204: HST 203 or permission.*



## 102 / HISTORY, POLITICAL SCIENCE AND GEOGRAPHY

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**HST 205, 206. American History, 1607 to the Present.**

A broad survey of the issues, events, and personalities that have shaped our national development from 1607 to 1877, and from 1877 to the present.

*Three hours credit each semester.*

**HST 207. Ancient History.**

The growth of Western civilization from 3000 B.C. to 400 A.D. Cultures examined in detail: Mesopotamia, Egypt, Greece, and Rome.

*Three hours credit.*

**HST 211/ SST 211. North Carolina: Past and Present.**

A study of the economic, political, social, and cultural life of North Carolina.

*Three hours credit.*

**HST 222. Latin American History.**

The story of Hispanic America, with emphasis on its colonization, independence, resources, modern development, and place in world affairs.

*Three hours credit.*

**HST 251. Canadian History.**

A narrative survey of Canadian history. Events from the earliest times until the present, selected for their illuminative, descriptive and historical quality, will be used to develop the political, social, economic and intellectual aspects of Canadian history.

*Three hours credit.*

**HST 261. East Asian History.**

A survey of the evolution of East Asian civilization. The course will focus on the major trends and developments in the civilizations of China and Japan.

*Three hours credit. Prerequisite: HST 101.*

**HST 271. African History.**

An introduction to the political, economic, and cultural development of Africa from the earliest times to the present. Topics will include the peopling of Africa, the Iron Age, the rise of African civilizations, connections between Africa and the Islamic world, the decline of African states, the slave trade, colonialism, nationalism, independence, and contemporary events.

*Three hours credit. Prerequisite: HST 101.*

**HST 288, 388, 488. Special Topics.**

*Variable credit, may be repeated.*

**HST 325. Origins of the American Republic: 1607-1789.**

America's beginnings, traced from the Colonial period through the Revolution and the establishment of the Federal government.

*Three hours credit. Prerequisite: HST 205.*

**HST 327. The Civil War and Reconstruction: 1848-77.**

Sectional discord, the Civil War, and Reconstruction provide the central themes for this study of the chaotic middle years in the 19th century.

*Three hours credit. Prerequisite: HST 205.*

**HST 328. The Modernization of the United States: 1877-1932.**

An analysis of a pivotal era characterized by the growth of industry, the emergence of the United States as a world power, and the shattering impact of the Great Depression.

*Three hours credit. Prerequisite: HST 206.*

**HST 329. Recent America: the United States since 1932.**

A study of modern times from the New Deal to Vietnam, stressing the impact of recent history on American society.

*Three hours credit. Prerequisite: HST 206.*

**HST 331. Women in U.S. History.**

An investigation of the changing roles of women in the U.S. from the colonial period to the present. Consideration will be given to the problems of race, ethnicity, and class in the study of women's history.

*Three hours credit. Prerequisites: HST 205 and 206, or permission of the instructor.*

**HST 341. American Diplomatic History.**

A study of American foreign relations from the Continental Congress to the present. Various interpretations — including nationalist, realist, and revisionist — will be considered.

*Three hours credit. Prerequisite: HST 205, 206.*

**HST 353. Europe in the Nineteenth Century. 1815-1914.**

A study of the political, economic, social and intellectual development of Europe from 1815 to 1914, with emphasis upon the major European countries.

*Three hours credit. Prerequisite: HST 102 or permission.*

**HST 354. Europe from 1914 to the Present.**

A study of the political, economic, and military





changes from World War I to the present.

*Three hours credit. Prerequisite: HST 102 or permission.*

**HST 356. Russian History.**

A study of the political, economic, social and intellectual development of the Russian people since the time of Peter The Great.

*Three hours credit. Prerequisite: HST 102.*

**HST 361. China and Japan since 1800.**

An analysis of the experience of the Chinese and Japanese peoples in modern times. Emphasis will be placed on social, economic, cultural, and political transformations since the beginning of the nineteenth century.

*Three hours credit. Prerequisite: HST 102.*

**HST 371. Africa since 1800.**

An analysis of the political, economic, and cultural development of Africa from 1800 to the present. Themes will include the environment and people of Africa, connections between Africa and the Americas, European penetration, colonialism, nationalism, and contemporary Africa.

*Three hours credit. Prerequisite: HST 102.*

**HST 411-419. Independent Study.**

Individual study and research under the guidance of a member of the Department.

*One to three hours each semester. Credit at the discretion of the Department.*

**HST 422. Senior Seminar in History.**

A seminar required of all senior history majors. Reading and discussion course which covers a specific topic of history. Emphasis on historiography, with consideration of various interpretations. Student work in the course will culminate in a substantial research paper.

*Three hours credit. Prerequisite: senior history major or permission of the instructor.*

**HST 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47).*

## Political Science

**PS 121. Political Science: Theory and Practice.**

A study of the foundation of politics and its relation to other sciences. Emphasis will be placed upon: (1) theories pertaining to the nature and development of the state, its organization and

functions; (2) the place of authority and liberty, law and rights; (3) the nature of political parties, public opinion, and the press; (4) an analysis of doctrines concerned with the legitimate objectives of government.

*Three hours credit.*

**PS 201. United States Government.**

A survey of our heritage, colonial beginnings, constitutional development, and the structure and functions of our national government.

*Three hours credit.*

**PS 202. State and Local Government.**

A study of local, county, municipal and state government, its structure and functions, and powers and duties of officials and departments.

*Three hours credit. Prerequisite: PS 201.*

**PS 288, 388, 488. Special Topics.**

*Variable credit, may be repeated.*

**PS 301. Constitutional Law: Structure and Powers:**

A study of legal concepts, traditions, and leading court decisions relating to the application of the U.S. Constitution to separation of powers and intergovernmental relations.

*Three hours credit. Prerequisite: PS 201.*

**PS 302. Civil Liberties and Civil Rights.**

A study of the United States Constitution, statutes, and leading court decisions relating to individual freedom. Emphasis is placed on the application of the Bill of Rights and the Fourteenth Amendment.

*Three hours credit. Prerequisite: PS 201.*

**PS 305. International Relations.**

An introduction to international relations, problems of population and territory, commercial rivalry, power politics and factors in war and peace.

*Three hours credit.*

**PS 307. Comparative Government.**

A comparative study of traditions, functions and leadership in the United Kingdom, France, Germany and the Soviet Union.

*Three hours credit. Prerequisite: PS 201.*

**PS 308. Political Parties and Elections.**

Study and analysis of the organization and functions of political parties and the electoral process.

*Three hours credit. Prerequisite: PS 201.*



**PS 310. Public Administration.**

A study of the basic principles and theory of administrative structures, organizations, fiscal management, personnel, planning, and policy-making in the modern era.

*Three hours credit. Prerequisite: PS 201.*

**PS 311. Administrative Law.**

An analysis of the formation and implementation of public policies by regulatory agencies; the limits of power and remedies against administrative action.

*Three hours credit. Prerequisite: PS 201.*

**PS 312. Current Problems.**

A study of American international and domestic problems which will stress methods of political problem solving; interaction of private and public sector; government control of morals, health, security, crime, poverty, energy, military budget and other topics of current interest selected by the Instructor and students.

*Three hours credit. Prerequisite: PS 201.*

**PS 372. Third World Politics and Governments.**

Analysis of political systems in Third World societies utilizing cross-national comparisons and case studies from Africa, Asia, and Latin America.

*Three hours credit. Prerequisite: PS 201.*

**PS 411-419. Independent Study.**

Individual study and research under the guidance of a member of the Department.

*One to three hours each semester. Credit at the discretion of the Department.*

**PS 421. Research Methods in Political Science.**

Study and practice in the methods utilized by political scientists to conduct empirical research. The course will focus on research design, data collection, and data analysis and evaluation.

*Three hours credit. Prerequisite: 12 hours of political science coursework.*

**PS 422. Senior Seminar in Political Science.**

Analysis of political institutions, processes, and policies, employing empirical political science methodology in a seminar setting.

*Three hours credit. Prerequisite: PS 421.*

**PS 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47).*

## Geography

**GEO 100. The Changing World Physical Environment.**

A systematic analysis of the lower atmosphere, the water bodies, the landscapes and soils, and the plant and animal life complexes of the world, emphasizing fundamental geographical concepts concerned with the spatial distributions, developmental processes, and interrelationships among these physical elements. This basic course also examines man's alteration of the physical environment.

*Three hours credit.*

**GEO 110. Regional and Political Geography.**

A regional survey of the geographies of the developed and emerging worlds, emphasizing economic, cultural, demographic, and political concepts.

## Social Studies

**SST 211. North Carolina: Past and Present.**

A study of the economic, political, social, and cultural life of North Carolina.

*Three hours credit.*

## Home Furnishings Marketing

(See Business, page 66)

**HONORS 400. Senior Symposium.**

An exploration of selected ideas and issues of contemporary relevance from a variety of perspectives. Emphasis will be on reading, research, preparations for presentations and writing position papers.

*Three hours credit.*

## Human Relations

(See Behavioral Sciences, page 53)

## Industrial/Organizational Psychology

(See Behavioral Sciences, page 57)

## Interdisciplinary Studies

**IDS 151. Cultural Foundations.**

Attendance at a minimum of eight designated cultural events to include lectures, musical per-



formances, and theatrical presentations.

*One hour credit. May be repeated one time for a total of two hours credit.*

### **IDS 201. Self, Society and Moral Decisions**

A study of the nature of values and the process of moral decision making in contemporary society.

*One hour credit. A General Education Requirement (Sophomore Thematic course.)*

### **Interior Design**

(See Business, page 66)

### **Management**

(See Business, page 66)

## **Mathematics**

Dr. Nelson Page, *chair*; Mr. Manyon Idol, Mr. Vernon Liberty, Mrs. Shirley Robertson, Mrs. Stephanie Shore, Ms. Lisa Carnell, Mr. Edward Carr.

