

## **Smith Library – a Mission Statement**

Smith Library is a large facility built in 1984 to serve the needs of a growing campus. Smith Library is open to serve as a study area and as a repository of faculty and staff selected resources. The building is open hours that are acceptable to meet the study needs of our students, faculty and staff and also provides our students with a safe and information rich environment in which to pursue research topics or to complete the research studies that are pertinent to their discipline.

Smith Library prides itself on the fact that we provide professional services to the student, staff and faculty body. We achieve this goal by providing public and reference services during the time that the library is open. Any student or campus community member can come to the library and ask for research or project assistance. Students, faculty and staff can also call, email or use an information request form and have research questions answered in a timely fashion. They can also set-up an appointment to meet with a librarian. The library employs and trains caring, professional librarians, and adult supervisors who are present when the facility is open.

Smith Library hours change depending on the time of the year and while our current schedule is posted on the library website (<http://library.highpoint.edu>) we endeavor to supplement those hours to meet the needs of our student body.

## **The Collection –**

Smith library is a 40,000 square foot facility that houses a large collection of books that include current reading materials, text that support subject oriented research, standard texts that should be found in any library collection, children's literature and an evolving e-book collection all of which can be accessed 24 hours a day by using our automated online services.

Our collection also includes:

- Periodicals, current newspapers and archival copies of periodicals in both paper and online form are purchased and maintained to meet the research needs and the intellectual growth of our patrons.
- Educational media are selected by faculty and library staff to support the current curriculum of the institution. Current or popular media are also purchased for the collection and enjoyment of our patrons.
- Resources in other formats are also included in the collection and include microfiche and microfilm formats.

## **The Research Environment –**

Smith Library acts as a study and research environment by providing our students an information rich environment and a knowledgeable staff. This goal is achieved in other ways as well.

- Computers are made available to students who visit the library
- Students have access to quality printing and copying services

- A wireless environment is maintained
- Adequate study areas are made available to our students. These study areas vary from large group study areas to individual study carrels. The staff at Smith Library recognizes that students need a variety of study areas. The library maintains quiet as well as “talking” study areas in which to work.

### **Research Instruction –**

The Smith Library Public Services office organizes and teaches classes in information research. Classes are taught at several skill levels but generally speaking the library works with students in the following classes:

- The Library provides general library orientation to the freshman class during orientation week.
- The Library provides a formal orientation for *Evening Degree* and *Madison Park* students at the beginning of the fall semester.
- The Library provides basic research orientation to the students in freshman English classes.
- The Library provides research instruction for students in discipline specific research classes.
- The Library provides capstone research instruction in senior level research classes.

### **Development of the collection –**

Smith Library intends to have an active hand in the development of the general collection. This involves all of the following:

Smith Library provides professors with collection development funds to purchase materials that will support the development of their subject areas and develop resources to support the classes that they are teaching.

Smith Library develops collections within the building to support the needs of the students. A Reference Collection with current encyclopedias, dictionaries, and other appropriate resources will be maintained by the library staff with special input of the reference librarian.

Smith Library will develop an Electronic Resource collection to serve the on and off-campus needs of our patrons. Electronic resources include materials such as electronic journals, e-books, reference sources, and other appropriate materials.

Smith library will have special collections that will be based on format (a large book or folio collection) or will be based on a type of collection (Reference North Carolina). These collections are found in the building itself and a patron can search these via the online catalog.

Smith Library will develop a media collection that will provide classroom support for the teaching faculty at High Point University. The format of these resources will be determined by prevailing technology. Media will also develop and keep a popular collection that will be made available for the enjoyment of the students, faculty, and staff at the university.