The primary goal of the Mathematics curriculum is to develop the aptitudes and analytical skills required for use and understanding of the discipline. This curriculum is designed around the abilities and needs of the average student. The teacher guides the student in discovery and learning of new ideas rather than presenting carefully structured theories. Applications are used throughout to illustrate and motivate new material. Most topics are developed by means of an interplay between applications, problem-solving, and theory. First courses are designed to appeal to a broad audience of college students.

Students enrolled in mathematics courses are varied:

Those needing the mathematical skills required in such fields as science and engineering.

Persons enrolled in the teacher education program.

Students of business, economics, and the social sciences who must be familiar with statistics and matrix operations.

Mathematics majors who plan to work in a quantitative area of business, continue study in a graduate or professional school, or be-

come high school mathematics teachers.

### **Requirements**

A major in mathematics requires:  
Calculus I, II and III, MTH 142, 241, 242;  
Probability and Statistics, STS 220;  
Linear Algebra, MTH 263;  
Differential Equations, MTH 327;  
Abstract Algebra, MTH 361;  
Five elective mathematics courses at the 200-400 level  
Computer Science 201

One of these sequences:

Biology 130 and 131;  
Chemistry 101 and 102;  
Physics 201 and 202.

A minor concentration in Mathematics requires:

Calculus I and II, MTH 142, 241;  
Linear Algebra, MTH 263  
Probability and Statistics, STS 220;  
Two elective Mathematics courses at the 200-400 level

## **Mathematics**

### **MTH 100. Developmental Mathematics.**

Operations with whole numbers. Fractions, decimals, and percent. Applications involving computations. Operations with real numbers, polynomials, exponents and radicals, factoring, simplification of algebraic expressions. Equations and inequalities.

*Three credit hours. Credit/No credit. Does not count toward graduation.*

### **MTH 101. Number Systems.**

Elementary set theory, logic, systems of numeration, and an intuitive development of the real number system.

*Three hours credit. Prerequisite: MTH 100 or satisfactory placement test score in algebra. Does not meet the general education requirement in mathematics.*

### **MTH 102. A Survey of Mathematics.**

Basic concepts of algebra, intuitive geometry, probability and statistics.

*Three hours credit. Prerequisite: MTH 101 or permission of the instructor. Meets the General*



## 106 / MATHEMATICS

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*education requirement in mathematics only for elementary education majors.*

### **MTH 110. College Algebra.**

Exponents, radicals, factoring, fractional expressions, linear and quadratic equations, radical equations, variation, and systems of equations.

*Three hours credit. Prerequisite: MTH 100 or satisfactory placement test score in Algebra.*

### **MTH 131. Finite Mathematics.**

Designed to acquaint the student with some of the basic mathematical tools used in business, economics, and the social sciences: probability, statistics, matrices and systems of equations. Applications of these concepts.

*Three hours credit. Prerequisite: MTH 100 or satisfactory placement test score in Algebra.*

### **MTH 132. Calculus for the Management, Life, and Social Sciences.**

A brief course in calculus for students of business, economics, management, and the biological and social sciences. The derivative and its applications, exponential and logarithmic functions and their applications, integration, functions of several variables.

*Three hours credit. Prerequisite: MTH 131 with the grade of C or better.*

### **MTH 141. Pre-calculus Algebra and Trigonometry.**

Algebraic, exponential, logarithmic, and trigonometric functions. For the person who intends to take calculus but feels that an additional preparatory course is needed.

*Three Hours Credit. Prerequisite: MTH 110 or satisfactory placement test score in algebra.*

### **MTH 142. Calculus I.**

Rate of change of a function, derivatives of algebraic functions, curve sketching, extreme value problems, integration, applications of the definite integral.

*Three hours credit. Prerequisite: MTH 141 or permission of the instructor.*

### **MTH 210. Discrete Mathematics.**

Algorithms, recurrence relations, number systems, graph theory, Boolean algebra and switching systems, symbolic logic and logic circuits.

*Three hours credit.*

### **MTH 241. Calculus II.**

Transcendental functions, methods of integration, conic sections, hyperbolic functions, and polar coordinates.

*Three hours credit. Prerequisite: MTH 142.*

### **MTH 242. Calculus III.**

Vectors and parametric equations, partial differentiation, multiple integrals, and infinite series.

*Three hours credit. Prerequisite: MTH 241.*

### **MTH 263. Linear Algebra.**

Systems of linear equations and matrices, determinants, vector spaces and inner-product spaces, linear transformations, eigenvalues, and eigenvectors. The emphasis is on computational techniques and applications.

*Three hours credit. Prerequisite: MTH 142.*

### **MTH 228, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

### **MTH 311. Geometry.**

Incidence and affine geometry, parallel postulates, Euclidean and non-Euclidean geometry.





Models and the development of Euclidean geometry.

*Three hours credit. Prerequisite: MTH 263 or permission of the instructor.*

**MTH 327. Differential Equations.**

First order and linear equations, systems of differential equations, numerical methods and series solutions. Applications and the development of mathematical models.

*Three hours credit. Prerequisite: MTH 241.*

**MTH 361. Abstract Algebra.**

An introduction to the theory of groups, rings, integral domains, and fields.

*Three hours credit. Prerequisite: MTH 263 or permission of the instructor.*

**MTH 372. Quantitative Analysis for Decision Making.**

The application of mathematics to the problems of business. Quantitative techniques and models as means for solving many of the problems that arise in a modern business enterprise. Probability and decision making, mathematical programming, deterministic and probabilistic models.

*Three hours credit. Prerequisite: STS 220.*

**MTH 390. The Historical Development of Mathematics.**

The major mathematical developments from ancient times to the 20th century. The concept of mathematics, changes in that concept, and how mathematicians viewed what they were creating.

*Three hours credit. Prerequisites: MTH 242 and 263.*

**MTH 441. Advanced Calculus.**

Differential and integral calculus of functions of several variables, vector differential and integral calculus, the classical integral theorems.

*Three hours credit. Prerequisite: MTH 242 and 263.*

**MTH 450. Numerical Methods.**

Interpolation, roots of equations, systems of linear equations and matrix inversion, numerical integration, numerical methods for ordinary differential equations, and matrix eigenvalue problems.

*Three hours credit. Prerequisites: CS 201 and MTH 327.*

**MTH 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47).*

## Statistics

**STS 220. Probability and Statistics.**

Descriptive methods, basic probability theory, statistical inference, non parametric methods, regression and correlation.

*Three hours credit. Prerequisite: MTH 131 or permission of the instructor.*

**STS 321. Applied Statistics.**

Linear and multiple regression, non linear regression, analysis of variance, multiple comparisons, and nonparametric methods.

*Three hours credit. Prerequisite: MTH 142 and STS 220.*

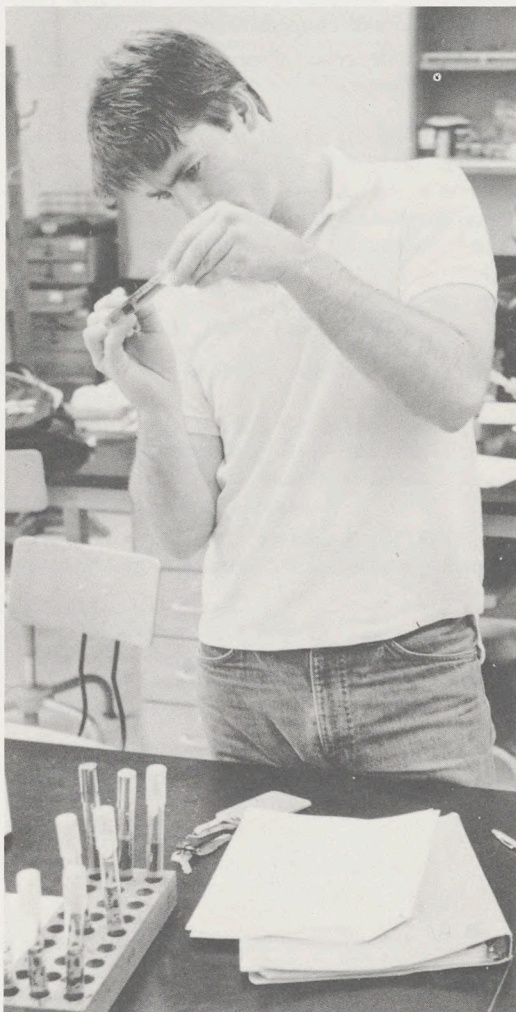


## Medical Technology

Dr. B. Gray Bowman, *Program Coordinator*; Ms. Lenora Flynn, *Program Director, Bowman Gray School of Medicine, North Carolina Baptist Hospital*; Ms. Jean G. Smith, *Program Director, Moses H. Cone Memorial Hospital*.

### Bachelor of Science in Medical Technology

The Bachelor of Science in Medical Technology will be granted upon completion of three consecutive years of prescribed work at the College and certification from any one of



the following Schools for Medical Technologists approved by the American Society of Clinical Pathologists.\* Bowman Gray School of Medicine, Winston-Salem, NC; Moses H. Cone Memorial Hospital, Greensboro, NC.

The following requirements must be met in the three years of study at High Point College (in addition to the General College Requirements, p. 35).

<i>Major Requirements</i>	<i>Semester Hours</i>
Chemistry 101-102:	
General Chemistry .....	8
Chemistry 209-210:	
Organic Chemistry .....	8
Biology 130, 131: General Biology .....	8
Biology 240: Microbiology .....	4
Biology 230 or 260 or 330 or 350 .....	4
Biology 245: Immunology .....	1
Mathematics 141: Pre-calculus	
Algebra and Trigonometry .....	3
	36

### *Recommended Electives (Strongly recommended)*

Sociology 201:	
General Sociology .....	3
Psychology 202:	
General Psychology .....	3
Physics 201, 202:	
General Physics .....	8
Chemistry 303:	
Quantitative Analysis .....	4
	18

*Electives* ..... 25-31

*\*Consult the Medical Technology advisor concerning any other approved School of Medical Technology. Admission to the School of Medical Technology is competitive. Students must apply for graduation prior to undertaking the clinical studies.*

### Middle Grades Education

(See Education, page 80)

### Modern Foreign Languages

Dr. Carole Head, *Chair*; Mr. Johnny McGee, Dr. Kathleen Olson, Dr. Marcia Thompson, Ms. Guillermina Ellisondo, Dr. Susan Linker.



The language ability of Americans is of vital concern to American higher education; it is essential to the growing influence and ever-deepening involvement of this country in world affairs.

The principal goals of the Modern Foreign Language Department are two-fold: 1) to enable the student to develop a deeper awareness of the world of languages, literatures, and cultures, and 2) to enable the student thereby to derive a sense of appreciation for language as a thought process as well as a means of communication.

There are four objectives which may contribute to individual motivation: 1) to understand the expression of the better-educated foreigner, to speak, to read, and to write in that mode of expression; 2) to acquire a background in foreign culture, literature and human interest, to serve individual, cultural and professional needs; 3) to create an international awareness; 4) to develop a desire and ability to teach a foreign language.

### Requirements

The General College Requirements include credit in a foreign language as a basic requirement for graduation. The entering student may earn this foreign language credit prior to or at the time of entering the College by receiving qualifying scores on the CEEB test or on the Foreign Language Proficiency Exam administered by the Modern Foreign Language Department. Native speakers of French, Spanish, or German are not eligible to take the Foreign Language Examination. If the entering student does not earn credit by such testing, he must satisfy the General Education foreign language requirement as follows:

- a. The student must begin language study at the placement level, as determined by the Modern Foreign Language Department.
- b. The student must complete 6 hours of French, Spanish, or German if entering at the level of 202 or below. The student must complete 3 hours of French, Span-

ish, or German if beginning above the 202 level.

With approval of the Dean of the College and the Chair of the Modern Foreign Language Department, the language requirement may be fulfilled with credits in a modern foreign language not offered at High Point College. The foreign language requirement for graduation will be waived for a non-native speaker of English once the student demonstrates proficiency in English, as certified by the joint action of the Departments of Modern Foreign Language and English.

### Placement

Students entering High Point College with high school credit in French, German or Spanish and wishing to continue in the same language, are placed in a course at the level deemed appropriate by the Modern Foreign Language Department. In some cases a Placement Exam may be necessary to determine this level. Students who place high on this Placement Exam will be permitted to take the Foreign Language Proficiency Exam with a view to satisfying the requirement in foreign language at the outset of their college career.

### Study Abroad

As a member of the Piedmont Independent College Association, High Point College offers semester abroad programs in Paris, Munich, and Guadalajara through an arrangement with Guilford College. Students who have successfully completed the specified study abroad program will be granted a full semester's credit by High Point College. Students may also apply to spend their junior year in France, Germany, or Spain through participation in a number of programs recognized by High Point College.

In addition to semester and junior year programs, the Department of Modern Foreign Languages offers students the opportunity to participate in a number of summer study abroad programs for credit in French, German, and Spanish. Information on these programs is available from the Modern Foreign Language Department.



### International Business Major

The student of Business Administration may obtain a major in International Business, which permits him to supplement the core of business courses with studies having an international focus and to obtain a minor in French, German, or Spanish. The International Business courses required for this major are BA 375 Fundamentals of International Business; BA 431 Seminar in International Business Policies; ECO 443 Comparative Economic Systems; and ECO 446 International Economics.

The foreign languages course required for the International Business Major are the following: FRE/SPN 223: Conversation; FRE/SPN 226 (or SPN 227): Culture and Civilization; FRE/SPN 309: Advanced Grammar; FRE/SPN 318: Business Language I; FRE/SPN 420: Business Language II. The core of courses in German may be taken through an area institution or through a recognized study abroad program. For further information concerning the International Business Major see page 67.

### Teacher Certification in Foreign Language

In North Carolina 9-12 certification is now K-12. Students wishing K-12 certification in French or Spanish must complete the French or Spanish major in addition to other courses required by the Education Department. (See page 81 for complete details.)

### Special Topics Courses

The Modern Foreign Language Department offers a series of Special Topics courses in French/German/Spanish language, literature, and culture. Areas of study in Special Topics courses in French/German/Spanish language and culture (FRE/GER/SPN 288) include advanced conversation, study and analysis of a particular aspect of contemporary French/German/Spanish society, educational travel/experience in a French-/German-/Spanish-speaking country. In addition GER 288 includes Business German, Advanced

German Grammar, History of German Culture and Civilization. Areas of study in Special Topics courses in French/Spanish literature (FRE/SPN 388) include works in the original language from a particular genre or period, such as contemporary literature, survey of theatre, survey of short fiction. Special Topics courses in MFL (MFL 288) include the study of major works of French, German, or Spanish literature in English translation. The emphasis in all Special Topics literature courses is on works belonging to a particular genre or period, or which illustrate a particular theme within the context of cultural, historical and social values.

### Honors In Modern Foreign Language

Acceptance into the Honors Program will be determined by members of the Modern Foreign Language Department and by the Dean of the College, upon receipt of application by qualified students.

Graduation with Honors in Modern Foreign Language will include:

1. Fulfillment of the requirements for a major in French/Spanish with a 3.5 grade point average overall and the major.
2. Two intensive independent studies, to be written in the target language.
3. One of the two independent studies to be presented for evaluation by the entire Modern Language Faculty.

### Modern Foreign Languages

**MFL 101, 102. English as a Second Language.** Instruction and practice in the use of the English language. Emphasis is placed on developing communicative competence in speaking, understanding, reading, and writing English.

*Three hours credit each semester. Only non-native speakers of English may enroll in this course.*

**MFL/ENG 268. Love, Honor and Chivalry.** Epic and Arthurian literature of France and Germany. Literature is supplemented by his-





torical films and by a study of the course themes as expressed in manuscript illuminations and tapestries from the medieval period.

*Three hours credit. Prerequisite: ENG 101*

**MFL 281, 282. World Literature** (See English 281, 282).

**MFL 288. Special Topics in French/German/Spanish Literature in English translation.**

*Prerequisite: ENG 101. Three hours credit. Does not satisfy the French or Spanish major or minor requirements.*

## Spanish

A declaration of intention to obtain the major or minor in Spanish must be made by the end of the sophomore year. The minimum requirement for a major in Spanish is thirty-six hours, to begin with the intermediate level (202). If the individual places in a course numbered higher than 202 and elects to begin the Spanish major with the higher course, the total minimum may be reduced to thirty-three hours. The 100-level courses in Spanish may not be applied to major or minor credits.

*Required of a Spanish major are:*

SPN 202 Readings in Spanish

SPN 208 Phonetics and Phonology

SPN 223 Conversation

SPN 226 Introduction to Spanish Culture and Civilization

SPN 227 Introduction to Spanish-American Culture and Civilization

SPN 301, 302 Survey of Spanish Literature

SPN 309 Advanced Grammar

SPN 310 Techniques of Composition

SPN 411 Independent Study

Two courses from the following: SPN 288, 314, 318, 388, 420

Recommended: ART 202, PHL 384.

*A minor concentration in Spanish* requires 18 hours including SPN 202, 223, 226\*, 309 and two courses from the following: SPN 208, 227, 288, 301, 302, 310, 314, 318, 388. If the individual places in a course numbered higher than 202 and elects to begin the Spanish minor with the higher course, the total minimum may be reduced to 15 hours. \*With permission of the Chair of the Modern Foreign Language

Department, the combination of SPN 301 and 302 may be substituted for SPN 226.

### SPN 101. Basic Skills Acquisition I.

Acquisition of basic communicative skills in listening, speaking, reading, and writing. Designed to provide the student with the tools necessary to develop a level of competency sufficient to meet survival needs and limited social demands. Laboratory required.

*Three hours credit. May not be taken after the completion of Spanish 102 or higher level course. Does not satisfy an area requirement in Arts and Literature.*

### SPN 102. Basic Skills Acquisition II.

Continued development in and improvement of basic communicative skills in listening, speaking, reading and writing. Designed to provide the student with the tools necessary to develop a level of competency sufficient to meet survival needs and limited social demands. Laboratory required.

*Three hours credit. Prerequisite: SPN 101 or the equivalent. May not be taken after the completion of SPN 201 or higher level courses. Does not satisfy an area requirement in Arts and Literature.*

### SPN 105. Beginning Conversational Spanish.

Oral practice in Spanish at the beginning level.

*One hour credit on a credit/no credit basis. Corequisite: SPN 102*

### SPN 201. Intermediate Spanish.

Intensive review, practice, and expansion of listening, speaking, and writing skills on the intermediate level. Laboratory required.

*Three hours credit. Prerequisite: SPN 101-102 or the equivalent. May not be taken after the completion of SPN 202 or higher level course.*

### SPN 202. Readings in Spanish.

Intensive practice and expansion at the intermediate level of the skill of reading. Selections provide exposure to such fields as literature, culture, history, business, and communications. Designed to prepare the student for upper-level Spanish courses with a substantial reading component.

*Three hours credit. Prerequisite: SPN 201 or the equivalent.*

### SPN 203. Intermediate Conversational Spanish I.

Oral practice in Spanish at the intermediate level.



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*One hour credit on a credit/no credit basis.  
Corequisite: SPN 201*

**SPN 204. Intermediate Conversational Spanish II.**  
Oral practice in Spanish at the intermediate level.

*One hour credit on a credit/no credit basis.  
Corequisite: SPN 202*

**SPN 208. Phonetics and Phonology.**

Intensive training in phonetics, phonology and history of the Spanish language. Laboratory required.

*Three hours credit. Prerequisite: SPN 202 or the equivalent. Offered alternate years or on demand. Does not satisfy an area requirement in Arts and Literature.*

**SPN 223. Spanish Conversation.**

Active practice of conversation on contemporary topics and situations.

*Three hours credit. Prerequisite: SPN 202 or the equivalent. Offered every Fall. Native speakers of Spanish will not be allowed credit for SPN 223. If the native speaker is a major or minor in Spanish, another course will be substituted for the SPN 223 requirement.*

**SPN 226. Introduction to Spanish Culture and Civilization.**

Reading and discussion in Spanish of peninsular culture and civilization, accompanied by a discussion of the relevant historical background.

*Three hours credit. Prerequisite: SPN 202 or the equivalent. Offered alternate years in fall.*

**SPN 227. Introduction to Spanish-American Culture and Civilization.**

Reading and discussion of Spanish-American culture and civilization, accompanied by a discussion of the relevant historical background.

*Three hours credit. Prerequisite: SPN 202 or equivalent. Offered alternate years in spring.*

**MFL 288. See Modern Foreign Language listing above.**

**SPN 288. Special Topics in Spanish Language, Culture and Civilization.**

*One to three hours credit. Prerequisite: SPN 202 or the equivalent.*

**SPN 301, 302. Survey of Spanish Literature.**

Reading and study of peninsular literature: the Jarachas, the Golden Age, Romanticism, the Generation of '98, and twentieth-century literature.

*Three hours credit each semester. Prerequisite: Permission of the instructor. Offered alternate years or on demand.*

**SPN 309. Advanced Spanish Grammar.**

Study and implementation of advanced grammatical structures and concepts. Idiomatic expressions. Translation.

*Three hours credit. Prerequisite: SPN 202 or the equivalent. Does not satisfy the Area Requirement of Arts and Literature.*

**SPN 310. Techniques of Composition.**

Study of writing techniques and application of these techniques in various types of writing, such as business reports, creative writing, literary analyses. Analysis of style in various samples of prose.

*Three hours credit. Prerequisite: Permission of instructor. Offered alternate years in spring. Does not satisfy the Area Requirement of Arts and Literature.*

**SPN 314. Twentieth-Century Hispanic Literature.**

Reading, study and discussion of contemporary literature and literary trends in Spain and Spanish America.

*Three hours credit. Prerequisite: Permission of the Instructor. Offered alternate years or on demand.*

**SPN 318. Business Spanish I.**

Introduction to the vocabulary, customs, and practices of the Spanish-speaking business world. Study of business documents and correspondence and various types of advertising in Spanish. Verbal communication skills in a business context.

*Three hours credit. Prerequisite: SPN 309 or Permission of instructor. Offered alternate years in spring. Does not satisfy the area requirement of Arts and Literature.*

**SPN 381. Teaching Practicum in Spanish.**

*One to six hours credit. Course may be repeated for a maximum of 6 hours credit.*

**SPN 388. Special Topics in Spanish Literature.**

*Three hours credit. Prerequisites: Permission of instructor.*

**SPN 411-419. Independent Study.**

Individual study and research under the guidance of a member of the MFL faculty. Paper must be written in Spanish..



*One to three hours credit. Prerequisite: Permission of instructor.*

**SPN 420. Business Spanish II.**

Intensive oral and written practice in a business context. Extensive readings of an economic and commercial nature. Study and discussion of various cultural, social, economic and political phenomena in relation to the Spanish business environment.

*Three hours credit. Prerequisite: SPN 318. Offered alternate years or on demand. Does not satisfy the area requirement of Arts and Literature.*

**SPN 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47).*

## French

A declaration of intention to obtain the major or minor in French must be made by the end of the sophomore year. The minimum requirement for a major in French is thirty-six hours, to begin with French 202. If the individual places in a course numbered higher than 202 and elects to begin the French major with the higher course, the total minimum may be reduced to thirty-three hours. The 100-level courses in French may not be applied to major or minor credits.

*Required of a French major are:*

- FRE 202 Readings in French
  - FRE 208 Phonetics and Phonology
  - FRE 223 Conversation
  - FRE 226 Introduction to French Culture and Civilization
  - FRE 301, 302 Survey of French Literature
  - FRE 309 Advanced Grammar
  - FRE 310 Techniques of Composition
  - FRE 411 Independent Study
- Three courses from the following: FRE 225, 288, 318, 388, 420

It is *recommended* that French majors take ART 202, PHL 384.

A minor concentration in French requires 18 hours including FRE 202, 223, 226\*, 309 and two courses from the following: FRE 208, 225, 288, 301, 302, 310, 318, 388. If the individual places in a course numbered higher than 202

and elects to begin the French minor with the higher course, the total minimum may be reduced to 15 hours. \*With permission of the Chair of the Modern Foreign Language Department, the combination of FRE 301 and 302 may be substituted for FRE 226.

**FRE 101. Basic Skills Acquisition I.**

Acquisition of basic communicative skills in listening, speaking, reading, and writing. Designed to provide the student with the tools necessary to develop a level of competency sufficient to meet survival needs and limited social demands. Laboratory required.

*Three hours credit. May not be taken after the completion of French 102 or higher level course. Does not satisfy an area requirement in Arts and Literature.*

**FRE 102. Basic Skills Acquisition II.**

Continued development in and improvement of basic communicative skills in listening, speaking, reading and writing. Designed to provide the student with the tools necessary to develop a level of competency sufficient to meet survival needs and limited social demands. Laboratory required.

*Three hours credit. Prerequisite: FRE 101. May not be taken after the completion of FRE 201 or higher level courses. Does not satisfy an area requirement in Arts and Literature.*

**FRE 105. Beginning Conversational French.**

Oral practice in French at the beginning level.  
*One hour credit on a credit/no credit basis. Corequisite: FRE 102*

**FRE 201. Intermediate French I.**

Intensive review, practice, and expansion of listening, speaking, and writing skills on the intermediate level. Laboratory required.

*Three hours credit. Prerequisite: FRE 101-102 or 110 or the equivalent. May not be taken after the completion of FRE 202 or higher level course.*

**FRE 202. Intermediate French II.**

Intensive practice and expansion of language skills at the intermediate level with emphasis on the skills of listening and reading.

*Three hours credit. Prerequisite: FRE 201 or the equivalent.*

**FRE 203. Intermediate Conversational French I.**

Oral practice in French at the intermediate level.



*One hour credit on a credit/no credit basis.  
Corequisite: FRE 201*

**FRE 204. Intermediate Conversational French II.**  
Oral practice in French at the intermediate level.

*One hour credit on a credit/no credit basis.  
Corequisite: FRE 202*

**FRE 208. Phonetics and Phonology.**  
Intensive training in phonetics, phonology and history of the French language. Laboratory required.

*Three hours credit. Prerequisite: FRE 202 or the equivalent. Offered alternate years or on demand. Does not satisfy an area requirement in Arts and Literature.*

**FRE 223. French Conversation.**  
Active practice of conversation on contemporary topics and situations.

*Three hours credit. Prerequisite: FRE 202 or the equivalent. Offered every Fall. Native speakers of French will not be allowed credit for FRE 223. If the native speaker is a major or minor in French, another course will be substituted for the FRE 223 requirement.*

**FRE 225. France Today.**  
Culture/conversation/composition. A course focusing on the culture and society of France and the French-speaking world today. Discussion based on selected French television programming, a monthly audio magazine in French, and articles from current French newspapers.

*Three hours credit. Prerequisite: FRE 223. Offered alternate years or on demand.*

**FRE 226. Introduction to French Culture and Civilization.**  
Reading and discussion in French of the culture and civilization of France accompanied by a discussion of the relevant historical background.

*Three hours credit. Prerequisite: FRE 202 or the equivalent. Offered alternate years in Fall.*

**MFL 288.** See Modern Foreign Language listing above.

**FRE 288. Special Topics in French Language, Culture and Civilization.**

*One to three hours credit. Prerequisite: FRE 202 or the equivalent.*

**FRE 301, 302. Survey of French Literature.**  
Reading and study of French literature from the

Middle Ages to the present, with particular attention to the major literary movements, works and figures.

*Three hours credit. Prerequisite: Permission of the instructor. Offered alternate years or on demand.*

**FRE 309. Advanced French Grammar.**  
Study and implementation of advanced grammatical structures and concepts. Idiomatic expressions. Translation.

*Three hours credit. Prerequisite: FRE 202 or the equivalent. Does not satisfy the Area Requirement of Arts and Literature.*

**FRE 310. Techniques of Composition.**  
Study of writing techniques and application of these techniques in various types of writing, such as business reports, creative writing, literary analyses. Analysis of style in various sample of prose.

*Three hours credit. Prerequisite: Permission of the instructor. Offered alternate years in spring. Does not satisfy the Area Requirement of Arts and Literature.*

**FRE 318. Business French I.**  
Introduction to the vocabulary, customs, and practices of the French-speaking business world. Study of business documents and correspondence and various types of advertising in French. Verbal communication skills in a business context.

*Three hours credit. Prerequisite: Permission of the instructor. Offered alternate years in spring. Does not satisfy the area requirement of Arts and Literature.*

**FRE 381. Teaching Practicum in French.**  
*One to six hours credit. Course may be repeated for a maximum of 6 hours credit.*

**FRE 388. Special Topics in French Literature.**  
*Three hours credit. Prerequisites: Permission of the instructor.*

**FRE 411-419. Independent Study.**  
Individual study and research under the guidance of a member of the MFL faculty. Paper must be written in French.

*One to three hours credit. Prerequisite: Permission of the instructor.*

**FRE 420. Business French II.**  
Intensive oral and written practice in a business context. Extensive readings of an economic and



commercial nature. Study and discussion of various cultural, social, economic and political phenomena in relation to the French business environment.

*Three hours credit. Prerequisite: FRE 318. Offered alternate years or on demand. Does not satisfy the area requirement of Arts and Literature.*

**FRE 471-475. Student Career Intern Program.**

*Six to fifteen hours credit. (See program description on page 47)*

## German

**GER 101. Basic Skills Acquisition I.**

Acquisition of basic communicative skills in listening, speaking, reading, and writing. Designed to provide the student with the tools necessary to develop a level of competency sufficient to meet survival needs and limited social demands. Laboratory required.

*Three hours credit. May not be taken after the completion of German 102 or higher level course. Does not satisfy an area requirement in Arts and Literature.*

**GER 102. Basic Skills Acquisition II.**

Continued development in and improvement of basic communicative skills in listening, speaking, reading and writing. Designed to provide the student with the tools necessary to develop a level of competency sufficient to meet survival needs and limited social demands. Laboratory required.

*Three hours credit. Prerequisite: GER 101. May not be taken after the completion of GER 201 or higher level courses. Does not satisfy an area requirement in Arts and Literature.*

**GER 105. Beginning Conversational German.**

Oral practice in German at the beginning level.

*One hour credit on a credit/no credit basis. Corequisite: GER 102*

**GER 201. Intermediate German I.**

Intensive review, practice, and expansion of listening, speaking, and writing skills on the intermediate level. Laboratory required.

*Three hours credit. Prerequisite: Ger 101-102 or the equivalent. May not be taken after the completion of GER 202 or higher level course.*

**GER 202. Intermediate German II.**

Intensive practice and expansion of language

skills at the intermediate level with emphasis on the skills of listening and reading.

*Three hours credit. Prerequisite: GER 201 or the equivalent.*

**GER 203. Intermediate Conversational German I.**

Oral practice in German at the intermediate level.

*One hour credit on a credit/no credit basis. Corequisite: GER 201*

**GER 204. Intermediate Conversational German II.**

Oral practice in German at the intermediate level.

*One hour credit on a credit/no credit basis. Corequisite: GER 202.*

**GER 288. Special Topics in German Language, Culture, and Literature.**

*One to three hours credit. Prerequisite: GER 202 or the equivalent.*

**GER 381. Teaching Practicum in German.**

*One to six hours credit. Course may be repeated for a maximum of 6 hours credit.*

## Music

(See Fine Arts, page 92)

## Natural Science

(See Chemistry/Physical Science, page 73)

## Philosophy

(See Religion and Philosophy, page 118)

## Political Science

(See History, Political Science and Geography, page 103)

## Psychology

(See Behavioral Sciences, page 56)

## Recreation

(See Health and Physical Education, page 97)



## Religion and Philosophy

Dr. Hal Warlick, *chair*; Dr. Vance Davis, Dr. Earl Crow, Dr. Jean Myers, Mr. William Johnson.

The programs in the Department of Religion and Philosophy are designed to increase the student's awareness of the cultural heritage of contemporary Western society.

The department offers major programs in Religion and in Philosophy.

The programs in Religion and Philosophy will also prepare students seeking admission to theological seminaries and graduate schools in representative universities.

Every student is required to complete at least one course (three hours credit) in Religion as a uniform degree requirement. Freshmen entering in the fall of 1989 and later must choose either REL 108 or REL 109 to fulfill this requirement. Other students may satisfy this requirement by choosing from any of those listed with the exception of REL 255, 299, 311, 319 and 451.



## Religion

To satisfy the requirements for a *Major in Religion* the student must complete 33 hours in Religion and must include:

- 2 Biblical courses from: REL 101, 102, 109\*, 203, 204, 221
- 1 Ethics course from: REL 207, PHL 208, 246
- 2 History and Methods courses from: REL 108\*, 217, 225, 231, 305, 320, 334
- 1 Seminar course: REL 451
- 1 Support course: PHL 101 or REL/PHL 305

\*Only one may be taken for meeting major requirements.

A minor concentration in Religion requires the completion of 18 hours, including six (6) hours from the Biblical area, three (3) hours from the area of Ethics, three (3) hours from the area of History and Methods, and an additional six (6) elective hours in Religion courses.

### REL 105. Introduction to Religion.

An introductory course in religion dealing with the nature of religious experience and the place of religion in human society. The course offers the students opportunity for personal reflection on basic issues related to religious thought and practice.

*Three hours credit.*

### REL 108. Human Images in World Religions.

An introductory course in religion offering the student opportunities to reflect upon the place of religion in shaping human self-understanding. The focus is on various human images found among the major religions of the world.

*Three hours credit.*

### REL 109. Human Images in Biblical Perspective.

An introductory course in religion offering the student opportunities to reflect upon the place of the Bible in shaping human self-understanding. The focus is on various human images found among the Biblical materials.

*Three hours credit.*

### REL 119. Christian Worship.

A practicum using the chapel worship services as vehicles to understand the meanings of cor-



porate hymns, prayers, readings, scripture lessons, and sermons.

*One hour credit. Does not satisfy the requirement in religion.*

**REL 201. Old Testament Studies.**

An introductory study of the Old Testament from a literary, historical, and religious perspective.

*Three hours credit.*

**REL 202. New Testament Studies.**

An introductory study of the New Testament from a literary, historical, and religious perspective.

*Three hours credit.*

**REL 203. Hebrew Prophets.**

A study of prophetic literature of the Old Testament with special attention given to its background, theology and emphasis on social justice.

*Three hours credit.*

**REL 204. Jesus in the Gospels.**

A study of the ministry and teachings of Jesus as presented in the Gospels of the New Testament and in the light of recent interpretations.

*Three hours credit.*

**REL 207. Christian Ethics.**

A study of the basic elements of Christian ethical reflection. The course concentrates on developing a method for making moral decisions, using selected issues drawn from contemporary life.

*Three hours credit.*

**REL 217. Religion in America.**

An introduction to the distinctive religious traditions in the United States viewed from historical and cultural perspectives.

*Three hours credit.*

**REL 220. Religion and Myth.**

A study of the origin and nature of myth and how it has been used in various religious traditions, with special emphasis on Christian myth.

*Three hours credit.*

**REL 221. Paul and His Letters.**

A course exploring background issues in the study of Paul and an intensive examination on the thought of Paul as expressed in his letters.

*Three hours credit.*

**REL 225. The Pursuit of Happiness.**

A study of values, individualism, and commitment in American life. The course will focus on personal and professional development.

*Three hours credit.*

**REL/PHL 231. World Religion and Eastern Philosophies.**

A study of the major religions of the world (excluding Christianity) and the philosophies that are related to them. Credit may be received in either Religion or Philosophy.

*Three hours credit.*

**REL/SOC 255. Death and Dying.**

A survey of contemporary attitudes and practices regarding death and dying using the insights of theology, sociology and psychology.

*Three hours credit. Does not satisfy the Requirement in Religion.*

**REL 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**REL/SOC 299. Human Sexuality.**

(See SOC 299)

*Three hours credit. Does not satisfy the Requirement in Religion.*

**REL 311. Personal Counseling.**

A course designed to further the cognitive understanding of inter-personal relationships as projected through the exploration-understanding-action sequence of Personal Counseling.

*Three hours credit. Does not satisfy the Requirement in Religion.*

**REL 320. Religion and Myth.**

A study of the origin and nature of myth and how it has been used in various religious traditions, with special emphasis on Christian myth.

*Three hours credit.*

**REL 334. History of Christian Thought.**

A systematic and historical approach to Christian thought. Particular consideration will be given to selected epochs, doctrines, and basic beliefs in Christianity.

*Three hours credit.*

**REL 411-419. Independent Study.**

Individual research or field work under the supervision of a member of the Department.

*Credits at the discretion of the instructor. No more than three hours credit may be earned in any one semester.*



**REL 451. Seminar.**

Directed study and reports in the area of a student's concentration in the major field. Required of all majors in the Senior year.

*Three hours credit.*

**REL 471-475. Student Career Intern Program.**

*Six to fifteen hours credit (See program description on page 47).*

## Christian Education

Students interested in Christian Education as a career should consult the Chair of the Department of Religion. A course of study leading to a professional degree will be worked out in cooperation with a graduate school of Religion such as Vanderbilt, Duke and Emory Universities.

**CE 202. Education Program Development.**

The design and development of programs in Christian Education for children, youth, adults, and families in local settings. The study will explore the roles of the education professional in the organization and administration of age-level programs.

*Three hours credit.*

**CE 305. Christian Nurture.**

An investigation of the meanings present in each age and stage of growth from birth to old-age death with the religious implications for each age and stage.

*Three hours credit.*

**CE 402. Issues in Christian Education.**

Critical examination of selected issues in Christian education, particularly through contemporary works of selected authors.

*Three hours credit.*

## Philosophy

A major in Philosophy requires 30 hours including PHL 101, 106, 202, 203, and 451.

A minor concentration in Philosophy requires 18 hours including PHL 101, 202, 203, and nine additional elective hours in Philosophy.

**PHL 101. Introduction to Philosophy.**

An exploration of contemporary problems and issues in such areas as ethics and values, truth and knowledge, beauty and the arts, and the

expressions of science and technology viewed from twentieth-century perspectives.

*Three hours credit.*

**PHL 104. The Philosophy of Love.**

A consideration of love as the basic principle in philosophy, especially as love may work out in personal ethics, social relationships, religion, economics, and politics. The course is designed to help the student to analyze, criticize, and strengthen his own understanding of love in the light of what selected thinkers have written on the subject.

*Three hours credit.*

**PHL 106. Logic.**

An introduction to reasoning including the uses of language, an analysis of arguments, and the modes of deductive and inductive reasoning. Particular attention will be given to such fields of applications as legal reasoning, scientific explanation, and ethical reasoning.

*Three hours credit.*

**PHL 201. American Philosophy.**

An introduction to representative thinkers and movements in major philosophical traditions in the United States from the eighteenth century to the contemporary period, including such representatives as Edwards, Dewey and James.

*Three hours credit.*

**PHL 202. Issues in Classical Philosophy.**

An historical study of classical philosophy from the Pre-Socratics through the Stoics, with special emphasis on Socrates, Plato and Aristotle. The course attempts to confront issues encountered in ancient philosophy and to discover ways of dealing with similar contemporary life-issues.

*Three hours credit.*

**PHL 203. Issues in Modern Philosophy.**

An historical study of the modern classical philosophers from Thomas Aquinas to the present and including the thought of Descartes, Spinoza, Leibniz, Locke, Berkeley, Hume, Kant, Hegel, and Nietzsche. The course attempts to confront issues encountered in modern philosophy and to discover ways of dealing with similar contemporary life-issues.

*Three hours credit.*



**PHL 208. Social Ethics.**

A study of significant issues facing Americans in the context of world communities. Using resources drawn from a variety of interpreters, students will explore such collective concerns as bio-medical developments, technology, racism, world hunger and the use of natural resources.

*Three hours credit.*

**PHL 212. Existentialism.**

An introduction to existentialism as expressed in the philosophy of Kierkegaard, Nietzsche, Jaspers, Marcel, Heidegger, Sartre, and others.

*Three hours credit.*

**PHL 246. Business Ethics.**

An interdisciplinary study of some major moral issues involved in contemporary business policies and practices. Emphasis is placed upon the development of moral awareness and the use of moral principles in decision making.

*Three hours credit.*

**PHL 288, 388, 488. Special Topics.**

*Variable credit. May be repeated.*

**PHL/ REL 305. Philosophy of Religion.**

An investigation into the critical philosophical issues involved in religion such as the doctrine of God, the doctrine of man, religious meaning and truth, faith and reason, freedom and determinism, and other related issues and concepts.

*Three hours credit.*

**PHL 309. Political Philosophy.**

Studies in representative philosophies of Western political traditions from historical and systematic approaches with emphasis placed upon modern European and American theories of state and society.

*Three hours credit.*

**PHL 384. Philosophy in Literature.**

An approach to the recognition and understanding of basic philosophical concepts as they are expressed in various literary forms. The course will concentrate on certain schools of thought such as Realism, Idealism, Romanticism, Existentialism and will attempt to discover their expression in literature. A team-teaching approach, involving an instructor from the Department of English and one from the Department of Philosophy.

*Three hours credit in English or Philosophy.*

**PHL 411-419. Independent Study.**

Individual research or field work under the supervision of a member of the Department.

*Credit at the discretion of the instructor. No more than three hours credit may be earned in any one semester.*

**PHL 451. Seminar.**

Directed study and reports in the student's area of concentration. Required of all majors in their Senior year.

*Three hours credit.*

**PHL 471-475. Student Career Intern Program.**

*Six to fifteen hours credit (See program description on page 47).*

**Social Studies**

(See History page 104)

**Social Work**

(See Behavioral Sciences, page 60)

**Sociology**

(See Behavioral Sciences, page 59)

**Spanish**

(See Modern Foreign Languages, page 111)

**Speech**

(See Fine Arts, page 95)

**Sports Medicine**

(See Health, Physical Education & Recreation, page 97)

**Theatre Arts**

(See Fine Arts, page 93)

## Directory



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Mr. Bob L. Robertson  
Mr. Darrell L. Sechrest  
Mrs. Marsha Slane  
Mr. Orlando H. Smith



Mr. James E. Thomas  
Mr. Norris R. Woody, Jr.

## FACULTY AND ADMINISTRATION

1990-91

*Arranged in alphabetical order. Dates refer to first year of service with the College.*

- James M. Adams, 1981, Associate Professor of Business Administration and Economics.** B.S., M.A., Appalachian State University, D.A., Idaho State University.
- Thomas W. Albritton, Jr., 1989, Assistant Professor of Education.** B.A., M.A., Wake Forest University, Ph.D., Florida State University.
- William Troy Anders, 1984, Jefferson-Pilot Professor of Business Administration and Economics.** M.A., Ph.D., University of Alabama.
- Warren G. Anderson, 1989, Distinguished Lecturer of Education.** A.B., University of Richmond, M.Ed., Ed.D., UNC at Chapel Hill.
- Lee C.R. Baker, 1986, Associate Professor of English.** B.A., Stanford University, M.A., University of California, Ph.D., University of Virginia.
- Richard R. Bennington, 1974, Paul Broyhill Professor of Home Furnishings Marketing.** A.B., Emory & Henry College, M.B.A., Virginia Polytechnic Institute and State University, Ed.D., University of Georgia.
- B. Gray Bowman, 1976, Professor of Chemistry.** B.S., High Point College, Ph.D., North Carolina State University.
- Mary Anne Busch, 1981, Assistant Professor of Behavioral Sciences.** B.S., University of North Carolina at Greensboro, M.S.W., University of North Carolina at Chapel Hill.
- Lisa Carnell, 1989, Visiting Lecturer of Mathematics.** B.A., M.A., UNC at Greensboro.
- Edward C. Carr, 1989, Visiting Lecturer of Mathematics.** B.S., Wingate College, M.S., Western Carolina University.
- Dennis Gordon Carroll, 1988, Assistant Professor of Education.** B.A., High Point College, M.A., Wake Forest University, Ed.D., University of North Carolina at Greensboro.
- Kathleen S. Carter, 1989, Assistant Professor of History.** B.A., Allegheny College, M.A., Ph.D., Duke University.
- George M. Coggins, Jr., 1989, Associate Professor of Business Administration.** B.B.A., M.B.A., National University, D.B.A., United States International University.
- William F. Cope, 1964, Associate Professor of Sociology.** A.B., High Point College, M.S., Trinity University.
- Earl P. Crow, 1964, Professor of Religion and Philosophy.** A.B., Duke University, B.D., Duke Divinity School, Ph.D., University of Manchester, England.
- Robert D. Davidson, 1962, Associate Professor of Physical Education and Health.** B.S., High Point College, M.E., University of North Carolina at Chapel Hill.
- E. Vance Davis, 1973, Professor of Religion and Philosophy.** A.B., High Point College, B.D., Yale University, Ph.D., Drew University.
- Peng Deng, 1990, Assistant Professor of History and Political Science.** M.A., Sichuan University, Ph.D., Washington State University.
- Richard B. Dull, 1983, Visiting Lecturer of Business Administration and Economics.** B.B.A., Harding University, M.B.A., University of North Carolina at Greensboro.
- Andrea Wheless Dunham, 1987, Assistant Professor of Art.** B.F.A., M.F.A., University of North Carolina at Greensboro.
- Joe K. Ellenburg, 1988, Associate Professor of Physical Education and Health.** B.S., Carson-Newman College, M.E., University of North Carolina at Chapel Hill, Ed.D., University of Alabama.
- E. Roy Epperson, 1966, Professor of Chemistry.** B.S., Millsaps College, M.A., University of North Carolina at Chapel Hill, Ph.D., University of the Pacific.
- Michael Everett, 1986, Visiting Lecturer in Physical Education and Assistant Basketball Coach.** B.S., High Point College, M.S., North Carolina A & T State University.
- Faiz R. Faizi, 1973, Assistant Professor of Business Administration and Economics.** B.A., Zamindar College, Pakistan, M.A., University of the Punjab, Pakistan.
- James B. Fariss, 1988, Visiting Lecturer of Communications.** A.A., Piedmont Virginia Community College, B.S., James Madison University, M.F.A., University of North Carolina at Greensboro.
- Gary B. Foster, 1986, Assistant Professor of Communications.** B.A., M.A., University of North Carolina at Greensboro.
- Charlie Q. Futrell, 1969, Professor of Physical Education and Health.** B.S., M.Ed., East Carolina University, Ed.D., George Peabody College.
- Marion H. Gibson, 1980, Assistant Professor of Physical Education and Health.** A.B., High Point College, M.Ed., North Carolina A&T State University.
- Martha M. Gleaton, 1989, Assistant Professor of English.** B.S., Troy State University M.A., Ph.D., University of North Carolina at Greensboro.
- D. Allen Goedeke, 1985, Associate Professor of Human Relations.** B.S., M.Ed., Ph.D., University of Missouri-Columbia.



- Vagn K. Hansen, 1985, Jefferson-Pilot Professor of Political Science.** B.A., Tulane University, M.A., Ph.D., University of Virginia.
- Cherl Harrison, 1987, Associate Professor of Fine Arts.** B.F.A., M. Ed., University of North Carolina at Greensboro.
- Patrick Haun, 1984, Assistant Professor of Behavioral Sciences and Human Services.** B.A., Salem College, M.A., West Virginia University.
- Carole A. Head, 1978, Professor of Modern Foreign Languages.** B.A., University of Oklahoma, M.A., Ph.D., University of North Carolina at Chapel Hill.
- Marion C. Hodge, Jr., 1979, Professor of English.** B.S., M.A., East Tennessee State University, Ph.D., University of Tennessee.
- David H. Holt, 1967, Associate Professor of History and Political Science.** A.B., High Point College, M.E., University of North Carolina at Chapel Hill.
- Manyon L. Idol, 1964, Associate Professor of Mathematics.** B.S., Guilford College, M.S., Appalachian State University.
- Ernest Steven Jarrett, 1987, Visiting Lecturer of English.** B.A., University of North Carolina at Chapel Hill, M.A., University of North Carolina at Greensboro.
- William L. Johnson, 1989, Assistant Professor of Religion.** A.B., University of North Carolina, M. Div., M.A.C.E., The Methodist Theological School/Ohio.
- Arthur Edward King, 1989, Associate Professor of Business Administration.** A.B., Atlantic Christian College, M.B.A., West Virginia University.
- Suzanne Cunningham Laventure, 1989, Visiting Lecturer of Spanish.** B.A., Wake Forest University, M.A., University of Illinois at Urbana-Champaign.
- Ronald M. Law, 1984, Assistant Professor of Theatre Arts.** B.A., M.F.A., University of North Carolina at Greensboro.
- Barbara B. Leonard, 1988, Assistant Professor of Education.** B.S., Wake Forest University, M.Ed., Ed.D., University of North Carolina at Greensboro.
- Vernon E. Liberty, 1980, Associate Professor of Mathematics.** B.S., M.S., Clemson University.
- Susan Mott Linker, 1989, Assistant Professor of Modern Foreign Languages.** M.A., University of Wisconsin at Madison, Ph.D., University of North Carolina at Chapel Hill.
- Michael J. Marshall, 1986, Assistant Professor of Psychology.** B.A., M.A., California State University, Ph.D., Claremont Graduate School.
- Jacob C. Martinson, Jr., 1985, President.** B.A., Huntingdon College, M.Div., Duke University Divinity School, D.Div., Vanderbilt University Divinity School. Postdoctoral, Harvard University Institute for Educational Management.
- Barbara Froeschle Mascali, 1989, Visiting Lecturer in French and German.** B.A., Shaw University, M.A., Duke University, M.A., University of North Carolina at Greensboro.
- Iris W. Mauney, 1979, Assistant Professor of Business Administration and Economics.** B.S., M.Ed., University of North Carolina at Greensboro.
- Phillip D. McBrayer, 1988, Assistant Professor of Business Administration and Economics.** B.S., B.A., Western Carolina University, M.B.A., University of North Carolina at Greensboro, C.P.A.
- Richard B. McCaslin, 1990, Assistant Professor of History and Political Science.** B.A., Delta State University, M.A., Louisiana State, Ph.D., University of Texas at Austin.
- Johnny McGee, 1987, Assistant Professor of Modern Foreign Languages.** B.A., University of North Carolina at Wilmington, M.A., University of North Carolina at Chapel Hill.
- J. Timothy Millmore, 1989, Assistant Professor of Political Science.** B.A., M.A., M.A., Sangamon State University.
- John F. Moehlmann, 1975, Professor of English.** B.A., Lenoir-Rhyne College, M.A., Appalachian State University, Ph.D., University of Tennessee.
- Kenneth O. Morse, 1986, Assistant Professor of Business Administration and Economics.** B.C.S., M.S., University of Nebraska, M.P.A., University of Oklahoma.
- Ronald Bruce Moss, 1988, Assistant Professor of Music.** B.M., North Carolina School of the Arts, M.M., The Julliard School, Ed.D., University of North Carolina at Greensboro.
- Jean Marie Myers, 1987, Assistant Professor of Religion and Philosophy.** A.B., College of William and Mary, M. Div., Ph.D., Southern Baptist Theological Seminary.
- Kathleen M. Olson, 1983, Assistant Professor of Modern Foreign Languages.** M.A., Ph.D., University of Oklahoma.
- Vicki T. Olson, 1988, Associate Professor of Computer Systems.** B.A., M.A., Ph.D., Indiana State University.
- Guillermina Orbe-Elissondo, 1989, Instructor of Spanish.** B.A., Universidad Catolica de Mar del Plata, M.A., Michigan State University.
- Nelson F. Page, 1973, Professor of Mathematics.** B.A., M.A., Ph.D., University of North Carolina at Chapel Hill.
- Wid J. Painter, 1989, Associate Professor of Chemistry.** B.A., Drew University, Ph.D., Kansas State University.
- Tamra Patton, 1988, Visiting Lecturer in Modern Foreign Languages.** B.A., M.A., University of North Carolina at Greensboro.
- Edward J. Piacentino, 1973, Professor of English.** B.A., University of North Carolina at Chapel Hill, M.A., Appalachian State University, Ph.D., University of North Carolina at Chapel Hill.



**Jo Jane Pitt, 1987, Visiting Lecturer of English, B.A., M.F.A., University of North Carolina at Greensboro.**

**Wanda C. Powers, 1987, Assistant Professor of Education, A.A., Mars Hill College, B.A., M.Ed., Ed.D., University of North Carolina at Greensboro.**

**Ricky Lee Proctor, 1988, Assistant Professor of Health and Physical Education and Athletic Trainer, B.S., High Point College; M.A. University of North Carolina at Chapel Hill.**

**Ronald G. Ramke, 1985, Associate Professor of Sociology, A.B., Union College, M. Div., Duke University, M.A., Ph.D., Louisiana State University.**

**Shirley Ingram Robertson, 1989, Instructor of Mathematics, B.S., M.Ed. University of North Carolina at Greensboro.**

**Paul M. Rosenthal, Jr., 1990, Visiting Lecturer in Business Administration and Economics, B.A., Union College, M.B.A., University of New York at Albany, M.Ed., University of North Carolina at Greensboro.**

**Alexa Jackson Schlimmer, 1984, Assistant Professor of Music, B.M., Winthrop College, M.M., University of North Carolina at Greensboro.**

**Georgeanna Sellers, 1987, Instructor of English, B.A., M.A., University of North Carolina at Greensboro.**

**Roger Shore, 1988, Assistant Professor of Computer Systems, B.A., Elon College, M.S., Clemson University, M.A., Appalachian State University.**

**Stephanie Shore, 1989, Instructor of Mathematics, B.A., Elon College, M.A., Appalachian State University.**

**Alice E. Sink, 1981, Associate Professor of English, B.A., M.F.A., University of North Carolina at Greensboro.**

**Gerald Lomax Smith, 1989, Assistant Professor of Biology, B.S., M.S., Wake Forest University, Ph.D., University of Georgia.**

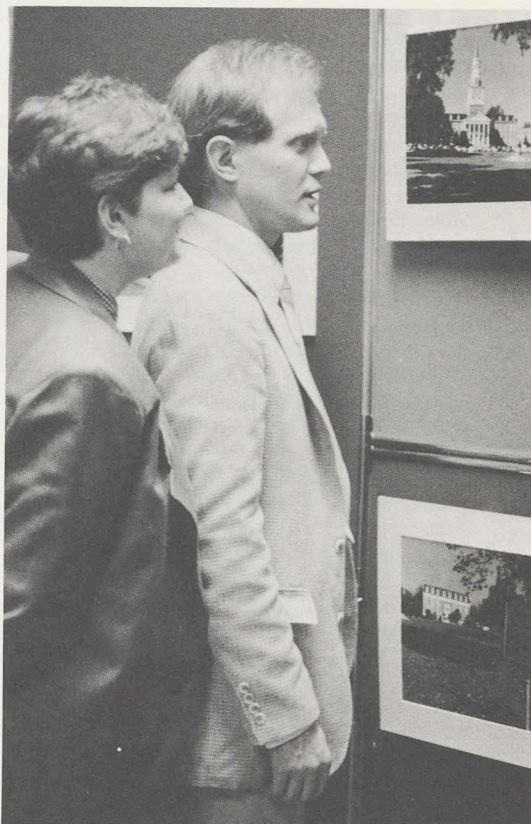
**James C. Speight, Jr., 1979, Associate Professor of Physical Education and Health, B.A., M.A.T., University of North Carolina at Chapel Hill.**

**Richard T. Spong, 1982, Associate Professor of Psychology, B.A., Duke University, M.A., George Peabody College, Ph.D., University of North Carolina at Greensboro.**

**Catherine U. Steele, 1976, Associate Professor of Physical Education and Health, A.A., Campbell Junior College, B.S.P.E., M.Ed., University of North Carolina at Greensboro.**

**Jerry M. Steele, 1972, Associate Professor of Physical Education and Health, B.S., Wake Forest University, M.Ed., University of North Carolina at Chapel Hill.**

**David F. Sterling-Decker, 1990, Assistant Professor of History and Political Science, B.S., Lancaster Bible**



**College, M.A., Ph.D., Michigan State University.**

**James W. Stitt, 1969, Professor of History and Political Science, A.B., High Point College, A.M., Ph.D., University of South Carolina.**

**Marcia J. Thompson, 1987, Assistant Professor of Modern Foreign Languages, B.A., M.A., Ph.D. University of California at Santa Barbara.**

**John E. Ward, Jr., 1970, Professor of Biology, B.S., High Point College, A.M., Wake Forest University, Ph.D., University of South Carolina.**

**Harold C. Warlick, Jr., 1989, Professor of Religion and Philosophy, B.A., Furman University, S.T.B., Harvard University Divinity School, D.Div., Vanderbilt University Divinity School.**

**Fred T. Yeats, 1969, Professor of Biology, B.S., Mississippi College, M.S., University of Mississippi, Ph.D., University of South Carolina.**

## Emeritus Members of the Faculty

Dr. M. Louise Adams

Mrs. Alda T. Berry

Miss Ernestine Fields



Dr. L. M. Hays  
Dr. Arthur E. Le Vey  
Dr. Lew J. Lewis  
Dr. William R. Locke  
Dr. C. E. Mounts  
Dr. Louis B. Pope  
Dr. Leo Weeks  
Miss Ruth Worthington  
(Mrs. William Steinspring)  
Dr. N. P. Yarborough

### ADMINISTRATIVE STAFF

Jacob C. Martinson, Jr., 1985, *President*, B.A.,  
M.Div., D.Div.  
E. Vance Davis, 1973, *Dean of The College*, A.B.,  
B.D., Ph.D.  
E. Roy Epperson, 1966, *Vice President for  
Administrative Affairs*, B.S., M.A., Ph.D.  
Bob L. Hayes, 1988, *Vice President for Financial  
Affairs*  
John Lefler, 1986, *Vice President for Institutional  
Advancement*, B.S.  
W. Gart Evans, 1986, *Dean of Students*, B.A.

#### Academic Affairs

E. Vance Davis, 1973, *Dean of the College*, A.B.,  
B.D., Ph.D.  
Barbara Cagle, 1973, *Secretary to the Dean*

#### Administrative Affairs

E. Roy Epperson, 1966, *Vice President*, B.S., M.A.,  
Ph.D.  
Jean Shapiro, 1983, *Secretary to the Vice President*

#### Admissions

Jim Schlimmer, 1982, *Dean of Admissions*  
Betsy S. Dalton, 1990, *Assistant Dean of Admissions*,  
B.A.  
Michael Lamphier, 1989, *Admissions Counselor*, B.A.  
Jennifer Sahhar, 1989, *Admissions Counselor*, B.S.  
Kristi Pierce, 1989, *Admissions Counselor*, B.A.  
Joan R. Betsill, 1978, *Office Manager*, B.S.  
Terri L. Taylor, 1982, *Word Processing Operator*  
Jutta Whitworth, 1988, *Records Clerk*

#### Alumni Affairs

Jeri Meyers, 1989, *Director*, B.A.  
Carol C. McClain, 1978, *Secretary*

#### Athletics

Jerry M. Steele, 1972, *Director of Athletics and Head  
Men's Basketball Coach*, B.S., M.Ed.  
Marion H. Gibson, 1980, *Supervisor of Athletic  
Facilities and Soccer Coach*  
Joe K. Ellenburg, 1988, *Women's Basketball and  
Volleyball Coach*, B.S., M.E., Ed.D.  
James C. Speight, Jr., 1979, *Baseball Coach*, B.A.,  
M.A.T.  
Robert D. Davidson, 1962, *Track and Field Coach*,  
B.S., M.E.  
Kimberlee Grissett, 1986, *Secretary*, B.A.

#### Bookstore

Phyllis Osborne, 1971, *Manager*  
Gerry Hill, 1974, *Assistant*  
Susan Dunn, 1990, *Assistant*

#### Business and Financial Affairs

Bob L. Hayes, 1988, *Vice President for Financial  
Affairs*  
Dwanna Hayworth, 1989, *Secretary to the Vice  
President*

#### Business Office

Susan Cox, 1988, *Director of Student Accounts*, B.S.  
Ann Register, 1989, *Assistant Director of Student  
Accounts*  
James H. Spessard, 1983, *Director of Accounting  
Services*, B.S.  
Judy Johannessen, 1990, *Secretary to Director of  
Accounting Services*  
Sherron James, 1981, *Accounting Assistant*  
Melitta McCroskey, 1988, *Purchasing Agent*  
Jean McDowell, 1988, *Cashier*

#### Chaplain

Harold C. Warlick, Jr., 1989, *Minister to the College*,  
B.A., S.T.B., D. Div.

#### Computer Center

William J. Beil, 1986, *Director of Computer Services*,  
B.A.  
Donna Sanders, 1989, *Coordinator of Computer  
Services*, B.S.

#### Continuing Adult Education Program

Earl P. Crow, 1964, *Director*, A.B., B.D., Ph.D.  
E. Carol Branard, 1980, *Coordinator of Admissions*,  
A.B.



Gail S. Curtis, 1985, *Coordinator of Student Services*,  
B. Bus. Ad.

Kathleen Cromwell, 1988, *Student Advisor*

Teresa Byrne, 1989, *Secretary*

Joe Morris, 1989, *Coordinator of Madison Park  
Campus*, B.A.

Caroline Burns, 1989, *Assistant Coordinator of  
Madison Park Campus*

**Career Counseling and Development**

Joyce Wainer, 1983, *Director*, B.A., M.Ed.

**Financial Aid**

Kay N. Stroud, 1981, *Director*, B.S.

Barbara Starnes, 1986, *Assistant Director*

Carolyn Stout, 1989, *Secretary/Records Clerk*

**Health Services**

Austin P. Fortney, 1968, *Director of Medical Services*,  
B.S., M.D.

Joyce T. Isenhour, 1972, *Campus Nurse*, R.N.

Kathleen Ingram, 1978, *Campus Nurse*, R.N.

**Institutional Advancement**

John Lefler, 1986, *Vice President*, B.A.

Donna J. Burton, 1982, *Director of Resource  
Development*, B.A., M.A.

Jeanie Hazzard, 1966, *Secretary to the Vice President*

**Learning Assistance Center**

Alice E. Sink, 1981, *Director*, B.A., M.F.A.

Sarah E. Gomez, 1988, *Assistant Director*, A.A., B.A.

**Library**

Judith Hitchcock, 1984, *Director of Library Services*,  
B.A., M.S.L.S.

W. Michael Ingram, 1987, *Technical Services  
Librarian*, B.A., M.A., M.L.S.

Dawn Patrick, 1989, *Media Specialist*, B.A.

Amy Smith, 1988, *Technical Assistant*, B.A.

Nita Williams, 1987, *Circulation Supervisor*, B.A.

Karen Bowles, *Assistant in the Library*

**Media Relations**

Bobby Hayes, 1987, *Director*, B.A.

**President's Office**

Jacob C. Martinson, Jr., 1985, *President*, B.A.,  
M.Div., D.Div.

Dean Royall, 1985, *Secretary to the President*

**Registrar**

David Holt, 1967, *Registrar*, B.A., M.Ed.

Ann Miller, *Secretary*, B.A.

**Safety and Security**

Edward Cannady, 1981, *Director of Public Safety*

**Student Life**

W. Gart Evans, 1986, *Dean of Students*, B.A.

Dottie Souder, 1988, *Assistant Dean of Students*,  
B.S., M.S.

Ronald Dalton, 1987, *Director of Student Activities*,  
B.A.

Marilyn Williams, 1989, *Counselor*, B.A., M.Ed.

Helena Quiring, 1990, *Area Coordinator*

Martha Blake, 1971, *Office Manager*

**Support Services**

Marilyn Myers, 1983, *Operator*, Print Shop

Jean Tucker, 1978, *Director of Campus Post Office*

Geraldine Chisholm, 1988, *Switchboard  
Operator/Receptionist*

Doris Ellis, 1990, *Switchboard Operator/Receptionist*

**Teacher Education**

Dennis G. Carroll, 1988, *Director*, B.A., M.A. Ed.D.

Mona Saunders, 1952, *Secretary in Teacher Education*





# 1990-91 ACADEMIC CALENDAR

## Summer 1991

Session I: June 10 - July 5  
 Session II: July 8 - August 2

## FALL SEMESTER

1990

Faculty Seminars .....	W-Thur	August 15-16
Freshmen Arrive .....	Sat	August 18
Registration (all students) .....	Tu	August 21
Classes Begin .....	Wed	August 22
Opening Convocation .....	Tu	August 28
Mid-Term .....	Wed	October 10
Fall Break Begins (5:00 p.m.) .....	Fri	October 12
Fall Break Ends (8:00 a.m.) .....	Mon	October 22
Parent's Day/Homecoming .....	Sat	November 3
Pre-registration (No classes) .....	Tu	November 13
Thanksgiving Holiday Begins .....	Tu	November 20
Thanksgiving Holiday Ends .....	Mon	November 26
Last Class Day of Semester .....	Thur	December 6
Reading Day .....	Fri	December 7
Exams Begin .....	Sat	December 8
Exams End .....	Fri	December 14

## SPRING SEMESTER

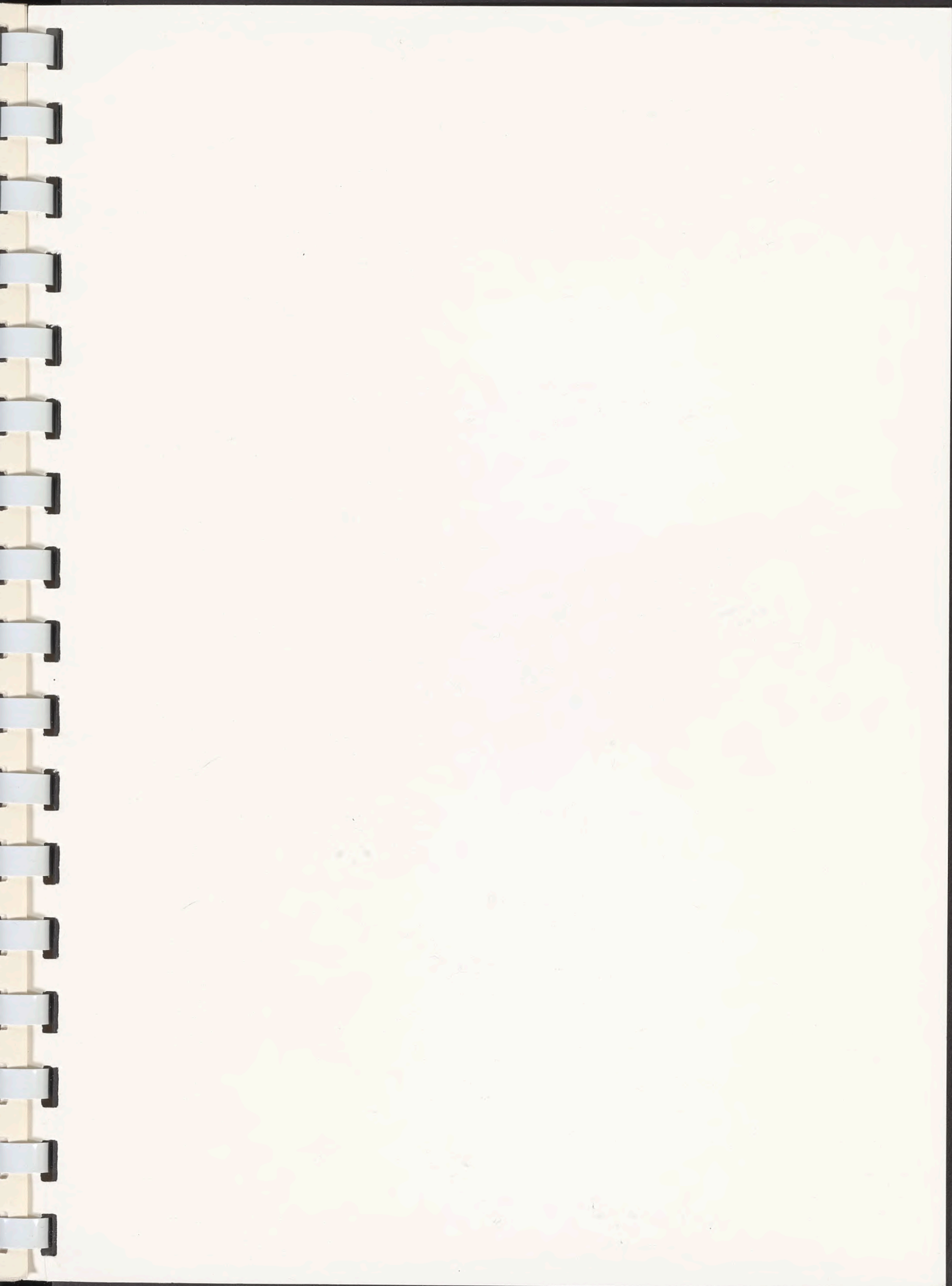
1991

Registration .....	Mon	January 7
Classes Begin .....	Tu	January 8
Mid-Term .....	Wed	February 27
Mid-Semester Break Begins .....	Fri	March 1
Mid-Semester Break Ends .....	Mon	March 11
Good Friday (No classes) .....	Fri	March 29
Pre-registration (No classes) .....	Tu	April 9
Last Class Day of Semester .....	Wed	April 24
Reading Day .....	Thur	April 25
Exams Begin .....	Fri	April 26
Exams End .....	Fri	May 3
Baccalaureate .....	Fri	May 3
Commencement .....	Sat	May 4



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**High Point College**

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